

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 21st January 2010 at 7.00 pm

PRESENT: Councillors Mrs S Hooper MBE (Chairman), R Austin, P Clements, G Ellison, M Gee, D Holley (for part of meeting), A Killeya, C Riches and P Stephens ISM

ALSO PRESENT Sgt A Dunstan
Mr L Williams (Saltash Gateway Community Interest Company)
Mrs M Small (Clerk to the Town Council)

APOLOGIES: Councillors R Bickford, Mrs M Killeya, C Oakes (holiday), B Reid, D Yates
Cornwall Councillor B Preston
Mr L Bradley (Saltash Gateway Community Interest Company)

PRAYERS

Prayers were offered by Councillor D Holley.

CHAIRMAN'S REPORT

Councillor Mrs Hooper stated the sadness of the Haiti situation and reported that she had set up a fund to collect money for them. She had visited all the care and nursing homes, except one, prior to Christmas, attended the candlelit carol service with the Saltash Girls' Choir for the Royal British Legion at St Andrew's Church. She had also attended the Blessing of the Crib at St Barnabas Hospital, had visited the Police Station, the Tamar Bridge office and also viewed the technology they use. She had visited the eight patients in St Barnabas Hospital and attended the Christmas Day lunch provided by the Wesley Church and she thanked members of the Church who accommodated people on their own and gave them a Christmas luncheon. She had attended the Explorer Scouts presentations, the Duke of Edinburgh Awards, the Greenwich Place presentation for Help the Heroes and the U3A open day.

She reported that the Council's Civic Amenities and Policy and Resources meetings had been cancelled due to adverse weather, and she thanked the staff who came in to work to keep the office open during this period.

Councillor Killeya reported that the Deputy Mayoress, Councillor Mrs Merryn Killeya, had attended the Kimberley Day Care Centre and also they had attended the Babcock Christmas Carol Service. They also covered the Guildhall reception whilst the staff had their Christmas lunch.

SALTASH ENVIRONMENTAL ACTION GROUP (SEA)

The person who was due to speak to the Council was unable to attend and, therefore, Councillor Killeya, as Chairman of SEA, reported that, unofficially, SEA has been advised that they will receive Transition Town Status. SEA will also be attending the March meeting of the Civic Amenities Committee to discuss areas of mutual interest. He stated, in answer to a question, that when SEA gives a press release on the announcement, they will also include what this means for the town.

POLICE REPORT

Sgt Dunstan stated that the Police have been busy because of the weather situation, but that there had been 61 crimes compared to 74 last year. There were no dwelling burglaries, ten vehicles suffered criminal damage, there were three theft from motor vehicles, seven common assaults and eight actual bodily harm. Sgt Dunstan stated that they had circulated forms to all properties within Pillmere and had received 35 responses expressing interest in becoming members of a Neighbourhood Watch scheme, but they now needed co-ordinators. Further to the article in the Town Messenger from the Police regarding the volunteer programme for Community Speed Watch, he stated that they had had seven or eight people respond so far that they would be interested.

A matter arising from the last meeting was a request for statistics from the Christmas Drink/Driving campaign, but full figures are not yet available. It would appear that there are about six between Callington, Torpoint and Saltash.

Councillor Ellison raised the issue of Police personnel parking along Callington Road and he asked if the Police could park in their car park. Sgt Dunstan said he will take this message back, but there is not enough room on site for all the people who work at the Police Station and it might be visitors from other stations.

Councillor Riches enquired if anyone from Carkeel had responded to the request for Community Speed Watch volunteers, but there was no-one at the moment. Councillor Riches said there are a lot of complaints about parking in Berry Park and he asked if extra patrols could take place. Sgt Dunstan confirmed that it was possible, but it is very difficult. Councillor Riches asked if the Police would support double yellow lines at the junction of Belle View Road with Fore Street and Sgt Dunstan indicated that a site visit would be needed. Councillor Riches will set this up together with Highways to see if a loading restriction could apply at the junction.

Councillor Holley raised the question of disabled drivers who park on double yellow lines. It was stated that this is a countywide problem and the County are looking at that problem also.

(Councillor Stephens left the meeting.)

