

SALTASH TOWN COUNCIL

Minutes of the Station Property Sub-Committee held at The Guildhall on Wednesday 28th August 2019 at 3:00 p.m.

PRESENT: Councillors: R Bickford – Chairman, G Challen, J Dent, J Peggs, W Phillips – Vice Chairman, P Samuels, D Yates.

ALSO, PRESENT: R Lane – Town Clerk, S Emmett – Finance Officer, D Joyce – Administration Officer.

APOLOGIES: Councillors: None.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

54/19/20 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

55/19/20 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None			

56/19/20 **QUESTIONS FROM THE PUBLIC**

None.

57/19/20 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

None.

FINANCE

a. To receive a Budget Update:

The Chairman and Vice Chairman updated Members on Cormac's proposed additional budget costs, tender and final account figures and that a meeting is to be arranged with Cormac to discuss this matter further.

It was **RESOLVED** to defer any decisions on future works until a meeting with Cormac is held to establish total estimated costs, a clear concise breakdown of completed works and works to be completed allowing Members to view what is achievable within the existing budget.

b. Update on further funding:

i. Transforming Cities Fund – TCF tranche 2.

The Chairman informed members he is awaiting a response.

ii. Real Ideas Organisation (RIO) ERDF Bid.

The Chairman informed Members that the ERDF bid is still awaiting decision.

It was **RESOLVED** to note

iii. Other:

The Chairman informed Members of GWR correspondence regarding a decision to a request to transfer existing funding in place for Phase 2 to be used for assisting Phase 1 completion.

GWR CIF Round 5 funding has been identified and the Chair is enquiring regarding placing a bid.

It was **RESOLVED** to approve the bid application and to submit to GWR for CIF Round 5 Funding.

The Chairman informed Members of the Association of Community Rail Partnerships that could be another available funding stream for the project.

c. To consider any alterations to the Phase 1 and 2 budget allocation:

No Report.

59/19/20 **PHASE 1**

- a. To receive an update on the works:

The Chairman informed Members that the repairs to wall plates, roof trusses, close boarding to access repairs have now been replaced and the skylight window is being fixed.

It was **RESOLVED** to note.

- b. To receive an update on draw down of funding:

No Report.

60/19/20 **PHASE 2**

- a. To consider Phase 2 costs:

The Chairman informed Members that quotes for Phase 2 works are awaiting clarification by Cormac.

It was **RESOLVED** to note.

- b. To consider GWR funding agreement for Phase 2 grant:

No Report.

61/19/20 **TO RECEIVE AN UPDATE ON STREET LIGHTING**

No Report.

62/19/20 **TO CONSIDER THE APPROACH ROAD AND BUILDING NAMES
(pursuant to minute no 29/19/20)**

It was **RESOLVED** to approve Isambard House as the building name and that the approach road be determined by GWR.

63/19/20 **TO CONSIDER OPTIONS FOR THE MANAGEMENT OF THE
WAITING ROOM/CAFÉ**

Expression of Interest – Café:

The Chairman informed Members that:

1. Planning consent for change of use was established at the time of the original Planning Application.
2. Interest received was positive.

3. A recent meeting was held with a prospective operator.
4. Tender and specification details are to be consider at a future meeting.

It was **RESOLVED** to note.

64/19/20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

65/19/20 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

66/19/20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

67/19/20 **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

68/19/20 **PRESS AND SOCIAL MEDIA RELEASES**

None.

69/19/20 **DATE OF NEXT MEETING**

To be confirmed.

Rising at: 16:04pm

Signed: _____
Chairman

Dated: _____