

P&F Committee - P & F Budget

Saltash Town Council
For the year ended 31 March 2020

Saltash Town Council is P&F, Staffing - P&F.

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds To Receive/ Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed Expenditure	Estimated Y/E Income/Spend 2019/20	Notes	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
Operating Income														
P&F Income														
4901 PR Bank Interest Received	4,943	0	0	3,075	2,670	405	405	4,351		4,000	4,080	4,162	4,245	4,330
Total P&F Income	4,943	0	0	3,075	2,670	405	405	4,351		4,000	4,080	4,162	4,245	4,330
Total Operating Income	4,943	0	0	3,075	2,670	405	405	4,351		4,000	4,080	4,162	4,245	4,330
Operating Expenditure														
P&F Expenditure														
6200 PR Bank Charges (6200)	779	0	0	1,025	529	496	496	1,054	Fixed Cost	1,075	1,097	1,119	1,141	1,164
6201 PR Audit (6201)	2,792	0	0	3,280	390	2,890	2,890	3,290	Fixed Cost	3,346	3,413	3,481	3,550	3,621
6202 PR Civic Occasions (including Road Closures) (6)	1,144	0	0	4,723	1,093	3,630	3,630	4,723		4,817	4,914	5,012	5,112	5,215
6203 PR Mayors' Allowance	4,600	0	0	4,715	2,358	2,357	2,357	4,715		4,809	4,905	5,004	5,104	5,206
6204 PR Councillors' Allowance	2,244	0	0	3,347	0	3,347	3,347	3,347		3,414	3,482	3,552	3,623	3,695
6205 PR Insurance	11,438	0	0	25,625	20,108	5,517	5,517	25,625	Fixed Cost	26,138	26,660	27,193	27,737	28,292
6206 PR Youth Council (6206)	3,000	0	0	3,075	3,000	75	75	3,075		3,000	3,000	3,000	3,000	3,000
6208 PR Subscriptions (6208)	3,125	0	0	3,588	3,425	163	163	3,588	Fixed Cost	3,660	3,733	3,808	3,884	3,961
6210 PR Community Chest (6210)	7,212	0	0	10,000	3,630	6,370	6,370	10,000		10,000	10,000	10,000	10,000	10,000
6211 PR Website Maintenance (6211)	300	0	0	556	190	366	366	556		567	578	590	602	614
6212 PR Councillor Expenses	0	0	0	557	97	460	460	557	combine with train	568	580	591	603	615
6213 PR Councillor Training (6213)	1,226	0	0	2,050	516	1,534	1,534	2,050		2,091	2,133	2,175	2,219	2,263
6214 PR Health & Safety (6214)	4,918	0	0	5,500	2,882	2,618	2,618	5,500		5,610	5,722	5,837	5,953	6,072
6215 PR Annual Report	0	0	0	441	0	441	441	441		450	459	468	477	487
6216 PR Miscellaneous	8	0	0	105	25	80	80	0		107	109	111	114	116
6217 PR Data Protection (6217)	585	0	0	2,050	55	1,995	1,995	55		1,000	1,020	1,040	1,061	1,082
6218 PR Mayors Badges	0	0	0	48	45	3	3	48	To be deleted	0	0	0	0	0
6219 PR Local Council Award Scheme	0	0	0	210	0	210	210	0	To be deleted	0	210	210	210	210
6220 PR Festival Fund & Event Expenditure	8,940	0	0	15,000	300	14,700	14,700	15,000		15,000	15,000	15,000	15,000	15,000
6221 PR Town Messenger (6221)	3,998	0	0	4,198	2,380	1,818	1,818	4,198		4,282	4,368	4,455	4,544	4,635
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	10,000	30,000	30,000	43,333		40,000	40,000	40,000	40,000	40,000
