

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 5<sup>th</sup> September 2019 at 7.00 p.m.**

**PRESENT:** Councillors: R Bickford, G Challen – Chairman, J Dent, M Fox, S Lennox-Boyd, S Martin, S Miller, M Parker, J Peggs, A Pinckney, J Rance, B Samuels, P Samuels – Vice Chairman

**ALSO PRESENT:** 1 Member of the Public, 1 Member of the Press, Reverend B Anderson, P Ryland – Chairman Saltash Chamber of Commerce, P Thistlethwaite – Chairman CIC, R Lane - Town Clerk, D Joyce – Administration Officer.

**APOLOGIES:** Councillors: S Gillies, B Phillips, D Yates

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#### **PRAYERS**

Reverend B Anderson led prayers.

#### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **142/19/20 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

#### **143/19/20 DECLARATIONS OF INTEREST**

a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting:

None.

c. To consider dispensations required:

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/ Non-Pecuniary</b>	<b>Reason</b>	<b>Left the Meeting</b>	<b>No Interest Declared</b>
Lennox-Boyd	18		Member of Chamber	Yes	
Martin	18	Non-Pecuniary	Member of Chamber	Yes	
B Samuels	13D		Part of the VE Committee Chair	Yes	
Peggs	18		Attended Charter meeting as guest		No Interest declared

**144/19/20 CHAIRMAN'S REPORT**

It was **RESOLVED** to note.

**145/19/20 MONTHLY CRIME FIGURES**

It was **RESOLVED** to note.

**146/19/20 REPORT BY COMMUNITY ENTERPRISES PL12**

The Chair enquired about the Scrapstore which has now been created and is running as a new voluntary body. Chair of CIC answered that this was identified as a viable option for Scrapstore and due to having their own business plan and management in place this allowed them to become independent. This also allowed Scrapstore to qualify from business rate relief due to it now existing as a voluntary organisation.

It was **RESOLVED** to note the report.

**147/19/20 CNA REPORT FOR NOTING OR MATTERS ARISING**

None.

**148/19/20 QUESTIONS FROM THE PUBLIC**

Town Centre Car Parks

A request was put by Mr P Ryland Chairman of the Saltash Chamber of Commerce to members to take over Saltash Town Centre car parks due to the disrepair and overall detracting of the environment visitors of Saltash experience.

Councillor Bickford advised members of regular meetings of the Strategic Working Party that had considered this initiative and previous discussions with the Cornwall Council Community Link Officer Localism with regards to the poor maintenance provided by Cornwall Council in Saltash car parks.

The Chair notified members she had enquired about STC purchasing the car parks from Cornwall Council via S106 funding and had been informed it is not permitted and that STC cannot afford to run the car park due to the revenue going to Cornwall Council.

It was **RESOLVED** that Saltash Town Council pursue options with Cornwall Council to address the disrepair of the carparks and future ownership via the Strategic Working Party.

## **149/19/20** **MINUTES**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was **RESOLVED** that the minutes of the Full Town Council meeting held on Thursday 1<sup>st</sup> August 2019 were confirmed and signed as a correct record subject to an amendment be made to minute number 197/19/20 changing the word 'left' to 'right'.

Councillor Martin queried minute number 128/19/20 regarding the work provided for the publicity being within a previous budget set. Councillor Martin stated she felt this was not discussed.

Councillor Martin asked it to be recorded that she will not stand for what she believes has been bullying and harassment during the summer holidays by emails received regarding the project she has undertaken. Councillor Martin added the abuse and harassment had been since the meeting held on the 23<sup>rd</sup> July with the Mayor and Deputy Mayor and continued throughout the summer. Councillor Martin felt she had never been treated in such a way in her previous professional life. Councillor Martin stated she was happy to hand the project back to Saltash Town Council and did not want to share the work with other fellow Members of the Council.

The Chair requested it be recorded that she believed personal emails received from Councillor Martin have been abusive and would welcome an FOI request if someone so wished. The Chair believed Saltash Town Council staff have been subjected to bullying and abuse also. Councillor Martin disagreed with this statement.

The Chair and Members asked how far the project had come along since discussions in August. Councillor Martin felt it had been agreed that works would not continue until after the summer holidays due to herself and the graphic designer being unavailable during this period.