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

Mr Williams reported that he has been appointed as CIC Managing Director for a trial period of three months, in order to find income to cover company overheads, develop an asset base and develop the capacity to deliver services. The Fore Street Regeneration Steering Group has completed a review of the revised final draft of the Scott Wilson report and it is intended that it will be printed and distributed later in the month. A workshop with the Town Council is to be held at the Guildhall on 23rd January to determine a SWOT analysis. Closer working arrangements with the Rame Peninsula CIC have identified a number of common themes and further joint meetings are planned. Current bank account details were reported.

Councillor Ellison paid tribute to the people who had put together the Elwell bid in time for its submission. Councillor Riches asked if CIC had looked at any convergent funding and Mr Williams stated that he would hope to do this in his role as Managing Director. Councillors were asked to attend a Saturday morning workshop and Councillor Mrs Hooper submitted apologies as she had a Mayoral engagement.

(Councillor Stephens returned to the meeting.)

CORNWALL COUNCIL REPORT

Councillor Austin reported that Cornwall Council is to reduce the number of offices it has from 78 throughout the County down to 30. There would be three centres and these would be at Camborne, Truro and Bodmin. Councillor Mrs Hooper enquired if there would be a centre at Luxstowe and Councillor Austin confirmed that there was not to be a centre in South East Cornwall. It was **RESOLVED** that the Mayor sends a letter to Cornwall Council stating that the Town Council believe that there should be a centre in the east of the County and that there should be a geographical spread. Councillor Riches reported that West Cornwall is to get a multi-million pound investment and he had expressed his indignation that there is no such amount for the east of the County. It was also noted that allowances for Cornwall Councillors had been frozen this year and will be reviewed again next year.

QUESTIONS

- (a) Mrs Marnell stated that during the bad weather, there were problems at the bottom of Babis Farm Close as there is no sand bin there and residents could not get out. There is a bin at the top of the road, but it needs also to be at the bottom. Councillors advised that the problem with gritting is to be discussed fully at the Policy and Resources Committee. Councillor Holley stated that he had been at a meeting where he had been asked to produce a map of Saltash to show where grit bins are needed. Councillor Riches stated that they had asked residents to report to them where there were problems with the grit bins, and they had been replenished within 24 hours during the bad weather. Mr Anstey also reported similar problems at The Brook.
- (b) Miss Miller referred to the one way system past the Guildhall and stated that there is a problem with cars coming out in the wrong direction. Councillor Holley stated that he had requested Cornwall Council to remove one of the signs saying "access".

184/09/10 DECLARATIONS OF INTEREST

Councillor Killeya declared a personal interest in any matters relating to finance or policy in connection with the Saltash Gateway Community Interest Company (CIC). He also declared a personal interest as Chairman of Saltash Environmental Action Group (SEA).

185/09/10 MINUTES

The Minutes of the meetings held on 17th December 2009 and 4th January 2010 were confirmed and signed as a correct record.

186/09/10 MATTERS ARISING

Questions The Clerk reported that Saltash Heritage has the oyster plaque and will be displaying it in the window of their building.

Cornwall Council Councillor Holley stated that the Cornwall Councillors' budget mostly will be used on an amalgamated Traffic Order for Saltash. If there is any money remaining, Councillor Killeya asked if it could be used on the signs for Saltash, in particular at Notter Bridge and Hatt. Councillor Holley stated he would be willing for this. Councillor

Austin stated that the yellow lines will be in six areas of Saltash which have been previously reported and it was **RESOLVED** that Councillor Austin will report these areas through the ICTT Committee.

- 153/09/10 Councillor Mrs Hooper asked if the big care debate had come up at a Cornwall Council. Councillors will investigate and report back to the Town Council.
- 154/09/10 Councillor Austin reported that there will be a meeting regarding climate change in the near future and Cornwall Councillors will report back following that meeting.
- 163/09/10 Councillor Killeya reported that he is still waiting for a response regarding declarations of interest and the establishment of a Fore Street Regeneration Committee and he hoped to report to the next meeting of the Town Council.
- 176/09/10 Councillor Gee reported back on the Public Inquiry regarding Tamar Bridge tolls, at which he represented the Town Council. He stated that the bridge is struggling financially; however more worrying is that the Committee is again to request a further increase in three years time.

