

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 158  
held on Wednesday 4th December 2019 at Saltash Guildhall.**

**Attending:-** Cllr. David Yates (In the chair) (Town Council: Saltash West) (DY)  
 Cllr. Jean Dent (Town Council: Saltash West) (JD)  
 Steve Besford-Foster (Consultant Plan Support) (SB-F)  
 Ian Taylor (Port View Estate) (IT)  
 Stephen Jensen (Resident) (SJ)  
 Nick Theis (Resident) (NT)  
 William Holman (N&M Pill Landowners Consortium) (WH)

**Apologies:-** Cllr. Derek Holley (County : Saltash East) (DH)  
 John Percil (Latchbrook Neighbourhood Association) (JP)  
 Adrian White (SEA and Saltash Tree Warden)

The meeting was not recorded.

Minute No.	Item	Action
1061.	<p><b>Declaration of Interest.</b></p> <p>A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North &amp; Middle Pill.</p>	
1062.	<p><b>Minutes of Meetings 157.</b></p> <p>Approved.</p>	WH
1063.	<p><b>Matters Arising from the Minutes of Meeting 156.</b></p> <p><b>1. Minute 1055. 2 : The Cornwall Housing Supplemental Planning Document : Proposed Changes. Change No.3 Paragraph 6. Demand for Extra Care Housing.</b></p> <p>SB-F presented his calculations and graphical presentations which covered the period 2002 to 2018 for Saltash . These would be included in the SNP Evidence Base.</p> <p>Material findings were ;-</p> <ul style="list-style-type: none"> <li>• A marked trend in the reduction of the 19-30 yo population; and</li> <li>• A marked trend in the increase in the 50 + yo population.</li> </ul> <p>These figures should be used to inform and shape the provision of future health services and balance of housing types.</p> <p><b>2. Minute 1055. 3 : The Cornwall Housing Supplemental Planning Document : Proposed Changes. Change No.36 Paragraph 54.</b></p> <p>DY confirmed that he had responded to the Consultation paying particular attention to proposed changes 27 and 39 as previously recorded in the minutes.</p> <p><b>3. Minute 1055. 4 : Planning Applications relating to Broadmoor Farm/Treladen. (PA19/08297)</b></p> <p>SJ advised that he had submitted comments expressing the need to ensure that proposed infrastructure obligations on roads, cycleways, schools etc. should be met.</p>	

	<p><b>4. Minute 1056. 3 : Overview of the Regulation 14 Public Consultation Responses. Policy CON 1- The Green Boulevard</b> Cornwall Council were planting trees at Tinkham and it was hoped that they would be launching a tree planting scheme which would assist in the planting up of the “Green Boulevard.”</p> <p><b>5. Minute 1059. 1 SNP : Village Settlement Boundary and Site Appraisal Report</b> SB-F advised that Melissa Burrows, the CC Local Plans Officer, was happy with the revised document. Comments from Nick Cahill, the CC Heritage Officer were still awaited.</p>	
1064.	<p><b>Overview of the Regulation 14 Public Consultation Responses.</b></p> <p>1. Consultation responses to the following section were reviewed with DY taking detailed notes which would be passed to SB-F Material comments raised were :- <b>Section 15 : Improved and Sustainable Connectivity</b></p> <ul style="list-style-type: none"> <li>• Policy CON5 – Saltash Station. Needs to be listed as a community asset. Text needs to be updated to reflect the restoration/improvement contract.</li> <li>• Policy CON6 - Carkeel Traffic Calming &amp; Environmental Enhancement Need to update to include A388 improvement proposals and the Treleden village traffic related green proposals included in the recent planning application.</li> <li>• Policy CON7 – Broadband No comments received</li> <li>• Policy CON8 – Sustainable Transport Measures in New Developments Now need to add DPD requirements and the Saltash Cycle Network Plan details.</li> <li>• Policy CON9 – Protection of Footpaths, Bridleways &amp; Cycle Paths. Comments noted.</li> <li>• Policy CON10 – Enhancing and Extending the walking and Cycle Network Management issues were outside the scope of the SNP. Clarify that the alignment of the Treleden cycle paths in Fig.35 were merely illustrative but indicated a required link.</li> </ul> <p><b>Section 16 - Delivery and Section 17- Monitoring</b> Consider merging these two sections.</p> <p><b>Broadmoor Farm/Treleden &amp; North and Middle Pill Opposition.</b> Responses needed to be related to the Cornwall Site Allocation DPD process which was outside the scope of the SNP.</p>	DY/SB-F

