

**Services Committee - Library Budget**

Saltash Town Council  
For the year ended 31 March 2020

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds To Receive/ Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed Expenditure	Estimated Y/E Income/Spend 2019/20	Notes	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
<b>Operating Income</b>														
<b>Library Income</b>														
4517 LI Library - Fines (Collected on behalf of CC)	45.42	0.00	0.00	1,950.00	569.53	1,380.47	1,380.47	1,108.00		1,130.16	1,152.76	1,175.82	1,199.33	1,223.32
4518 LI Library - Photocopying Fees	75.72	0.00	0.00	0.00	593.10	(593.10)	(593.10)	1,104.00		1,126.08	1,148.60	1,171.57	1,195.01	1,218.91
4519 LI Hire of Video, DVDs & Books (Collected on behalf of CC)	12.09	0.00	0.00	0.00	112.25	(112.25)	(112.25)	243.00		247.86	252.82	257.87	263.03	268.29
4523 LI Library Income - Seagull Bags	0.00	0.00	0.00	0.00	1,017.59	(1,017.59)	(1,017.59)	1,889.00		1,700.00	1,734.00	1,768.68	1,804.05	1,840.13
4524 LI Library Book Sales	0.00	0.00	0.00	0.00	19.55	(19.55)	(19.55)	47.00		150.00	153.00	156.06	159.18	162.36
LI Library Activities Income										100.00	102.00	104.04	106.12	108.24
LI Library Café Rental Income										3,060.00	3,060.00	3,121.20	3,183.62	3,247.30
<b>Total Library Income</b>	<b>133.23</b>	<b>0.00</b>	<b>0.00</b>	<b>1,950.00</b>	<b>2,312.02</b>	<b>(362.02)</b>	<b>(362.02)</b>	<b>4,391.00</b>		<b>7,454.10</b>	<b>7,603.18</b>	<b>7,755.25</b>	<b>7,910.35</b>	<b>8,068.56</b>
<b>Total Operating Income</b>	<b>133.23</b>	<b>0.00</b>	<b>0.00</b>	<b>1,950.00</b>	<b>2,312.02</b>	<b>(362.02)</b>	<b>(362.02)</b>	<b>4,391.00</b>		<b>7,454.10</b>	<b>7,603.18</b>	<b>7,755.25</b>	<b>7,910.35</b>	<b>8,068.56</b>
<b>Operating Expenditure</b>														
<b>Library Expenditure</b>														
6900 LI Rates - Library	0.00	0.00	0.00	12,660.00	13,257.00	(597.00)	(597.00)	13,257.00	Fixed	13,919.85	14,198.25	14,482.21	14,771.86	15,067.29
6901 LI Water Rates - Library	0.00	0.00	0.00	315.00	0.00	315.00	315.00	315.00	Fixed	321.30	327.73	334.28	340.97	347.79
6902 LI Gas - Library	0.00	0.00	0.00	1,686.00	0.00	1,686.00	1,686.00	1,686.00	Fixed	1,719.72	1,754.11	1,789.20	1,824.98	1,861.48
6903 LI Electricity - Library	0.00	0.00	0.00	1,376.00	0.00	1,376.00	1,376.00	1,376.00	Fixed	1,403.52	1,431.59	1,460.22	1,489.43	1,519.22
6904 LI Fire & Security Alarm - Library	0.00	0.00	0.00	1,349.00	1,637.48	(288.48)	(288.48)	1,349.00	Fixed	750.00	765.00	780.30	795.91	811.82
6905 LI Fire Extinguishers - Library	0.00	0.00	0.00	400.00	370.34	29.66	29.66	400.00	Fixed	408.00	416.16	424.48	432.97	441.63
6906 LI Window Cleaning - Library	0.00	0.00	0.00	840.00	0.00	840.00	840.00	840.00	To be combined with cleaning	0.00	0.00	0.00	0.00	0.00
6907 LI Seagulls Bags	0.00	0.00	0.00	0.00	1,260.00	(1,260.00)	(1,260.00)	1,728.00		1,762.56	1,797.81	1,833.77	1,870.44	1,907.85
6908 LI Cleaning Materials, Equipment & Refuse - Library	0.00	0.00	0.00	761.00	667.49	93.51	93.51	761.00		1,633.02	1,665.68	1,698.99	1,732.97	1,767.63
6909 LI Boiler Service & Maintenance - Library	0.00	0.00	0.00	2,111.00	87.50	2,023.50	2,023.50	2,111.00		1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
6910 LI General Repairs & Maintenance - Library	0.00	0.00	0.00	2,799.00	505.28	2,293.72	2,293.72	2,799.00		2,000.00	2,040.00	2,080.80	2,122.42	2,164.86