Councillor Gee stated that the Bridge Committee has never looked to reduce expenditure at the budgetary stage, differential pricing has never been looked at, nor has the accountant ever been asked to look to see if expenditure could be reduced. The Inspector had asked if the Bridge Committee has ever taken measures to have an efficiency audit and the reply was "No". It is expected that in his report the Inspector will recommend that there is some form of audit by a management group. In his summing up, the Inspector stated that he could not see the Bridge Committee coming back again in three years' time unless some of the measures mentioned had been undertaken. Councillor Gee thanked all those who had been involved, including Mr Steve Miller, Mr John Hall and Mr Cotton.

Mr Miller thanked Councillor Gee for his representation at the Inquiry. Councillor Killeya asked if staging increases had been mentioned and also if any inflationary increases had been taken on board by the Inspector, in the light of the economic circumstances. Councillor Gee stated that all financial data was based on assumptions over the last 15 to 16 years. Councillor Riches stated that statistics show that traffic has grown year upon year, no matter what the economic situation. There was no mention of breaking away from the Torpoint Ferry. It was **RESOLVED** that a report from the Bridge Committee should be received and put through the ICTT Committee.

(Councillor Gee left the meeting.)

187/09/10 **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

(a) Councillor Killeya circulated a paper arising from the informal meeting of the Fore Street Regeneration Committee in order that feedback can be given to the Saltash Gateway Community Interest Company (CIC) on the ten medium term projects in the Fore Street report. It was **RESOLVED** that:

(i) the top three projects were Project 7 – the creation of a civic square as a top priority and, following this, Project 2 – hosting markets and Project 4 – building elevations,

(Councillor Gee returned to the meeting.)

(ii) the Town Council asks CIC to go ahead with obtaining legal advice as a basis for the Town Council deciding if and how to take these priorities forward,

(iii) the Town Council sends a letter to Mr Steve Besford-Foster at Cornwall Council, with a copy to CIC, with the comments:

(a) the working group on spending the Waitrose 106 money should meet initially as soon as possible

(b) meetings should be held in the evening to allow Councillors to attend

(c) the Town Council should be free to appoint its own representative, as the Mayor and Deputy Mayor might not be those with the greatest availability, and on principle the Council decides its own representatives

(d) the Town Council is happy for decisions on the Lidl 106 money, which it is holding, to be recommended to the Town Council for approval by the same group.

(b) There are no issues which the Town Council needed to consider arising from the CIC report.

188/09/10 **FINANCE**

(a) The following receipts in December 2009 were noted:

	£	p
Guildhall	602.20	
Burial Board	2152.00	

(b) The following payments in December 2009 were noted:

	£	p	£	p
	Gross	Excl VAT	Remarks	
Cornwall Council	65.55	57.00	Black sacks	
TV Licensing	142.50		TV Licence	
	2249			

Oaklands Community Centre	65.00		Light
Livewire	65.00		Light
B Carter	50.00		Collect Trailer
J&M Garden Machinery	33.21	28.88	Tractor
Cornwall Council	50.14	43.60	Parking permit (part)
Post Office Ltd	46.47		
B Watkins	200.00		River rescue
V Lucken	50.00		River rescue
Miss H Hollis	50.00		River rescue
Miss E Daniels	50.00		River rescue
Mr & Mrs Roissetter	300.00		Hijack – Christmas
Brunel Harmony Chorus	75.00		Christmas event
Maurice Huggins Room	50.00		Christmas event
2 nd Saltash Scout Group	150.00		Hire of marquee
Air Cadet Force	100.00		Donation – Christmas
Saltash Fire Cadets	100.00		Donation – Christmas
Saltash Window Cleaning	135.00		Guildhall/bus shelters
Staff salaries	6508.91		Staff salaries
Cornwall Council	667.00		Guildhall rates

189/09/10 **PLANNING**

(a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Mrs Hooper did not vote on planning issues.

(b) Applications for consideration:

Date received	Application no.	Details of application
16.12.2009	09/01937/FUL	Mr D Brett - 94 Liskeard Road - construction of double extension to the side elevation of a private dwelling unit. It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.
31.12.2009	09/01941/FUL	Mr S Rawlings - 51 Hawks Park - provision of hardstanding. Construction of porch on front elevation, first floor side extension and single storey rear extension. It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.
16.12.2009	09/01961/TRECON	Mr G Townshead - Riverview Cottage, 20 Lower Fore Street - notification for consent for the removal of one Silver Birch tree within a conservation area. It was RESOLVED by 8 in favour and 1

abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.

