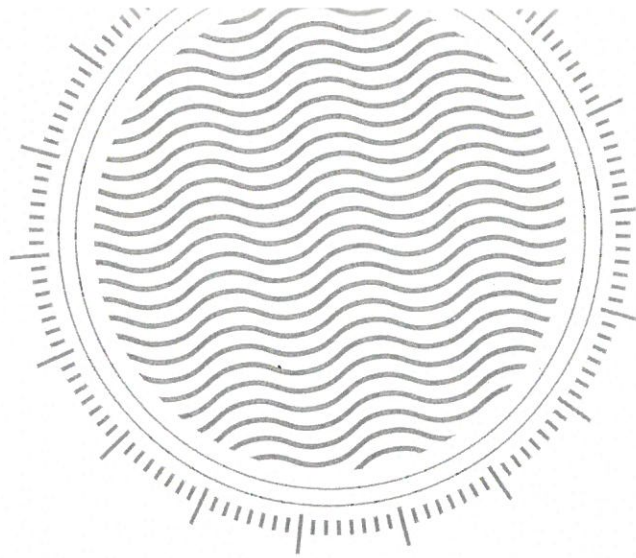


Certificate of Conformity

This is to certify that Chubb Fire & Security Limited, a company registered with BAFE for the contract maintenance of portable extinguishers and a holder of a BAFE certificate, has inspected the portable fire extinguishers at your premises, that they are installed according to British Standard BS 5306: Part 8 and have been serviced as required by BS 5306: Part 3 and BAFE Scheme SP101, or to the requirements agreed in writing between our two companies.



Customer SALTASH TOWN COUNCIL

Location THE GUILDHALL

12 LOWER FORD ST

SALTASH, CORNWALL

Please tick the appropriate box	Actions	Service Representative Number
☒	Site equipment fully maintained to standard	11877
☐	Minor non-conformance/ no major equipment fault. Please refer to the service Report	

Month and Year of Issue NOV 2019

Job/Certificate Number 29726229

Your inspection certificate will be sent to the email address that you provided to your Service Engineer. A copy of your inspection certificate can be obtained by emailing your local branch with details of your contract number.

Please feel free to call our Customer Service Team on 0844 879 1666 who will be happy to answer any Fire & Security related questions.



BAFE

Our fire extinguishers are maintained by Chubb fire extinguisher engineers, who are approved by British Approvals for Fire Equipment (BAFE) scheme SP101.



A Brief Guide to:

The Regulatory Reform (Fire Safety) Order 2005 The Fire Safety (Scotland) Regulations 2006

The Fire Safety Order (October 2006) consolidated over 100 pieces of fire legislation. Fire Certificates are no longer required, but the Fire Brigade is still responsible for enforcement of the fire safety legislation. Building on the requirements of 1999's amended Fire Precautions (Workplace) Regulations, every business has to carry out a fire risk assessment and take a proactive approach to minimise the risk of fire, and the spread of fire.

Under the Fire Safety Order, fire risk assessments need to consider the **life safety of employees and visitors**, and also:

Property safety & business continuity: Safeguarding assets and preventing fire from interrupting the running of a business.

Fire fighter safety: should they need to enter the burning building.

The surrounding environment: consider the knock on effects of fire to surrounding buildings and passers by, along with the impact of fire on suppliers and customers.

Who is responsible?

Employer with control of a workplace, failing that...

- Person with overall management of a building.
- Occupier of premises.
- Owner of premises (i.e. empty buildings).

Whilst other people like landlords have some control, the primary responsibility rests with the employer.

The "responsible person" will be held accountable. The Order advises the "responsible person" to nominate competent suppliers - that can demonstrate they have 'the appropriate skills and experience'. Both or either party may be held responsible at the time of inspection or post incident.



The Fire Safety (Scotland) Regulations 2006 are made under the Fire (Scotland) Act 2005 and effectively mirror the Fire Safety Order requirements.

