

P & F Budget

Saltash Town Council
As at 5th December 2019

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed Expenditure	Notes
Turnover								
P&F Income								
4901 PR Bank Interest Received	4,943	0	0	3,075	2,977	98	98	
Total P&F Income	4,943	0	0	3,075	2,977	98	98	
Total Turnover	4,943	0	0	3,075	2,977	98	98	
Cost of Sales								
P&F Expenditure								
6200 PR Bank Charges (6200)	779	0	0	1,025	547	478	478	
6201 PR Audit (6201)	2,792	0	0	3,280	390	2,890	2,890	
6202 PR Civic Occasions (including Road Closures) (6202)	1,144	0	0	4,723	1,093	3,630	3,630	
6203 PR Mayors' Allowance	4,600	0	0	4,715	2,829	1,886	1,886	
6204 PR Councillors' Allowance	2,244	0	0	3,347	0	3,347	3,347	
6205 PR Insurance	11,438	0	0	25,625	20,108	5,517	5,517	
6206 PR Youth Council (6206)	3,000	0	0	3,075	3,000	75	75	
6208 PR Subscriptions (6208)	3,125	0	0	3,588	3,425	163	163	
6210 PR Community Chest (6210)	7,212	0	0	10,000	3,630	6,370	6,370	
6211 PR Website Maintenance (6211)	300	0	0	556	190	366	366	
6212 PR Councillor Expenses	0	0	0	557	97	460	460	
6213 PR Councillor Training (6213)	1,226	0	0	2,050	516	1,534	1,534	
6214 PR Health & Safety (6214)	4,918	0	0	5,500	3,082	2,418	2,418	
6215 PR Annual Report	0	0	0	441	0	441	441	
6216 PR Miscellaneous	8	0	0	105	25	80	80	
6217 PR Data Protection (6217)	585	0	0	2,050	55	1,995	1,995	
6218 PR Mayors Badges	0	0	0	48	45	3	3	
6219 PR Local Council Award Scheme	0	0	0	210	0	210	210	
6220 PR Festival Fund & Event Expenditure	8,940	0	0	15,000	300	14,700	14,700	
6221 PR Town Messenger (6221)	3,998	0	0	4,198	2,680	1,518	1,518	
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	13,333	26,667	26,667	
6224 PR Professional Costs	0	0	0	4,613	204	4,409	4,409	
6502 SE Civic Christmas Event	0	0	0	513	0	513	513	
6300 PO Telephone	1,052	0	0	997	972	25	25	
6301 PO Stationery/Postage/Printing (6301)	3,869	0	0	4,100	2,092	2,008	2,008	
6302 PO Office & IT Equipment	5,309	0	0	6,663	3,413	3,250	3,250	
6303 PO Copier Maintenance	3,831	0	0	5,228	3,670	1,558	1,558	
6304 PO Broadband (6304)	970	0	0	472	103	369	369	
6305 PO SAGE Accounts (6305)	3,108	0	0	4,100	928	3,172	3,172	
6306 PO IT Maintenance	7,369	0	0	8,200	7,617	583	583	
6417 GH Belle Vue Office Costs	3,173	0	0	4,100	4,646	(546)	(546)	
5500 Bad Debt Expense	4	0	0	0	0	0	0	
Total P&F Expenditure	124,993	0	0	169,079	78,991	90,088	90,088	
P&F Staffing Expenditure								
6650 ST P&R Parking Space	292	0	0	333	271	62	62	
6651 ST P&R Staff Insurance	624	0	0	718	651	67	67	

6652 ST P&R Employers Pension - Monthly Fee	4,600	0	0	4,715	3,536	1,179	1,179
6655 ST P&R Staff Travelling Expenses	1,101	0	0	391	472	(81)	(81)
6656 ST P&R Staff Training	7,870	0	0	2,931	(894)	3,825	3,825
6659 ST P&R Town Sergeant & Mace Bearer Fees	375	0	0	753	699	54	54
6661 ST P&R Finance Consultancy Fees	4,553	0	0	5,896	7,393	(1,497)	(1,497)
P&F Staffing Costs	193,996	0	22,971	210,889	150,691	83,169	83,169
Total P&F Staffing Expenditure	213,410	0	22,971	226,626	162,819	86,778	86,778
P&F EMF Expenditure							
6270 PR EMF Crime Reduction	0	16,950	0	20,000	0	36,950	36,950
6271 PR EMF Election	5,350	9,950	0	10,000	190	19,760	19,760
6272 PR EMF Robes & Civic Regalia	3,269	6,402	0	0	76	6,326	6,326
6273 PR EMF Legal Fees	1,568	2,705	0	3,000	1,049	4,656	4,656
6274 PR EMF Internet Redevelopment	0	2,025	0	0	0	2,025	2,025
6275 PR EMF Neighbourhood Plan	3,939	4,115	0	3,000	5,197	1,918	1,918
6370 PO EMF Computer Equipment Renewal	9,040	2,046	0	5,000	0	7,046	7,046
6694 ST PR EMF Staff Contingency (P&R)	0	0	(14,132)	24,000	5,056	4,812	4,812
Total P&F EMF Expenditure	23,166	44,193	(14,132)	65,000	11,568	83,493	83,493
Total Cost of Sales	361,570	44,193	8,839	460,705	253,378	260,359	260,359
Gross Profit	(356,626)	(44,193)	(8,839)	(457,630)	(250,402)	(260,260)	(260,260)
Operating Profit	(356,626)	(44,193)	(8,839)	(457,630)	(250,402)	(260,260)	(260,260)