

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 18th March 2010 at 8.00 pm

PRESENT: Councillors A Killeya (Deputy Mayor, in the Chair), R Bickford, P Clements, G Ellison, M Gee, D Holley, Mrs Merryn Killeya, C Oakes, P Stephens ISM and D Yates

ALSO PRESENT Mrs M Small (Clerk to the Town Council)

APOLOGIES: Councillors Mrs S Hooper MBE (Mayoral duty), R Austin (Cornwall Planning Meeting), B Reid, C Riches (Cornwall Planning Meeting)
Cornwall Councillor B Preston

Councillor Killeya welcomed Professor Yuzuru Takeshita and his colleague from the Forum for Local Politics of Takushoku University, Japan.

221/09/10 DECLARATIONS OF INTEREST

Councillor Ellison declared a personal and prejudicial interest in planning application number 10/00032/FUL, relating to Elwell Woods, as the applicant, but he will speak as a member of the public before leaving the meeting. Councillors Gee and Bickford declared a personal and prejudicial interest in the application and will leave the meeting during discussion, as Treasurer and member respectively of Saltash Waterfront Residents' Association (SWRA), which has made the application. Councillor Clements also declared a personal and prejudicial interest in this planning application as a member of the project committee. Councillor A Killeya declared a personal interest in the same planning application as a member of the Saltash Environmental Action Committee, which has put in a comment on the application, although Councillor Killeya took no part in formulating the comment.

Councillor Ellison declared a personal interest in planning application number 10/00217/FUL as a member of the Tamar Protection Society.

A personal interest was declared by Councillor Holley in planning applications 10/00153/FUL and 10/00154/LBC regarding land rear of 2 Callington Road, as he is a member of the Methodist Church which is near the site.

Councillor Oakes declared a personal and prejudicial interest in 09/01426/FUL, appeal against the notice of refusal, regarding 19 Higher Port View, as he is a near neighbour.

A personal and prejudicial interest was declared by Councillor Stephens in Civic Amenities Minute No. 194/09/10(a) for Festival Funding applied for by the May Fair committee.

Councillors Bickford and Ellison declared a personal in prejudicial interest in Civic Amenities Minute No. 194/09/10(c) regarding Festival Funding applied for by Saltash Regatta.

Councillors A Killeya, Clements, Mrs Merryn Killeya and Yates declared a personal interest in any financial or policy matters relating to Saltash Gateway Community Interest Company (CIC).

222/09/10 **MINUTES**

It was **RESOLVED** that the minutes of the meeting held on 18th February 2010 be confirmed and signed as a correct record subject to deleting, in Minute No. 218/09/10, "Councillor Yates returned to the meeting" and amending, in Minute No. 216/09/10, "Councillor Yates left the meeting for this item".

223/09/10 **MATTERS ARISING**

Cornwall Council There was no application for fencing at Warfelton above Church Road.

163/09/10 It was **RESOLVED** to defer the consideration of a committee for Fore Street re-generation as there is currently informal meetings and this may be resolved.

187/09/10 A letter was read from Mr S Besford-Foster regarding the distribution of the Section 106 money. He will now arrange for an early meeting of the working group and he agreed that these meetings should be held in the evening and that Town Council could appoint representatives other than the Mayor and Deputy Mayor and he was happy for decisions on the Lidl's 106 money, which the Town Council holds, to be included in the discussions.

109/09/10 The Clerk stated that a letter had been sent regarding the car park enforcement but a letter had not been sent in support of the Looe Town Council's letter and it was **RESOLVED** that no letter is sent.

214/09/10 Councillor A Killeya reported that, although the CATS scheme is not dividing between towns, they would still like a representative to attend. It was **RESOLVED** that Councillor Oakes represents the Town Council with Councillor Holley as a reserve.

215/09/10 It was **RESOLVED** to defer consideration of any meeting between Chepstow and Saltash regarding twinning until the Mayor is present.

224/09/10 **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

It was noted that there were no issues required to be raised, other than those raised at the annual meeting with parishioners.

225/09/10 **CORNWALL COUNCIL**

Councillor A Killeya expressed concerns regarding the One Stop Shop. Councillor Killeya e-mailed the library in November and as yet a meeting has

not been arranged. Councillor Reid stated that Mr Keith is leaving his position there and library staff have not received their uniforms yet as there is no funding. Councillor Holley stated that he is sorry that Mr Keith was leaving, but they are going to appoint someone else.