Extracts from the Fire Safety Order	Extracts from the Fire Safety (Scotland) Regulations 2006	Chubb Solution
PART 2 – FIRE SAFETY DUTIES Risk assessment 9. – (1) The responsible person must make a suitable and sufficient assessment of the risks to which relevant persons are exposed for the purpose of identifying the general fire precautions he needs to take to comply with the requirements and prohibitions imposed on him by or under this Order... (3) Any such assessment must be reviewed by the responsible person regularly so as to keep it up to date and particularly ...	PART 3 FIRE SAFETY Fire safety arrangements 10. – (1) [As required under sections 53 and 54 of the 2005 Act]... a person must make and give effect to such arrangements as are appropriate, having regard to the size of his or her undertaking and the nature of its activities, for the effective planning, organisation, control, monitoring and review of the fire safety measures within the meaning of schedule 2 to the 2005 Act.	Fire Risk Assessment Consultancy – Chubb's consultancy provides the total fire risk assessment solution. With a national network of consultants, we are able to offer a comprehensive and consistent fire risk management service; for single occupancy buildings as well as multi-occupancy or multi site organisations with the possibility of on-line reporting with Chubb Global. ChubbRiskManager.co.uk – This product enables you to carry out your fire risk assessment on-line. Covering all the key elements, this package is designed for businesses with low to medium fire risk.
PART 2 – FIRE SAFETY DUTIES Fire-fighting and fire detection 13. – (1) Where necessary (whether due to the features of the premises, the activity carried on there, any hazard present or any other relevant circumstances) in order to safeguard the safety of relevant persons, the responsible person must ensure that – (a) the premises are, to the extent that it is appropriate, equipped with appropriate firefighting equipment and with fire detectors and alarms; and (b) any non-automatic fire-fighting equipment so provided is easily accessible, simple to use and indicated by signs.	PART 3 FIRE SAFETY Means for fighting fire and means for giving warning in the event of fire 12. – (1) Where necessary (whether due to the features of the relevant premises, the activity carried on there, any hazard present or any other relevant circumstances) in order to ensure the safety of relevant persons in respect of harm caused by fire, a person with duties under section 53 or 54 must ensure that – (a) the relevant premises are, to the extent that it is appropriate, equipped with appropriate means for fighting fire and means for giving warning in the event of fire; and (b) any non-automatic fire-fighting equipment so provided is easily accessible, simple to use and indicated by signs.	Automatic Fire Detection and Alarms – Chubb is an expert in installing, servicing and maintaining automatic fire detection. We do a thorough assessment of site-specific circumstances to ensure a tailored automatic fire detection system to best fit your needs. FireCARE – Fire alarm monitoring by Chubb's dedicated network of alarm receiving centres ensures rapid response to any alarm activation. Operating 24 hours a day, 365 days a year, means that in the event of the alarm sounding, a signal is sent automatically to Chubb's alarm receiving centre who will call the appropriate emergency response. Fire Extinguishers – Chubb supplies and services a comprehensive range of BSEN3, Kitemarked and CE marked extinguishers to meet all general and specific fire risks. Fire Suppression Systems – Chubb designs and installs gaseous, water mist or specialist fire suppression systems in your high risk locations.
PART 2 – FIRE SAFETY DUTIES Emergency routes and exits 14. – ... (2) ... in order to safeguard the safety of relevant persons – ... (h) emergency routes and exits requiring illumination must be provided with emergency lighting of adequate intensity in the case of failure of their normal lighting.	PART 3 FIRE SAFETY Means of escape 13. – ... (2) The following requirements must be complied with in respect of relevant premises where necessary ... in order to ensure the safety of relevant persons in respect of harm caused by fire – (h) emergency routes and exits requiring illumination must be provided with emergency lighting of adequate intensity in the case of failure of their normal lighting.	Emergency Lighting – Chubb can install, service and maintain emergency lighting to aid safe evacuation in the event of a power failure to normal lighting. Chubb can provide detailed guidance on where luminaires should be installed and the minimum levels of illumination for escape routes and open areas, together with the minimum period of illumination of the luminaire after failure of the normal lighting.
PART 2 – FIRE SAFETY DUTIES Maintenance 17. – (1) Where necessary in order to safeguard the safety of relevant persons the responsible person must ensure that the premises and any facilities, equipment and devices provided in respect of the premises under this Order... are subject to a suitable system of maintenance and are maintained in an efficient state, in efficient working order and in good repair.	PART 3 FIRE SAFETY Maintenance 16. – (1) Where necessary in order to ensure the safety of relevant persons in respect of harm caused by fire the person with duties ... must ensure that the relevant premises and any facilities, equipment and devices provided in respect of the relevant premises under these Regulations ... are subject to a suitable system of maintenance and are maintained in an efficient state, in efficient working order and in good repair.	Fire Safety Equipment Servicing – Chubb offers a nationwide coverage with over 500 dedicated engineers for Extinguishers, Fire Detection and Alarm, Hose Reels, Riser Systems and Fire Suppression Systems.
PART 2 – FIRE SAFETY DUTIES Training 21. – (1) The responsible person must ensure that his employees are provided with adequate safety training – ... (2) The training referred to in paragraph (1) must – (a) include suitable and sufficient instruction and training on the appropriate precautions and actions to be taken by the employee in order to safeguard himself and other relevant persons on the premises; (b) be repeated periodically where appropriate; (c) be adapted to take account of any new or changed risks to the safety of the employees concerned; (d) be provided in a manner appropriate to the risk identified by the risk assessment ...	PART 3 FIRE SAFETY Procedures for serious and imminent danger from fire and for danger areas 14. – (1) A person with duties ... must – (a) establish and, where necessary, give effect to appropriate procedures, including fire safety drills, to be followed in relevant premises in the event of serious and imminent danger to relevant persons from fire; PART 3 FIRE SAFETY Training 20. – (1) An employer with duties ... must ensure that his or her employees are provided with adequate fire safety training –	Chubb has full-time training officers to provide Fire Safety Training Courses – The objective of each course is to give delegates all round knowledge of how to prevent fire and what to do in the event of a fire. Specialist training will highlight particular fire risks and methods of fire prevention. These include instruction on the colour coding of fire extinguishers and which type is safe and appropriate as well as practical usage of fire extinguishers. Fire Evacuation Drills – This is designed to ensure that staff understand the fire procedures and what actions are required in the event of a fire or a similar emergency.
PART 5 – MISCELLANEOUS Maintenance of measures provided for protection of fire-fighters 38. – (1) Where necessary in order to safeguard the safety of fire-fighters in the event of a fire, the responsible person must ensure that the premises and any facilities, equipment and devices provided in respect of the premises for the use by or protection of fire-fighters ... are subject to a suitable system of maintenance and are maintained in an efficient state, in efficient working order and in good repair.	PART 4 MISCELLANEOUS Maintenance of measures provided for protection of firefighters 23. – (1) Where necessary in order to secure the safety of fire fighters ... in the event of a fire ... the person with duties ... must ensure that the relevant premises and any facilities, equipment and devices ... for the use by or protection of fire fighters ... are subject to a suitable system of maintenance and are maintained in an efficient state, in efficient working order and in good repair.	Chubb has experienced engineers who can ensure your Hose Reels, Riser Systems, Hydrants are maintained to the appropriate standards and ready for use by your trained employees or the fire brigades.