	<p><b>2. The SNP and Cornwall Council Accountability</b> SJ asked how Cornwall Council would be held to account in recognising SNP policy requirements. SB-F stated that CC had a good track record on supporting the policy intent of Approved Neighbourhood Plans. He did however recommend that STC establish its own group to oversee and monitor Progress against Plan.</p> <p><b>3. The Climate Change Emergency.</b> The steering group recognised the need to address the treatment of this issue in the SNP. WH referred back to the Calstock Climate Change report previously examined by the group. See link below. <a href="https://plan4calstockparish.uk/wp-content/uploads/2019/08/CALSTOCK-AND-CLIMATE-CHANGE.pdf">https://plan4calstockparish.uk/wp-content/uploads/2019/08/CALSTOCK-AND-CLIMATE-CHANGE.pdf</a></p> <p>The Calstock approach to Renewal Energy and Sustainable Design was considered and the following agreed.</p> <ol style="list-style-type: none"> <li>To include text within the SNP including the NPPF and Cornwall Local Plan policy references;</li> <li>Provide a Table cross-referencing Saltash Neighbourhood Plan policies which help tackle the causes and impacts of the Climate Crisis</li> <li>To include a policy framework based upon the Calstock NP Policy REN 4 Energy Efficient and Small Carbon Footprint Development.</li> <li>To include any further related study work as a Project.</li> </ol> <p><b>4. Next Steps</b> The Review of responses was completed at this meeting and the following process for taking matters forward was agreed.</p> <ol style="list-style-type: none"> <li>DY to email recorded comments to SB-F;</li> <li>SB-F to write up the Response Document for the Evidence Base;</li> <li>SB-F to redraft SNP policies to reflect agreed changes;</li> <li>Identify areas requiring further research or work e.g. Heritage and additional Local Listing proposals.</li> <li>Prepare Overview Summary for agreed publicity campaign.</li> </ol>	<p><b>DY</b></p> <p><b>SB-F</b></p> <p><b>DY</b> <b>SB-F</b> <b>SB-F</b> <b>SB-F</b></p>
1065.	<p><b>Budget Requirements and a Locality Fund bid</b></p> <ol style="list-style-type: none"> <li>DY advised that STC were being asked to approve an annual budget of £5k for 2020/21 for ongoing work.</li> <li>SB-F estimated that £4k would be required to complete the SNP process. DY to check with Locality on how much remains unexpended in the 2019/20 allocation and whether the balance can be drawn down or applied for.</li> </ol>	<b>DY</b>
1066.	<p><b>Any Other Business.</b></p> <ol style="list-style-type: none"> <li><b>The Cornwall Site Allocations Development Plan Document (DPD)</b> SB-F advised that this had been formally approved by Cornwall Council on 26<sup>th</sup> November 2019.</li> </ol>	
1067.	<p><b>Date of Next Meeting.</b> <b>Wednesday 8<sup>th</sup> January 2020 at Saltash Guildhall commencing 6.00pm.</b></p>	<b>ALL</b>

The meeting ended at 7.58 pm.

Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at [plan4saltash.co.uk](http://plan4saltash.co.uk)

**Circulation List (General Data Protection Regulation EU2016/679 compliant.)**  
 (Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Alex Sharpe	China Fleet Country Club
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Cllr. Sam Tamlin	Saltash West (CC)
<i>Cllr Derek Holley</i>	<i>Saltash East (CC )</i>	Adrian White	Saltash TC Tree Warden
<i>Catherine Noakes</i>	<i>N&amp;M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Roger Fursier	Forder Comm&Consvn. Assocn.
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Catherine Thomson	CC Community Network Manager
<i>William Holman</i>	<i>N&amp;M Pill Landowner Consortium</i>	Jacky Swain	CEG Ltd. (Broadmoor Farm)
<i>Jane Hamlyn</i>	<i>Architect &amp; Pillmere Resident</i>	Peter Ryland	Chamber of Commerce & CIC
<i>David Bennett</i>	<i>SWRA &amp; Essa Cycling</i>	<i>Ian Taylor</i>	<i>Port View Estate</i>
Steve Besford-Foster	Consultant PlanSupport	Stephen Jensen	Resident
Simon Wagemakers	Persimmon Homes		