

Services Committee - Guildhall Budget

Saltash Town Council
As at 7th November 2019

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed Expenditure	Notes
Turnover								
Guildhall Income								
4200 GH Income - Guildhall Bookings	6,636	0	0	10,000	7,746	2,254	2,254	
4201 GH Income - Guildhall Refreshments	230	0	0	250	132	118	118	
4202 GH Guildhall Piano	0	0	0	20	0	20	20	
4204 GH Donations re Photocopying	44	0	0	0	0	0	0	
4206 GH Income - Guildhall Misc Property Income	0	0	0	226	36	190	190	
Total Guildhall Income	6,910	0	0	10,496	7,914	2,582	2,582	
Total Turnover	6,910	0	0	10,496	7,914	2,582	2,582	
Cost of Sales								
Guildhall Expenditure								
6400 GH Rates - Guildhall (6400)	8,179	0	0	8,383	8,470	(87)	(87)	
6401 GH Water Rates - Guildhall (6401)	1,020	0	0	997	275	722	722	
6402 GH Gas - Guildhall (6402)	2,535	0	0	3,254	304	2,950	2,950	
6403 GH Electricity - Guildhall (6403)	5,284	0	0	4,828	1,354	3,474	3,474	
6404 GH Fire & Security Alarm - Guildhall (6404)	0	0	0	1,050	75	975	975	
6405 GH Fire Extinguishers - Guildhall (6405)	390	0	0	808	265	543	543	
6406 GH Window Cleaning - Guildhall (6406)	540	0	0	629	270	359	359	
6407 GH Refuse Collection - Guildhall (6407)	784	0	0	0	0	0	0	
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	742	0	0	1,732	778	954	954	
6409 GH Boiler Service & Maintenance	160	0	0	2,204	227	1,977	1,977	
6410 GH General Repairs & Maintenance	661	0	0	3,620	1,242	2,378	2,378	
6411 GH TV License	62	0	0	157	88	69	69	
6412 GH Lift Service & Maintenance	2,100	0	0	2,309	2,008	301	301	
6413 GH Refreshment Costs - Guildhall	194	0	0	367	119	248	248	
6414 GH Replace Equipment - Guildhall	779	0	0	1,679	202	1,477	1,477	
6415 GH Miscellaneous Property Costs - Guildhall	222	0	0	0	0	0	0	
6418 GH Professional Fees	5,801	0	0	1,000	300	700	700	
6420 GH Legionella Risk Assessment (Guildhall)	0	0	0	431	210	221	221	
Total Guildhall Expenditure	29,453	0	0	33,448	16,187	17,261	17,261	
Guildhall Staffing Expenses								
6677 ST GH Staff Travelling Expenses (Guildhall)	0	0	0	168	0	168	168	
6678 ST GH Staff Training (Guildhall)	0	0	0	1,256	0	1,256	1,256	
Guildhall Staffing Costs	18,839	0	0	34,923	18,424	16,499	16,499	
Total Guildhall Staffing Expenses	18,839	0	0	36,347	18,424	17,923	17,923	
Guildhall EMF Expenditure								
6470 GH EMF Guildhall Maintenance	30,727	1,571	0	15,000	63	16,508	16,508	
6696 ST GH EMF Staff Contingency (Guildhall)	0	0	0	2,000	43	1,957	1,957	
Total Guildhall EMF Expenditure	30,727	1,571	0	17,000	105	18,466	18,466	
Total Cost of Sales	79,019	1,571	0	86,795	34,716	53,650	53,650	
Operating Surplus/ Deficit	(72,108)	(1,571)	0	(76,299)	(26,802)	(51,068)	(51,068)	