



Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

27th November 2019

Dear Councillor,

I write to summon you to an **Extraordinary meeting of the Policy and Finance Committee** to be held at the Guildhall on **Tuesday 3rd December 2019 at 6:15 p.m.**

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
S Gillies	M Fox	R Bickford	G Challen
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips - Chairman	S Martin	J Rance	S Miller
B Samuels	A Pinckney	P Samuels – Vice Chairman	D Yates

AGENDA

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required:
5. Town Centre Vision Sub Committee (**Pursuant to minute nr. 79/19/20 Extraordinary Services Committee meeting held 21.11.19**)
 - a. To establish an E.M.F. budget to match fund S106 applications.
 - b. To establish budget requirements for the Town Centre Vision Sub Committee.
 - c. To establish a revenue and E.M.F. budget for 2020/2021 and to give consideration to any funding requirements for the current year to 31st March 2020.
6. Finance:
 - a. To set the Policy and Finance budgets for the year 2020/2021.
 - b. To set the fees and charges for the year 2020/2021.
 - c. To set the level of contingency for 2020/2021.
 - d. To recommend to Full Council the budgets for the year 2020/2021.
 - e. To recommend to Full Council the fees and charges for the year 2020/21.
 - f. To recommend to Full Council the Precept for 2020/21.
7. Date of next meeting: Tuesday 10th December 2019 at 6:30 p.m.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

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- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary/Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting and did not Vote	Ongoing Dispensation	Dispensation Requested	No Interest Declared