

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of the Extraordinary Policy and Finance Committee held at The Guildhall on Tuesday 3<sup>rd</sup> December 2019 at 6:15 p.m.**

**PRESENT:** Councillors: R Bickford, G Challen, J Dent, M Fox, S Gillies, S Lennox-Boyd, M Parker, J Peggs, W Phillips – Chairman, J Rance, B Samuels, P Samuels – Vice Chairman, D Yates.

**ALSO PRESENT:** H Frank – Cornwall Councillor, R Lane – Town Clerk, D Joyce - Administration Officer, S Emmett – Finance Officer.

**APOLOGIES:** Councillors: S Martin, S Miller, A Pinckney.

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#### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **111/19/20     RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

Cornwall Councillor H Frank notified the Chairman that she would be recording the meeting.

#### **112/19/20     DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

None.

**113/19/20     TOWN CENTRE VISION SUB COMMITTEE (PURSUANT TO MINUTE NO. 79/19/20 EXTRAORDINARY SERVICES COMMITTEE MEETING HELD 21.11.19)**

The Chairman informed Members of recommendations from the Town Centre Vision Sub Committee meeting held on 12<sup>th</sup> November 2019:

- a. To establish an E.M.F. budget to match fund S106 applications

It was **RESOLVED** to be noted.

- b. To establish budget requirements for the Town Centre Vision Sub Committee.

Councillor Rance arrived and joined the meeting.

It was **RESOLVED** to delegate operational budget authority expenditure of up to £10,000.

- c. To establish a revenue and E.M.F. budget for 2020/2021 and to give consideration to any funding requirements for the current year to 31<sup>st</sup> March 2020.

It was **RESOLVED** to establish an operational budget of £10,000 for 2020/21.

**114/19/20     FINANCE**

Councillor Parker arrived and joined the meeting.

- a. To set the Policy and Finance budgets for the year 2020/2021.

It was **RESOLVED** to recommend the 2020/21 budget for Policy and Finance (as attached) to Full Town Council on Thursday 5<sup>th</sup> December 2019.

- b. To set the Policy and Finance fees and charges for the year 2020/2021.

It was **RESOLVED** to recommend the fees and charges for 2020/21 (as attached) to Full Town Council on Thursday 5<sup>th</sup> December 2019.

- c. To set the level of contingency for 2020/2021.

It was **RESOLVED** to recommend a 5-month level of statutory contingency for 2020/21 (as attached) to Full Town Council on Thursday 5<sup>th</sup> December 2019.

- d. To recommend to Full Council the budgets for the year 2020/2021.

It was **RESOLVED** to recommend the budgets for 2020/21 (as attached) to Full Town Council on Thursday 5<sup>th</sup> December 2019.

- e. To recommend to Full Council the fees and charges for the year 2020/21.

It was **RESOLVED** to recommend the fees and charges for 2020/21 (as attached) to Full Town Council on Thursday 5<sup>th</sup> December 2019.

- f. To recommend to Full Council the Precept for 2020/21.

It was **RESOLVED** to recommend the 2020/21 precept of £1,304,083 (as attached) to Full Town Council on Thursday 5<sup>th</sup> December 2019.

**115/19/20      DATE OF NEXT MEETING**

Thursday 5<sup>th</sup> December 2019 at 6:30 p.m.

Rising at: 6:55 p.m.

Signed: \_\_\_\_\_

Chairman

Dated: \_\_\_\_\_