

P&F Committee - P & F Budget

Saltash Town Council
As at 31st October 2019

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds To Receive/ Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed	Notes
Operating Income								
P&F Income								
4901 PR Bank Interest Received	4,943	0	0	3,075	2,244	831	831	
Total P&F Income	4,943	0	0	3,075	2,244	831	831	
Total Operating Income	4,943	0	0	3,075	2,244	831	831	
Operating Expenditure								
P&F Expenditure								
6200 PR Bank Charges (6200)	779	0	0	1,025	487	538	538	
6201 PR Audit (6201)	2,792	0	0	3,280	(10)	3,290	3,290	
6202 PR Civic Occasions (including Road Closures) (1,144	0	0	4,723	724	3,999	3,999	
6203 PR Mayors' Allowance	4,600	0	0	4,715	2,358	2,358	2,358	
6204 PR Councillors' Allowance	2,244	0	0	3,347	0	3,347	3,347	
6205 PR Insurance	11,438	0	0	25,625	20,108	5,517	5,517	
6206 PR Youth Council (6206)	3,000	0	0	3,075	3,000	75	75	
6208 PR Subscriptions (6208)	3,125	0	0	3,588	3,425	163	163	
6210 PR Community Chest (6210)	7,212	0	0	10,000	2,000	8,000	8,000	
6211 PR Website Maintenance (6211)	300	0	0	556	175	381	381	
6212 PR Councillor Expenses	0	0	0	557	97	460	460	
6213 PR Councillor Training (6213)	1,226	0	0	2,050	516	1,534	1,534	
6214 PR Health & Safety (6214)	4,918	0	0	5,500	2,756	2,744	2,744	
6215 PR Annual Report	0	0	0	441	0	441	441	
6216 PR Miscellaneous	8	0	0	105	0	105	105	
6217 PR Data Protection (6217)	585	0	0	2,050	55	1,995	1,995	
6218 PR Mayors Badges	0	0	0	48	45	3	3	
6219 PR Local Council Award Scheme	0	0	0	210	0	210	210	
6220 PR Festival Fund & Event Expenditure	8,940	0	0	15,000	300	14,700	14,700	
6221 PR Town Messenger (6221)	3,998	0	0	4,198	2,080	2,118	2,118	
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	10,000	30,000	30,000	
6224 PR Professional Costs	0	0	0	4,613	120	4,493	4,493	
6502 SE Civic Christmas Event	0	0	0	513	0	513	513	
6300 PO Telephone	1,052	0	0	997	886	111	111	
6301 PO Stationery/Postage/Printing (6301)	3,869	0	0	4,100	1,658	2,442	2,442	
6302 PO Office & IT Equipment	5,309	0	0	6,663	3,219	3,444	3,444	
6303 PO Copier Maintenance	3,831	0	0	5,228	3,670	1,558	1,558	
6304 PO Broadband (6304)	970	0	0	472	93	379	379	
6305 PO SAGE Accounts (6305)	3,108	0	0	4,100	706	3,394	3,394	
6306 PO IT Maintenance	7,369	0	0	8,200	6,051	2,150	2,150	
6417 GH Belle Vue Office Costs	3,173	0	0	4,100	4,524	(424)	(424)	
5500 Bad Debt Expense	4	0	0	0	0	0	0	
Total P&F Expenditure	124,993	0	0	169,079	69,043	100,036	100,036	

P&F Staffing Expenditure							
6650 ST P&R Parking Space	292	0	0	333	271	62	62
6651 ST P&R Staff Insurance	624	0	0	718	651	67	67
6652 ST P&R Employers Pension - Monthly Fee	4,600	0	0	4,715	3,094	1,621	1,621
6655 ST P&R Staff Travelling Expenses	1,101	0	0	391	277	114	114
6656 ST P&R Staff Training	7,870	0	0	2,931	(688)	3,619	3,619
6659 ST P&R Town Sergeant & Mace Bearer Fees	375	0	0	753	519	234	234
6661 ST P&R Finance Consultancy Fees	4,553	0	0	5,896	6,408	(512)	(512)
P&F Staffing Costs	193,996	0	22,971	210,889	128,344	105,516	105,516
Total P&F Staffing Expenditure	213,410	0	22,971	226,626	138,876	110,721	110,721
P&F EMF Expenditure							
6270 PR EMF Crime Reduction	0	16,950	0	20,000	0	36,950	36,950
6271 PR EMF Election	5,350	9,950	0	10,000	190	19,760	19,760
6272 PR EMF Robes & Civic Regalia	3,269	6,402	0	0	35	6,367	6,367
6273 PR EMF Legal Fees	1,568	2,705	0	3,000	1,049	4,656	4,656
6274 PR EMF Internet Redevelopment	0	2,025	0	0	0	2,025	2,025
6275 PR EMF Neighbourhood Plan	3,939	4,115	0	3,000	5,197	1,918	1,918
6370 PO EMF Computer Equipment Renewal	9,040	2,046	0	5,000	0	7,046	7,046
6694 ST PR EMF Staff Contingency (P&R)	0	0	(14,132)	24,000	4,644	5,224	5,224
Total P&F EMF Expenditure	23,166	44,193	(14,132)	65,000	11,115	83,946	83,946
Total Operating Expenditure	361,570	44,193	8,839	460,705	219,034	294,703	294,703
Operating Surplus/ (Deficit)	(356,626)	(44,193)	(8,839)	(457,630)	(216,790)	(293,872)	(293,872)