

## Services Committee - Guildhall Budget

Saltash Town Council  
For the year ended 31 March 2020

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds to Receive/ Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed	Notes	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
<b>Operating Income</b>													
<b>Guildhall Income</b>													
4200 GH Income - Guildhall Bookings	6,636	0	0	10,000	6,440	3,560	3,560		10,250	10,506	10,769	11,038	11,314
4201 GH Income - Guildhall Refreshments	230	0	0	250	66	184	184		256	263	269	276	283
4202 GH Guildhall Piano	0	0	0	20	0	20	20		21	21	22	22	23
4204 GH Donations re Photocopying	44	0	0	0	0	0	0		0	0	0	0	0
4206 GH Income - Guildhall Misc Property Income	0	0	0	226	21	205	205		232	237	243	249	256
<b>Total Guildhall Income</b>	<b>6,910</b>	<b>0</b>	<b>0</b>	<b>10,496</b>	<b>6,527</b>	<b>3,969</b>	<b>3,969</b>		<b>10,758</b>	<b>11,027</b>	<b>11,303</b>	<b>11,586</b>	<b>11,875</b>
<b>Total Operating Income</b>	<b>6,910</b>	<b>0</b>	<b>0</b>	<b>10,496</b>	<b>6,527</b>	<b>3,969</b>	<b>3,969</b>		<b>10,758</b>	<b>11,027</b>	<b>11,303</b>	<b>11,586</b>	<b>11,875</b>
<b>Operating Expenditure</b>													
<b>Guildhall Expenditure</b>													
6400 GH Rates - Guildhall (6400)	8,179	0	0	8,383	8,470	(87)	(87)		8,593	8,807	9,028	9,253	9,485
6401 GH Water Rates - Guildhall (6401)	1,020	0	0	997	214	783	783		1,022	1,047	1,074	1,101	1,128
6402 GH Gas - Guildhall (6402)	2,535	0	0	3,254	287	2,967	2,967		3,335	3,419	3,504	3,592	3,682
6403 GH Electricity - Guildhall (6403)	5,284	0	0	4,828	1,354	3,474	3,474		4,949	5,072	5,199	5,329	5,462
6404 GH Fire & Security Alarm - Guildhall (6404)	0	0	0	1,050	75	975	975		1,076	1,103	1,131	1,159	1,188
6405 GH Fire Extinguishers - Guildhall (6405)	390	0	0	808	192	616	616		828	849	870	892	914
6406 GH Window Cleaning - Guildhall (6406)	540	0	0	629	135	494	494		645	661	677	694	712
6407 GH Refuse Collection - Guildhall (6407)	784	0	0	0	0	0	0		0	0	0	0	0
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	742	0	0	1,732	702	1,030	1,030		1,775	1,820	1,865	1,912	1,960
6409 GH Boiler Service & Maintenance	160	0	0	2,204	227	1,977	1,977		2,259	2,316	2,373	2,433	2,494
6410 GH General Repairs & Maintenance	661	0	0	3,620	1,029	2,591	2,591		3,711	3,803	3,898	3,996	4,096
6411 GH TV License	62	0	0	157	88	69	69		161	165	169	173	178
6412 GH Lift Service & Maintenance	2,100	0	0	2,309	2,008	301	301		2,367	2,426	2,487	2,549	2,612
6413 GH Refreshment Costs - Guildhall	194	0	0	367	76	291	291		376	386	395	405	415
6414 GH Replace Equipment - Guildhall	779	0	0	1,679	202	1,477	1,477		1,721	1,764	1,808	1,853	1,900
6415 GH Miscellaneous Property Costs - Guildhall	222	0	0	0	0	0	0		0	0	0	0	0
6418 GH Professional Fees	5,801	0	0	1,000	300	700	700		1,025	1,051	1,077	1,104	1,131
6420 GH Legionella Risk Assessment (Guildhall)	0	0	0	431	140	291	291		442	453	464	476	488
<b>Total Guildhall Expenditure</b>	<b>29,453</b>	<b>0</b>	<b>0</b>	<b>33,448</b>	<b>15,498</b>	<b>17,950</b>	<b>17,950</b>		<b>34,284</b>	<b>35,141</b>	<b>36,020</b>	<b>36,920</b>	<b>37,843</b>
<b>Guildhall Staffing Expenses</b>													
6677 ST GH Staff Travelling Expenses (Guildhall)	0	0	0	168	0	168	168		172	177	181	185	190
6678 ST GH Staff Training (Guildhall)	0	0	0	1,256	0	1,256	1,256		1,287	1,320	1,353	1,386	1,421
Guildhall Staffing Costs	18,839	0	0	34,923	13,070	21,853	21,853		35,796	36,691	37,608	38,548	39,512
<b>Total Guildhall Staffing Expenses</b>	<b>18,839</b>	<b>0</b>	<b>0</b>	<b>36,347</b>	<b>13,070</b>	<b>23,277</b>	<b>23,277</b>		<b>37,256</b>	<b>38,187</b>	<b>39,142</b>	<b>40,120</b>	<b>41,123</b>
<b>Guildhall EMF Expenditure</b>													
6470 GH EMF Guildhall Maintenance	30,727	1,571	0	15,000	63	16,508	16,508		15,375	15,759	16,153	16,557	16,971
6696 ST GH EMF Staff Contingency (Guildhall)	0	0	0	2,000	32	1,968	1,968		2,050	2,101	2,154	2,208	2,263
<b>Total Guildhall EMF Expenditure</b>	<b>30,727</b>	<b>1,571</b>	<b>0</b>	<b>17,000</b>	<b>95</b>	<b>18,476</b>	<b>18,476</b>		<b>17,425</b>	<b>17,861</b>	<b>18,307</b>	<b>18,765</b>	<b>19,234</b>
<b>Total Operating Expenditure</b>	<b>79,019</b>	<b>1,571</b>	<b>0</b>	<b>86,795</b>	<b>28,663</b>	<b>59,703</b>	<b>59,703</b>		<b>88,965</b>	<b>91,189</b>	<b>93,469</b>	<b>95,805</b>	<b>98,201</b>
<b>Operating Surplus/ Deficit</b>	<b>(72,108)</b>	<b>(1,571)</b>	<b>0</b>	<b>(76,299)</b>	<b>(22,136)</b>	<b>(55,734)</b>	<b>(55,734)</b>		<b>(78,206)</b>	<b>(80,162)</b>	<b>(82,166)</b>	<b>(84,220)</b>	<b>(86,325)</b>