6224 PR Professional/ Legal Costs	0	0	0	4,613	175	4,438	4,438	4,613		4,705	4,799	4,895	4,993	5,093
6275 PR Neighbourhood Plan	3,939	4,115	0	3,000	5,197	1,918	1,918	7,115		5,000	5,125	5,253	5,384	5,519
6502 SE Civic Christmas Event	0	0	0	513	0	513	513	513		523	534	544	555	566
IT & Office Costs	25,508	0	0	29,760	17,437	12,323	12,323	29,395	Fixed Costs	29,923	30,521	31,132	31,754	32,390
6417 GH Belle Vue Office Costs	3,173	0	0	4,100	4,586	(486)	(486)	8,777	Fixed Cost	10,000	10,200	10,404	10,612	10,824
6513 SE Twinning	65	0	0	113	0	113	113	113		115	118	120	122	125
6514 SE Town Leaflets/ Reprinting	0	0	0	513	0	513	513	513		523	534	544	555	566
6516 SE Road Safety Grant	0	0	0	205	0	205	205	205		209	213	218	222	226
Town Vision Sub Committee Budget										10,000				
5500 Bad Debt Expense	4	0	0	0	0	0	0	0		0	0	0	0	0
Total P&F Expenditure	128,997	4,115	0	172,910	78,418	98,607	98,607	182,399		190,933	183,426	185,756	188,134	190,559
P&F Staffing Expenditure														
6651 ST P&R Staff Insurance	624	0	0	718	651	67	67	718	Combined with Main Insurance	0	0	0	0	0
Staff Expenses	5,993	0	0	5,439	3,693	1,746	1,746	6,024	Fixed Costs	7,640	7,792	7,948	8,107	8,269
6656 ST P&R Staff Training	7,870	0	0	2,931	(894)	3,825	3,825	3,851		4,000	4,080	4,162	4,245	4,330
6659 ST P&R Town Sergeant & Mace Bearer Fees	375	0	0	753	519	234	234	753		768	783	799	815	831
6661 ST P&R Finance Consultancy Fees	4,553	0	0	5,896	7,280	(1,384)	(1,384)	5,896		6,014	6,134	6,257	6,382	6,510
P&F Staffing Costs	193,996	0	23,881	210,889	128,344	106,426	106,426	234,771		279,298	284,884	290,581	296,393	302,321
Total P&F Staffing Expenditure	213,410	0	23,881	226,626	139,593	110,914	110,914	252,013		297,719	305,162	312,791	320,611	328,626
P&F EMF Expenditure														
6270 PR EMF Crime Reduction	0	16,950	0	20,000	0	36,950	36,950	0		0	0	0	0	0
6271 PR EMF Election	5,350	9,950	0	10,000	190	19,760	19,760	10,000		10,250	10,506	10,769	11,038	
6272 PR EMF Robes & Civic Regalia	3,269	6,402	0	0	76	6,326	6,326	0	c/f £2,000	0	0	0	0	0
6273 PR EMF Legal Fees	1,568	2,705	0	3,000	1,049	4,656	4,656	2,844		2,915	2,988	3,063	3,139	
6274 PR EMF Internet Redevelopment	0	2,025	0	0	0	2,025	2,025	7,500		7,688	7,880	8,077	8,279	
6370 PO EMF Computer Equipment Renewal	9,040	2,046	0	5,000	0	7,046	7,046	0		0	0	0	0	0
6694 ST PR EMF Staff Contingency (P&R)	0	0	(15,042)	24,000	5,282	3,676	3,676	26,250		26,906	27,579	28,268	28,975	
Total P&F EMF Expenditure	19,227	40,078	(15,042)	62,000	6,597	80,439	80,439	46,594		47,759	48,953	50,177	51,431	
Total Operating Expenditure	361,635	44,193	8,840	461,536	224,608	289,960	289,960	535,246		548,627	562,343	576,401	590,811	
Operating Surplus/ (Deficit)	(356,691)	(44,193)	(8,840)	(458,461)	(221,938)	(289,555)	(289,555)	(531,246)		(544,527)	(558,140)	(572,094)	(586,396)	