Q: Do you own a Fire Log Book?

Maintaining a **Fire Log Book** is a recommendation of British Standard and is also considered best practice. If you ever had a fire at your site, you could demonstrate to your Insurance Company, the Fire Brigade and even a Court of Law that you effectively managed your fire safety responsibilities.



Q: Do you have a high number of malicious false alarms?

The **Alarmed Call Point Cover** has been helping deter false fire alarms around the world, without restricting legitimate operation of devices such as fire alarm break glass call points.



Q: Do you have problems with extinguishers being removed from fire points?

Fire fighting equipment is all too often stolen or vandalised. The **Theft Stopper** acts as a deterrent and an alarm is emitted to alert that the extinguisher has been moved.



Q: Do you have a kitchen in your workplace?

In accordance with BS5306: Part 8 Chubb will recommend a Class F extinguisher to cover cooking oil risks. In addition we will also recommend a fire blanket to cover clothing fire risk.



Q: Do you have problems with fire doors being wedged open?

Chubb Dorgard is an acoustically activated fire door release device designed to allow freedom of access around a busy workplace, whilst protecting the building and its occupants against the dangers of fire.



Q: Are all your extinguishers securely fixed to the walls or placed on a fire stands?

Fire Stands are most effectively used where an extinguisher cannot easily be wall mounted. For example: on thin partitioned walls or in a workshop environment where wall mounting is simply not appropriate or where walls may contain asbestos. Stands are often deployed where the overall appearance of a room is important or where improved visibility of an extinguisher is critical. Stands not only protect the extinguisher from passer-by damage, they can also aid the user in quickly locating an extinguisher in the case of an emergency.