6911 LI TV License & PRS - Library	0.00	0.00	0.00	300.00	0.00	300.00	300.00	300.00	Fixed	1,250.00	1,275.00	1,300.50	1,326.51	1,353.04
6913 LI Refreshment Costs - Library	0.00	0.00	0.00	358.00	73.21	284.79	284.79	176.00		250.00	255.00	260.10	265.30	270.61
6914 LI Replace Equipment & Furniture - Library	0.00	0.00	0.00	1,000.00	145.00	855.00	855.00	1,000.00		1,020.00	1,040.40	1,061.21	1,082.43	1,104.08
6918 LI Professional Fees	0.00	0.00	0.00	1,292.00	0.00	1,292.00	1,292.00	1,292.00		1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
6920 LI Legionella Risk Assessment - Library	0.00	0.00	0.00	503.00	105.00	398.00	398.00	503.00	Fixed	513.06	523.32	533.79	544.46	555.35
6921 LI IT & Office Costs - Library	0.00	0.00	0.00	1,000.00	2,504.01	(1,504.01)	(1,504.01)	5,000.00		5,100.00	5,202.00	5,306.04	5,412.16	5,520.40
6922 LI Library Activities Budget - Library										1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
6923 BA PWLB Loan Repayment & Interest										23,000.00	23,000.00	23,000.00	23,000.00	23,000.00
<b>Total Library Expenditure</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28,750.00</b>	<b>20,612.31</b>	<b>8,137.69</b>	<b>8,137.69</b>	<b>34,893.00</b>		<b>58,551.03</b>	<b>59,262.05</b>	<b>59,987.29</b>	<b>60,727.04</b>	<b>61,481.58</b>
<b>Library Staffing Expenses</b>														
6682 ST LI Staff Training (Library)	0.00	0.00	0.00	556.00	445.00	111.00	111.00	556.00		1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
Staff Expenses	0.00	0.00	0.00	279.00	33.30	245.70	245.70	279.00		750.00	755.00	760.10	765.30	770.61
Library Staffing Costs	3,719.53	0.00	(4,569.00)	73,025.00	40,006.67	28,449.33	28,449.33	68,456.00		96,507.45	98,437.60	100,406.35	102,414.48	104,462.77
<b>Total Library Staffing Expenses</b>	<b>3,719.53</b>	<b>0.00</b>	<b>(4,569.00)</b>	<b>73,860.00</b>	<b>40,484.97</b>	<b>28,806.03</b>	<b>28,806.03</b>	<b>69,291.00</b>		<b>98,757.45</b>	<b>101,226.39</b>	<b>103,757.05</b>	<b>106,350.97</b>	<b>109,009.75</b>
<b>Library EMF Expenditure</b>														
6474 GH EMF Saltash Library	5,104.04	4,896.00	10,000.00	0.00	8,338.95	6,557.05	6,557.05		Committed	0.00	0.00	0.00	0.00	0.00
6971 LI EMF Saltash Library Property Maintenance (from CC)	0.00	0.00	30,000.00	60,000.00	42,544.40	47,455.60	47,455.60		£10,000 and the rest transfer to	0.00	0.00	0.00	0.00	0.00
EMF Library Equipment & Furniture										15,000.00				
6698 ST LI EMF Staff Contingency (Library)	0.00	0.00	(1,943.00)	6,000.00	1,327.86	2,729.14	2,729.14			3,271.14	3,352.92	3,436.74	3,522.66	3,610.73
<b>Total Library EMF Expenditure</b>	<b>5,104.04</b>	<b>4,896.00</b>	<b>38,057.00</b>	<b>66,000.00</b>	<b>52,211.21</b>	<b>56,741.79</b>	<b>56,741.79</b>			<b>18,271.14</b>	<b>18,727.92</b>	<b>19,196.12</b>	<b>19,676.02</b>	<b>20,167.92</b>
<b>Total Operating Expenditure</b>	<b>8,823.57</b>	<b>4,896.00</b>	<b>33,488.00</b>	<b>168,610.00</b>	<b>113,308.49</b>	<b>93,685.51</b>	<b>93,685.51</b>			<b>175,579.62</b>	<b>179,969.11</b>	<b>184,468.34</b>	<b>189,080.05</b>	<b>193,807.05</b>
<b>Operating Surplus/ Deficit</b>	<b>(8,690.34)</b>	<b>(4,896.00)</b>	<b>(33,488.00)</b>	<b>(166,660.00)</b>	<b>(110,996.47)</b>	<b>(94,047.53)</b>	<b>(94,047.53)</b>			<b>(170,826.50)</b>	<b>(175,097.16)</b>	<b>(179,474.59)</b>	<b>(183,961.46)</b>	<b>(188,560.49)</b>