



Saltash Town Council

Konsel An Dre Essa

*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

29th November 2019

Dear Councillor

I write to summon you to the meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 5th December 2019 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or online at Saltash Library.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email enquiries@saltash.gov.uk

Members of the public who have registered with the Town Clerk on the evening of the meeting may speak on a Planning or Licensing agenda item at the discretion of the Chairman and with the approval of Members of the Planning and Licensing Committee. Registration must be complete prior to commencement of the meeting.

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
S Gillies	M Fox	R Bickford	G Challen - Chairman
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips	S Martin	J Rance	S Miller
B Samuels	A Pinckney	P Samuels – Vice Chairman	D Yates

Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.

To approve a dispensation to Committee Members to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.

6. Saltash Environmental Action: to receive an update on Climate Change.
7. Chairman's Report.
8. Monthly Crime Figures.
9. Report by Community Enterprises PL12.
10. CNA report for noting or matters arising.
11. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

12. To receive the Minutes of the Full Town Council Meeting held on Thursday 7th November 2019.

13. Finance:

a. To advise the following receipts in:

i. October 2019.

b. To advise the following payments in:

ii. October 2019.

c. Urgent and essential works actioned by the Clerk under Financial Regulations.

d. To note that bank reconciliations up to 31st October 2019 were reviewed as correct by the Chairman of the Policy & Finance Committee and the Town Clerk.

e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

14. To approve the Fees and Charges for 2020/21. This will be a recorded vote.

15. To approve the Town Council Budget for 2020/21. This will be a recorded vote.

Any Councillor that has an outstanding Council Tax debt of more than two months is unable to participate in the Precept vote.

16. To set the Precept for 2020/21. This will be a recorded vote.

17. To consider the renewal of Personnel Contract **(Pursuant to Policy and Finance Committee meeting minute no. 93/19/20)**

18. To consider the renewal of Health and Safety contract. **(Pursuant to Policy and Finance Committee meeting minute no. 94/19/20)**

19. Correspondence:

a. Power for the People - To consider passing a motion to support the Local Electricity Bill and sign up to the Power for the People Campaign.

b. To receive a letter of thanks on behalf of the Saltash Great War Commemorative Events Committee.

20. To approve the minutes of the following Committees and to consider any recommendations:
- a. Extraordinary Policy & Finance held on Tuesday 2nd July 2019.
 - b. Policy & Finance held on Tuesday 23rd July 2019.
 - c. Services held on Thursday 14th November 2019.
 - d. Planning & Licensing held on Tuesday 19th November 2019.
 - e. Extraordinary Services held on Thursday 21st November 2019.
 - f. Personnel held on Tuesday 26th November 2019.
 - g. Extraordinary Policy & Finance held on Tuesday 3rd December 2019.
21. To approve the minutes of the following Sub Committees and to consider any recommendations:
- a. Station Property held on Wednesday 16th October 2019.
 - b. Town Centre Vision held on Tuesday 12th November 2019.
22. To consider Risk Management reports as may be received.
23. To consider an S106 application for Saltash VE75 Day.
24. Planning:
- a. Applications for consideration:

None.
 - b. Tree applications/notifications:

PA19/10015

Mr Michael Burns Treewise **14 Lower Fore Street Saltash Cornwall PL12 6JX**

Proposal to reduce/pollard main crown of Lucombe Oak (T1) Crown lift Yew tree (T2). Remove overhanging branches from Yew tree (T3).

Ward: East

Date Received: 25/11/19

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q10OGOFG0H300>

25. Consideration of License Applications:

LI19_007276

Krupnikoz, **Unit 1, Plot 7, Gilston Road, Saltash, PL12 6TW**

Application Type: Krupnikoz Limited

Licensable Activities: Sale by retail of alcohol

Application Accepted: 12/11/2019

Representations Deadline: 10/12/2019

Case Officer: Terianne Findlay, Bodmin

Ward: North

<https://www.cornwall.gov.uk/media/41135835/krupnikoz-saltash.pdf>

26. Meet your Councillors:

- a. Arrangements for future meetings.

27. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

28. To consider any items referred from the main part of the agenda.

29. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

30. To consider urgent non-financial items at the discretion of the Chairman.

31. Press and social media releases.

32. Date of next meeting: Thursday 9th January 2020 at 7:00 p.m.

33. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary/Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting and did not Vote	Ongoing Dispensation	Dispensation Requested	No Interest Declared