

Services Committee - Guildhall Budget

Saltash Town Council
For the year ended 31 March 2020

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds to Receive/ Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed	Estimated Y/E Income/Spend 2019/20	Notes	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
Operating Income														
Guildhall Income														
4200 GH Income - Guildhall Bookings	6,636	0	0	10,000	7,746	2,254	2,254	10,000		10,200	10,404	10,612	10,824	11,041
4201 GH Income - Guildhall Refreshments	230	0	0	250	132	118	118	250		255	260	265	271	276
4202 GH Guildhall Piano	0	0	0	20	0	20	20	0		20	21	21	22	22
4204 GH Donations re Photocopying	44	0	0	0	0	0	0	0		0	0	0	0	0
4206 GH Income - Guildhall Misc. Property Income	0	0	0	226	36	190	190	84		231	235	240	245	250
Total Guildhall Income	6,910	0	0	10,496	7,914	2,582	2,582	10,334		10,706	10,920	11,138	11,361	11,588
Total Operating Income	6,910	0	0	10,496	7,914	2,582	2,582	10,334		10,706	10,920	11,138	11,361	11,588
Operating Expenditure														
Guildhall Expenditure														
6400 GH Rates - Guildhall (6400)	8,179	0	0	8,383	8,470	(87)	(87)	8,470 Fixed Cost		8,639	8,812	8,988	9,168	9,352
6401 GH Water Rates - Guildhall (6401)	1,020	0	0	997	275	722	722	997 Fixed Cost		1,017	1,037	1,058	1,079	1,101
6402 GH Gas - Guildhall (6402)	2,535	0	0	3,254	304	2,950	2,950	3,254 Fixed Cost		3,319	3,385	3,453	3,522	3,593
6403 GH Electricity - Guildhall (6403)	5,284	0	0	4,828	1,354	3,474	3,474	4,828 Fixed Cost		4,925	5,023	5,149	5,277	5,409
6404 GH Fire & Security Alarm - Guildhall (6404)	0	0	0	1,050	75	975	975	1,050 Fixed Cost		1,071	1,092	1,114	1,137	1,159
6405 GH Fire Extinguishers - Guildhall (6405)	390	0	0	808	265	543	543	808 Fixed Cost		824	841	857	875	892
6406 GH Window Cleaning - Guildhall (6406)	540	0	0	629	270	359	359	629 To be combined with Cleaning Materials & Equipment		0	0	0	0	0
6407 GH Refuse Collection - Guildhall (6407)	784	0	0	0	0	0	0	0		0	0	0	0	0
6408 GH Cleaning Materials, Equipment & Refuse - Guildhall (6408)	742	0	0	1,732	778	954	954	1,732		2,409	2,457	2,506	2,556	2,607
6409 GH Boiler Service & Maintenance	160	0	0	2,204	227	1,977	1,977	1,000 Fixed Cost		1,000	1,020	1,040	1,061	1,082
6410 GH General Repairs & Maintenance	661	0	0	3,620	1,242	2,378	2,378	2,500		2,500	2,550	2,601	2,653	2,706
6411 GH TV License	62	0	0	157	88	69	69	157 Fixed Cost		160	163	167	170	173
6412 GH Lift Service & Maintenance	2,100	0	0	2,309	2,008	301	301	2,309 Fixed Cost		5,000	5,100	5,202	5,306	5,412
6413 GH Refreshment Costs - Guildhall	194	0	0	367	119	248	248	182		374	382	389	397	405
6414 GH Replace Equipment - Guildhall	779	0	0	1,679	202	1,477	1,477	1,679		1,713	1,747	1,782	1,817	1,854
6415 GH Miscellaneous Property Costs - Guildhall	222	0	0	0	0	0	0	0		0	0	0	0	0
6418 GH Professional Fees	5,801	0	0	1,000	300	700	700	1,000		1,020	1,040	1,061	1,082	1,104
6420 GH Legionella Risk Assessment (Guildhall)	0	0	0	431	210	221	221	431 Fixed Cost		440	448	457	467	476
Total Guildhall Expenditure	29,453	0	0	33,448	16,187	17,261	17,261	31,026		34,410	35,099	35,826	36,568	37,326
Guildhall Staffing Expenses														
Staff Expenses	0	0	0	168	0	168	168	168		400	408	416	424	433
6678 ST GH Staff Training (Guildhall)	0	0	0	1,256	0	1,256	1,256	1,256		1,000	1,020	1,040	1,061	1,082
Guildhall Staffing Costs	18,839	0	0	34,923	18,424	16,499	16,499	34,923		25,841	26,358	26,885	27,423	27,972
Total Guildhall Staffing Expenses	18,839	0	0	36,347	18,424	17,923	17,923	36,347		27,241	27,786	28,342	28,909	29,487
Guildhall EMF Expenditure														
6470 GH EMF Guildhall Maintenance	30,727	1,571	0	15,000	63	16,508	16,508			20,000	20,500	21,013	21,538	22,076
6696 ST GH EMF Staff Contingency (Guildhall)	0	0	0	2,000	88	1,912	1,912			88	91	93	95	98
Total Guildhall EMF Expenditure	30,727	1,571	0	17,000	151	18,420	18,420			20,088	20,591	21,105	21,633	22,174
Total Operating Expenditure	79,019	1,571	0	86,795	34,762	53,604	53,604			81,740	83,784	85,878	88,025	90,226
Operating Surplus/ Deficit	(72,108)	(1,571)	0	(76,299)	(26,848)	(51,022)	(51,022)			(71,034)	(72,810)	(74,630)	(76,496)	(78,409)