It was **RESOLVED** that:-

- (a) a letter is sent to the One Stop Shop expressing disappointment that the meeting has not been arranged and query budget cuts taking effect, with a copy to CNA Manager, Localism Manager and library.
- (b) a letter is sent to the Chairman, Leader and Chief Executive of Cornwall Council requesting that a Senior Officer attends a meeting i.e. Head of Service Level or above. A draft letter to be approved by Councillors before sending.
- (c) there were no issues needing a decision arising from the report from Cornwall Councillors.
- (d) Simon Swales to be asked to attend the April meeting

(Councillor Clements left the meeting)

226/09/10

FINANCE

- (a) The following receipts in February 2010 were noted:

	£	p
Guildhall	1975.40	
Burial Board	1650.00	
Allotments	20.00	
Cornwall Council	823.25	

- (b) The following payments in February 2010 were noted:

	£	p	£	p	Remarks
	<u>Gross</u>		<u>Excl VAT</u>		
Cornwall Wildlife Trust	100.00				Gorsedd
Saltash Window Cleaning	45.00				Guildhall windows
Saltash Window Cleaning	90.00				Bus shelters
Livewire Youth Project	1000.00				Dance project
Otis Ltd	427.40		363.75		Lift maintenance
C Billing Agric. Contractor	141.00		120.00		Movement of Xmas lights
Savills	1.00				Oyster house
Tamar View Nurseries	4.50				Tractor
Lostwithiel Town Band	200.00				Gorsedd
B Whipp	50.00				Showcase
Cottons Taxi Service	290.00				Gorsedd
Consortium	229.92		195.67		Cleaning/stationery
Post Office Ltd	274.61		237.51		BT telephone
Inland Revenue	1525.77				Tax & NI
Inland Revenue	2479.54				Tax & NI
Staff salaries	6363.37				Staff salaries

227/09/10

PLANNING

(a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor A Killeya did not vote on planning issues.

(b) Applications for consideration:

Date received	Application no.	Details of application
22.02.2010	09/02023/FUL	Mr Spear - 33 Bishops Close - construction of two storey extension to rear elevation. It was RESOLVED by 9 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL.
04.03.2010	10/00032/FUL	Mr G Ellison – <u>Revised Plans Elwell Woods</u> - construction of a 20m Celtic cross with associated ground works and development of Elwell Woods to public area. It was RESOLVED by 6 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL subject to (a) maintaining as much of the woodland floor cover and as much tree growth as is possible, (b) incorporating a wetland area, (c) a professional expert in the field of ecology monitoring the establishment of the park. (Councillors Ellison, Gee and Bickford left the meeting, having declared a personal and prejudicial interest.)
01.03.2010	10/00108/FUL	Mr V Jennings - Brunel, Trematon - replacement of flat roof with pitch roof, construction of front entrance porch and replacement of existing border hedge with block wall. It was RESOLVED by 9 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL.
15.02.2010	10/00152/FUL	Mr D Watson - 4 Rye Hill, Latchbrook - construction of single storey extension on north elevation. It was RESOLVED by 9 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL.

(Councillor Holley declared a personal interest as the applicant is known to him.)

15.02.2010	10/00153/FUL	Mr K Routley - land rear of 2 Callington Road - construction of four flats. It was RESOLVED by 9 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND REFUSAL as (a) over-development of site , (b) over-looking of no.'s 2/3 Fenten Park , (c) loss of amenity for no. 2 , (d) the impact on the remaining listed buildings .
15.02.2010	10/0154/LBC	Mr K Routley - land rear of 2 Callington Road - listed building consent for the construction of four flats. It was RESOLVED by 9 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND REFUSAL as (a) over-development of site , (b) over-looking of no.'s 2/3 Fenten Park , (c) loss of amenity for no. 2 , (d) the impact on the remaining listed buildings .
15.02.2010	10/00161/FUL	Mr R Boroczky - Southdown Cottages, Carkeel - construction of extension to provide garage, shower room and porch. It was RESOLVED by 9 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL .
25.02.2010	10/00189/FUL	Mr T Arnold - The Crooked Inn, Stoketon - construction of managers dwelling and associated works. It was RESOLVED by 7 in favour 1 against and 2 abstentions (Councillors A Killeya and Mrs Merryn Killeya) to RECOMMEND APPROVAL .
01.03.2010	10/00210/FUL	Mrs T Hollister - 3 Barrow Down, Latchbrook - construction of two storey extension. It was RESOLVED by 8 in favour and 2 abstentions (Councillors A Killeya and Bickford) to RECOMMEND APPROVAL .
24.02.2010	10/00217/FUL	Tamar Protection Society - 27 – 29 Lower Fore Street - alterations to shop front. It was RESOLVED by 9 in

favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL.

- 25.02.2010 10/00259/FUL Mr S Young – Wellesley House, 7 Coombe Road, St Stephens - construction of boathouse. It was **RESOLVED** by 9 in favour and 1 abstention (Councillor A Killeya) to **RECOMMEND APPROVAL.**
- 05.03.2010 10/00320/TPO Hunt Associates - Cedar Court, Fenten Close - consent to reduce one Irish Yew tree (T3) by 50% subject to Tree Preservation Order. It was **RESOLVED** by 9 in favour and 1 against to **RECOMMEND APPROVAL** subject to advice of the Tree Officer as to whether 50% is necessary and subject to any work being carried out by a qualified Tree Surgeon.
- 08.03.2010 10/00344/TPO Mrs K Bryant - 11 The Brook – consent to carry out crown reduction and thinning by 30% and trim re-growth from base of Common Ash (T1) subject to a Tree Preservation Order. It was **RESOLVED** by 9 in favour and 1 against to **RECOMMEND REFUSAL** as it is unnecessary work to an important tree in the street scene.

