

**SALTASH TOWN COUNCIL**

**Minutes of a Meeting of the Extraordinary Services Committee held in The Guildhall on Thursday 21<sup>st</sup> November 2019 at 6:15 p.m.**

**PRESENT:** Councillors: R Bickford, G Challen, J Dent, M Fox, S Lennox-Boyd, S Miller - Vice Chairman, M Parker – Chairman, W Phillips, B Samuels, P Samuels, D Yates.

**ALSO PRESENT:** R Lane – Town Clerk, M Orchard – Acting Service Delivery Manager, S Emmett – Finance Officer, D Joyce – Administration Officer.

**APOLOGIES:** Councillors: S Gillies, S Martin, J Peggs, J Rance, A Pinckney.

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**HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**77/19/20** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

**78/19/20** **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

<b>Councillor</b>	<b>Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Left the Meeting</b>
None			

- c. To consider dispensations required:

None.

79/19/20

**FINANCE**

**TO CONSIDER MEMBERS VISION FOR THE TOWN (Pursuant to minute no. 07/19/20 Town Centre Vision Sub Committee)**

Look to replace the planters and benches:

It was RECOMMENDED the Extraordinary Services Committee meeting to be held on 21<sup>st</sup> November 2019 review the revenue budget allowing movement of monies into an EMF budget to be allocated for the use of the Town Centre Vision Sub Committee pursuant to any S106 bid.

Events and Markets:

It was RECOMMENDED to the Extraordinary Services Committee meeting to be held on 21<sup>st</sup> November 2019 to establish an EMF funding to match fund S106 applications.

It was RESOLVED to defer to Extraordinary Policy and Finance meeting to be held on 3<sup>rd</sup> December 2019 for budget requirements to be established for the Town Centre Vision Sub Committee.

It was **RESOLVED** to defer the 3 recommendations to the Extraordinary Policy and Finance meeting to be held on 3<sup>rd</sup> December 2019 to consider establishing a revenue and E.M.F. budget for 2020/2021 and give consideration to any funding requirements for the current year to 31<sup>st</sup> March 2020 for the Town Centre Vision Sub Committee.

a. To set the Services Committee budgets for the year 2020/2021:

Library

It was **RESOLVED** the library broadband costs be investigated and reviewed.

Services Delivery

It was **RESOLVED** the Property Maintenance Committee investigate and review the procurement process for property maintenance at all sites.

It was **RESOLVED** the Ground Maintenance, Planting, Seasonal Watering, Grass Cutting and Footpath contract is not renewed when it expires in September 2020 and that all works are conducted in house.

It was **RESOLVED** that the community toilet scheme and budget be discontinued.

It was **RESOLVED** the North Road bus shelter and budget be reviewed at the next Services Committee meeting on Wednesday 15<sup>th</sup> January 2020.

It was **RESOLVED** a multi-site PRS licence be acquired to reduce costs.

It was **RESOLVED** that the 2020/21 budget for the Guildhall, Library, Maurice Huggins Room, Services Delivery and the Station (as attached) be recommended to the Extraordinary Policy and Finance meeting to be held on 3<sup>rd</sup> December 2019.

b. To set the fees and charges for the year 2020/2021.

It was **RESOLVED** that the fees and charges for 2020/21 (as attached) be recommended to Extraordinary Policy and Finance meeting to be held on 3<sup>rd</sup> December 2019.

**80/19/20**      **DATE OF NEXT MEETING**

Wednesday 15<sup>th</sup> January 2020 at 6:30 p.m.

Rising at 8:17 p.m.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_