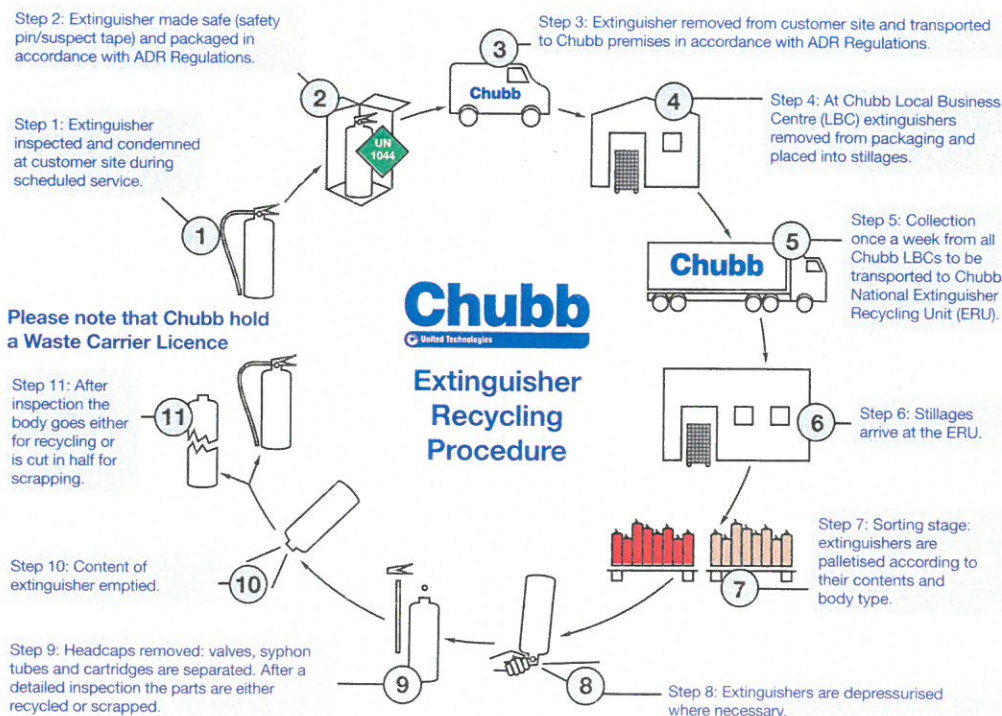


Q: Is the signage in your premises clear and sufficient?

Having the right **Signs** in the right place will help ensure the safe evacuation of staff in the event of a fire. Signs will also help you locate your fire fighting equipment in an emergency.

Q: What happens to my old extinguishers?

You are responsible for ensuring that your extinguishers are disposed of safely and legally. Chubb provides you with a collection/transportation and disposal service that complies with the latest regulations and is environmentally friendly.



Chubb Fire & Security

A company you can trust. With over 200 years of history and innovation, the name Chubb is synonymous with fire safety. Chubb offers products and services to help you prevent, detect, contain and escape from fire.

National service with local back up. With a nationwide team of local engineers, Chubb can look after the fire safety needs of both single and multiple site organisations. Our service standards ensure that we will respond to your call within 48 hours.

Maintaining and raising standards to ensure customers comply. Chubb is BS EN ISO 9001 approved for the manufacture and maintenance of fire extinguishers.

Our extinguisher service engineers

Third party certified. All of our engineers have passed the BAFE exam and are BAFE registered to ensure that they provide you with the highest level of service.

Regular auditing. Our Quality Assurance and local management team regularly audit a random sample of each engineer's work and adherence to customer requirements and British Standards. Regular checks are also carried out by NSI and BAFE auditors.

Expertise in fire safety. Our engineers' high level of competence in fire safety provides you with the peace of mind that their recommendations will help you comply with the fire law.

Our extinguishers

First Class Products. Chubb manufactures its own range of fire extinguishers to the very exacting standards of BS EN3 with strict quality control under the BS EN ISO 9001:2008 quality system, ensuring consistent quality in production. We offer a comprehensive range of BS EN3 Kitemarked extinguishers in line with insurance requirements. All extinguishers also carry the CE mark to demonstrate compliance with the Pressure Equipment Directive.

Five Year Guarantee. All fire extinguishers serviced from new under a Chubb maintenance contract carry this extended guarantee. Chubb also guarantees the serviceability of our equipment through the availability of spares and refills for 10 years.

Environmentally-friendly. Chubb offers extinguisher recycling and in 2007 received a Business Commitment to the Environment Award in recognition for this pioneering programme.

Your Responsibilities between Service Visits

- Conduct and record visual checks on your fire equipment on a monthly basis. When carrying out these visual inspections, it should be ensured that:
 - 1) each extinguisher is correctly located in its designated place;
 - 2) each extinguisher is unobstructed and visible;
 - 3) the operating instructions of each extinguisher are clean and legible and face outwards;
 - 4) each extinguisher has not been operated and is not obviously damaged or has any missing parts;
 - 5) the reading of any pressure gauge is within the green zone;
 - 6) any indicator fitted to an extinguisher is within operational and safety limits;
 - 7) the tamper indicators of each extinguisher are not broken or missing.
- Record all events in your Log Book e.g. dates of inspection of fire safety equipment, fire drills and alarm tests.
- Replace missing and unserviceable equipment as soon as possible and increase other fire precautions until replacement.

Don't Forget!

Each new employee needs to be trained on your fire safety procedures.

For more information please visit www.chubb.co.uk