- (c) An appeal against Planning Application No. 09/00858/FUL by Mr P Ward, site at **Double Two Taxis, Windsor Lane**, was noted.
- (d) An appeal against Planning Application No. 09/01426/FUL by Mr A Jones, site at **19 Higher Port View**, was noted.
- (e) The Town Clerk reported on decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council Meeting as follows:

09/00480/FUL- 426 New Road, Saltash – it was **RESOLVED** that the comments are noted and the Town Clerk will e-mail to Councillors the reasons why.

228/09/10 **CORRESPONDENCE**

There was no correspondence to report.

(Councillor Clements returned to the meeting)

229/09/10 **INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that:

- (a) the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on the 22nd February 2010 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.
- (b) Councillor Ellison is given authority to speak on behalf of the Council when discussing petrol prices in Saltash.

(Councillor Holley did not vote on Minute No. 143/09/10 as he had not been present for the discussion.)

230/09/10 **BURIAL BOARD**

It was **RESOLVED** that the Minutes of the Burial Board held on 1st March 2010 be confirmed and signed as a correct record and the recommendations therein be endorsed subject to, in Minute No. 35/09/10, delete “Reid” and insert “Holley”.

231/09/10 **POLICY AND RESOURCES COMMITTEE**

With reference to Minute No. 177/09/10, Councillor Holley felt that the enamelled disc should be incorporated into the Mayor’s Chain and Councillor Ellison stated that this would alter the length of the chain, which he felt was an ideal length. Councillor Holley will discuss this with Councillor Mrs Hooper.

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on the 2nd March 2010 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

(Councillor Holley did not vote on Minute No. 164/09/10 regarding Community Chest applications, Minute No. 176/09/10 regarding replacement batteries at The Guildhall and Minute No. 178/09/10 regarding staffing, as he had not been present at the meeting for the discussion.)

(Mrs Small declared a personal and prejudicial interest in Minute No. 178/09/10(c))

232/09/10 **CIVIC AMENITIES COMMITTEE**

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on the 3rd March 2010 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

233/09/10 **MEET THE PEOPLE**

- (a) It was noted that there were no actions required from the last feedback meeting.

- (b) Councillors A Killeya, Yates, Clements and Ellison, Meet the People this Saturday.

234/09/10 **FINAL ARRANGEMENTS FOR MAYOR CHOOSING**

Final arrangements were made for Mayor Choosing as follows:

- (a) Councillor Mrs Hooper will propose Councillor A Killeya as Mayor, seconded by Councillor Riches.
- (b) Councillor Austin will propose Councillor Oakes for Deputy Mayor, seconded by Councillor Mrs Merryn Killeya.
- (c) The Best Thanks to the outgoing Mayor will be proposed by Councillor A Killeya, seconded by Councillor Clements.
- (d) Dates for future meetings will be proposed by Councillor Holley, seconded by Councillor Yates.
- (e) The Common Seal will be proposed by Councillor Ellison, seconded by Councillor Stephens.

235/09/10 **CONFIDENTIAL PART II**

It was unanimously **RESOLVED** that the Council move into Confidential Part II to discuss issues relating to staff appointments and that the press and public be excluded from the meeting.

236/09/10 **STAFFING ISSUES**

It was **RESOLVED:-**

- (a) to move back into open meeting.
- (b) Secretary
- (i) to defer consideration as to whether to appoint a replacement secretary until after the appointment of a new Town Clerk.
- (ii) in the interim, to appoint a temporary secretary on a reduced 15 hours from an internal appointment for a three month period, then month by month.
- (c) Town Clerk
- (i) by 10 in favour and 1 abstention (Councillor Stephens) that a Staffing Panel is set up to appoint a new Town Clerk, consisting of Councillors A Killeya, Mrs Merryn Killeya, C Oakes, M Gee, R Austin and Mrs S Hooper.
- (ii) Delegated authority is given to the Panel/Town Clerk to start the appointment process
- (iii) A budget of £5,000 is set for the appointment process

237/09/10 **PRESS RELEASES**

It was **RESOLVED**:

- (a) by 7 in favour and 4 abstentions (Councillors Holley, A Killeya, Mrs Merryn Killeya and Yates) that a press release is issued about the Council's grave concerns regarding the incinerator proposed at Devonport,
- (b) that a press release is issued regarding the distinguished guests to the meeting.

238/09/10 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: _____
Chairman

Dated: _____
1st April 2010