The Chair stated local businesses have enquired regarding the promotion and felt the time was running out for the publicity to be achievable by the end of September as previously agreed at Full Council held on Thursday 1<sup>st</sup> August without help from other Members.

It was **RESOLVED** that Councillor Martin would hand over the project to Councillors Pinckney and B Samuels in moving it forward and have the publicity finished and banners erected by the end of September.

**150/19/20**    **FINANCE**

- a. To advise receipts in July 2019.

It was **RESOLVED** to note.

- b. To advise payments in July 2019.

It was **RESOLVED** to note.

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- d. To note that the bank reconciliations up to 30<sup>th</sup> June 2019 were reviewed as correct by the Town Clerk and Chairman of Policy and Finance.

It was **RESOLVED** to note

- e. To note that an audit on recent supplier payments by the Chairman of Policy and Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

**151/19/20**    **CORRESPONDENCE**

- a. Cornwall Council - To consider whether to agree, object or adopt the Alamein Road BT phone box.

It was **RESOLVED** to object to the removal of the telephone box as per Cornwall Councillor Franks recommendations.

- b. Cornwall Council – To receive letters from the Chairman of Cornwall Council and Head of Commercial Services regarding the recent Audit report and Cornwall Council Awarded Contracts.

It was **RESOLVED** to accept assurances given from Cornwall Council with the view of opening enquiries in the future if concerns arise.

Councillor Lennox-Boyd will discuss Saltash Town Council concerns further with the new Chairman of Audits at Cornwall Council.

- c. Cornwall Council - To note the Community Governance Review Stage 2 – Councillor Yates.

It was **RESOLVED** to note.

Councillor B Samuels declared an interest in the next agenda item and left the room

- d. Saltash VE75 Committee – To consider a Civic Service for the Town to commemorate the 75th Anniversary of VE day.

It was **RESOLVED** to approve a Civic Service to mark the 75<sup>th</sup> Anniversary of VE day to be held on 10<sup>th</sup> May 2020.

Councillor B Samuels was invited and returned into the room.

**152/19/20 TO APPROVE THE MINUTES OF THE FOLLOWING SUB COMMITTEES AND TO CONSIDER ANY RECOMMENDATIONS:**

- a. Station Property Sub Committee meeting held on Wednesday 28<sup>th</sup> August 2019.

Councillor Bickford provided a brief overview to members regarding additional information provided by Cormac regarding financial costs. Councillor Bickford expressed confidence in Phase 1 and Phase 2 being financially achievable.

It was **RESOLVED** that the minutes of the Station Property Sub Committee held on Wednesday 28<sup>th</sup> August 2019 were confirmed and signed as a correct record.

**153/19/20 NEW COMMUNITY ENFORCEMENT TOOL FOR TOWN AND PARISH COUNCILS – CORNWALL COUNCIL COMMUNITY PROTECTION TEAM OFFICER**

In the absence of the Cornwall Council Community Protection Team Officer Councillor Lennox Boyd provided members with an overview of the proposed scheme.

It was **RESOLVED** to note and defer until Cornwall Council Community Protection Team Officer is available to attend the Full Council meeting in October.

**154/19/20**     **CORNWALL COUNCIL – TO CONSIDER DOG FOULING, LITTERING AND FLY TIPPING INCIDENT REPORT CARD SCHEME AND TRAINING. (PURSUANT TO FTC MEETING HELD ON 1ST AUGUST 2019 MINUTE NO.138/19/20)**

It was **RESOLVED** to defer to Full Council in October.

**155/19/20**     **TO CONSIDER THE EXTENT STC WISHES ITS TRAINED ENFORCEMENT OFFICERS TO IMPLEMENT ENFORCEMENT MEASURES**

It was **RESOLVED** to defer to Full Council in October.

Councillors Lennox-Boyd and Martin declared an interest in the next agenda item and left the room.

**156/19/20**     **S106 APPLICATION: SALTASH CHAMBER OF COMMERCE – REDUCTION OF CAR PARKING FEES**

To note an ongoing dispensation for Councillor Miller for Full Council and all associated Committees in relation to his role as representative on the Chamber of Commerce up until 5<sup>th</sup> May 2021 minute number 195/17/18 (d) to participate and vote.