- 21.12.2009 09/01967/FUL Mr Carroll and Mrs Philp - **145 Old Ferry Road** - extension to provide conservatory over existing flat roof patio. **It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.**
- 21.12.2009 09/01972/FUL Mr and Mrs Manuel - **5 Holcroft Close, St Stephens** - construction of conservatory on rear elevation. **It was RESOLVED by 8 in favour and 1 abstention (Councillor Ms Hooper) to RECOMMEND REFUSAL as (a) over-bearing (b) probable loss of light (c) 45⁰ rule regarding structures near to window.**
- 31.12.2009 09/02021/FUL Mr M Ash - **17 Lower Port View, St Stephens** - provision of off road parking and workshop. **It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.**
- 31.12.2009 09/02025/FULR Mr R Boroczky - **Southdown Cottages, Carkeel** - extension of time for outline application for construction of dormer 16.style dwelling and alterations to existing vehicular/pedestrian access to highway. Installation of septic tank (application 04/01418/OUT approved 12.01.2005 refers). **It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL for an extension of time provided it is for the outline application and not full.**

(c) The Town Clerk reported on decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council Meeting as follows:

- (i) Planning application **09/01725/FUL** relating to **Pages Barn, Trematon** for variation of condition re obscure glazing. The Town Council recommended approval but Cornwall Council refused as the introduction of an element of clear glazing will enable overlooking of part of the interior of a main habitable room, being the part of the conservatory to the rear of the neighbouring Hawkins Farm.

- (ii) Planning application **09/01665/TPO** relating to **23 Grassmere Way**. The Town Council recommended that they agreed with the removal of dead wood and any dangerous branches but, as the tree is away from the house, they did not agree with the 25% reduction of the crown. Cornwall Council approved the application, although the crown reduction works are to be limited to an overall canopy reduction of no more than 20%.
- (iii) Planning application **09/01627/FUL** relating to **9 Dunheved Road**, where the Town Council asked for a site meeting with an Officer to discuss the application, but Cornwall Council has granted permission for the development. The Clerk reported that the Officer had not seen the Town Council's letter. Responses are now sent to a central Planning East e-mail response and not direct to an Officer's e-mail address. In this case a read receipt had been received back by the Town Council. It was **RESOLVED** that Councillor Austin takes this up with the Planning Office in the first instance and reports back at the next meeting.

190/09/10 **CORRESPONDENCE**

- (a) An e-mail was reported from the Unlock Democracy Group asking councils to lobby the MP to pass the Sustainable Communities Act Amendment Bill. It was **RESOLVED** that there should be no formal response, but the Town Clerk will forward the link to Councillors in case they wish to respond individually.
- (b) Saltash Gateway Community Interest Company (CIC) notified the Council that there will be an NHS patient focus meeting at Burraton Community Centre on 29th January from 1pm until 3pm and once again it was emphasised that afternoons are not suitable for those working.
- (c) A letter was reported from the Mayor of Looe Town Council to the Area Manager Parking Operations East regarding parking enforcement. It was **RESOLVED** to request, with a copy to Looe Town Council, a more detailed list of what visits the Enforcement Officers make to Saltash, how they vary their days, the areas which they patrol, and the number of tickets issued in Saltash in the last year.

191/09/10 **INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that, in the absence of Councillors who were at the meeting of 21st December 2009, the Minutes are carried forward to the next Council meeting for approval.

192/09/10 **COMMITTEE MEETINGS**

It was noted that the meeting of the Policy and Resources Committee to be held on 5th January and Civic Amenities Committee on 6th January 2010 were cancelled due to the bad weather.

193/09/10 **MEET THE PEOPLE**

It was **RESOLVED** that, as Councillors were not available for this week, the Meet the People is rescheduled for Saturday 30th January. Councillors Austin and Riches stated that they would be available and the Clerk will circulate to other Councillors.

194/09/10 **PRESS RELEASES**

It was **RESOLVED** that a press release is issued on gritting to ask the public to let the Council know where there has been an issue with gritting.

195/09/10 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: _____
 Chairman

Dated: 18th February 2010