It was **RESOLVED** to object to the application on the grounds of:

1. Lack of evidence regarding the benefits to the Town Centre.
2. Lack of match-funding being a consideration for the cost.
3. Lack of evidence of support from traders.

Councillors Lennox-Boyd and Martin were invited back into the room and returned.

**157/19/20**     **TOWN CENTRE REGENERATION**

- a. To consider STC involvement in the Town Centre Regeneration Forum.

Councillor Bickford advised members of his attendance at the Chamber meeting as a Member of the CIC.

It was **RESOLVED** to appoint Councillor Lennox-Boyd to attend as a representative of Saltash Town Council reporting back to Full Council.

- b. To consider the appointment of two STC Members as Directors of the Town Centre Regeneration Forum

It was **RESOLVED** to defer until further information has been reported back from Councillor Lennox-Boyd.

**158/19/20 TO CONSIDER 'BEATING THE BOUNDS'**

A member of the press informed members of the 'Beating of the Bounds' and the traditional elements of the event. Members were advised that no cost to STC would be necessary to hold the event as it would finance itself.

The Chairman of the VE 75 Committee agreed to organise the event to be held on an appropriate date in March or April 2020.

It was **RESOLVED** to approve STC support and member attendance for the 'Beating of the Bounds' event to correspond with the VE celebrations in 2020.

**159/19/20 TO RECEIVE A REPORT FROM CORNWALL COUNCIL – COUNCILLOR LENNOX-BOYD**

It was **RESOLVED** to note.

**160/19/20 TO RECEIVE AN UPDATE ON THE GILSTON ROAD TRAFFIC CONGESTION MEETING – COUNCILLOR P SAMUELS**

The Vice Chairman informed members of his report and all agreed once an amendment to the document had been made stating that Cornwall Council were invited and failed to attend the report would then be made public.

It was **RESOLVED** to note.

**161/19/20 TO CONSIDER A COMMUNITY BUNTING PROJECT FOR FORE STREET – COUNCILLOR PEGGS**

Councillor Peggs informed Members of a community bunting project to enhance Fore Street supporting Saltash as a plastic free community with minimal cost implications.

The idea involves local organisations such as schools, Brownies, football clubs and businesses to take part being represented by one width of bunting to be erected on a section of Fore Street.

A local resident and bunting maker - Mrs Marvellous has offered to assist with the creating of bunting by making a template to requirements and proceed with conducting workshops to assist in the making of the community bunting.

It was **RESOLVED** to approve that Councillor Peggs leads the community bunting project liaising with Councillors Miller and Parker as Christmas decorations representatives to ensure the bunting is installed and erected at the beginning of January 2020.

**162/19/20 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED**

None.

**163/19/20 PLANNING**

a. Applications for consideration:

**PA19/06678**

Mrs K G Watson **177 Grassmere Way Saltash Cornwall PL12 6XW**

Construction of a two-storey rear extension.

**Ward: North**

It was **RESOLVED** to note that the applicant has withdrawn the planning application.

b. Tree applications/notifications: None.

**164/19/20 CONSIDERATION OF LICENSE APPLICATIONS**

None.

**165/19/20 MEET YOUR COUNCILLORS**

a. Arrangements for future meetings.

It was **RESOLVED** that Councillors Dent and Bickford will attend the next meeting in Fore Street on Saturday 7<sup>th</sup> September 2019.

**166/19/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**167/19/20 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**168/19/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.



**169/19/20**    **TO CONSIDER URGENT NON-FINANCIAL ITEMS**

Summit Invitation on 6<sup>th</sup> November

It was **RESOLVED** to note and that members will personally register if attending with Cornwall Council.

Invitation Barret David Wilson Homes

It was **RESOLVED** that Members only attend the public meeting and to adhere with the STC protocol with regard to meeting with developers.

**170/19/20**    **PRESS AND SOCIAL MEDIA RELEASES**

It was **RESOLVED** to issue the following Press and Social Media Releases:

1. Gilston Road Report.
2. Recyclable Community Bunting Project.
3. Beating of the Bounds.

**171/19/20**    **DATE OF NEXT MEETING**

Thursday 3<sup>rd</sup> October 2019 at 7p.m.

**172/19/20**    **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 20:51pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_