

## SALTASH TOWN COUNCIL

### **Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 2<sup>nd</sup> January 2008 at 7:00pm**

**PRESENT:-** Councillors G Ellison (Chairman), R Austin, R Bickford, N Challen, P Clements, D Holley, A Killea, C Oakes, P Stephens, D Yates

**ALSO PRESENT:-** Councillor Mrs S Hooper MBE,  
Mrs M Small (Town Clerk)

**APOLOGIES:-** Councillors Mrs F Knight, Mrs S Lennox-Boyd, C Riches,  
Mr M Down

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#### **101/07/08      DECLARATIONS OF INTEREST**

Councillor Mrs Hooper declared a prejudicial interest in Minute No. 106/07/08 regarding festival funding application for the Sue Hooper Charitable Foundation and will leave the meeting during discussion of this item. All other Councillors declared a personal interest in the application as Mrs Hooper is a fellow Councillor.

Councillor Clements declared prejudicial interest in Minute No 115(a) regarding Footpath 17 and will leave the meeting during discussion of this item.

#### **102/07/08      CHRISTMAS EVENT**

Councillor Austin reported that he had received two letters of complaint regarding the Christmas Event and these were discussed. The following was **AGREED:-**

- (a) Councillors will visit Fore Street traders during the next month and during the coming year to discuss with them how the Christmas period and event had been for their trade, and any other issues they might wish to raise, in the hope that more shops may stay open at this year's Christmas event.
- (b) The Arena is made smaller and Councillors stand behind the children, in order that the children may be seen.
- (c) A letter is sent to ROK PA regarding the safety of their cables as they have been tripped over in the Arena and the wires were not covered. Also the Council was not happy with the PA for the children.
- (d) A sub-committee of Councillors Challen, Austin, Yates and Ellison is formed to discuss these issues and the next event and reports back to the Committee in due course. Councillor Stephens was asked if he could be Arena Manager next time, but he felt this should come from a member of the sub-committee.
- (e) The following donations are made:-

- (i) The Air Force Cadets £100
- (ii) Maurice Huggins Room £25
- (iii) St.John Ambulance £80
- (iv) Paul Wotton £50
- (v) B. Carter £20 for transport of Caradon Caravan

**103/07/08      CCTV**

Councillor Yates reported that the sub-committee has not had a formal meeting, but has met informally to look at the cameras in Fore Street. It was **AGREED** that Councillor Yates will provide the Clerk with a plan of where a fourth camera should be sighted in order that a quotation may be obtained.

**104/07/08      SHELTER – NORTH ROAD**

Councillor Ellison reported that a second plan has been submitted to the District Council but has not yet gone through the planning process. When this has been done, Councillor Ellison will get a quotation prepared and update at the next meeting.

**105/07/08      ALLOTMENTS**

The charges for 2008 were reviewed and it was **RECOMMENDED** that the charges remain the same, ie £20 per allotment on both the Grenfell Avenue and Fairmead Road allotment sites and that adjustments are made for the smaller plots. The Town Clerk will be contacting two owners who are in the process of improving their particular sites.

**106/07/08      FESTIVAL FUNDING**

An application for Festival Funding was submitted by The Sue Hooper Charitable Foundation for a Festival of Arts and Music for all the community, to be held at Trematon Hall on the 26<sup>th</sup> and 27<sup>th</sup> July 2008. It was **RECOMMENDED** that a grant of £5,000 is agreed in principle subject to obtaining answers to the Council's concerns regarding the accessibility of the site for residents of Saltash and beyond; its inclusiveness and therefore the price of the tickets; the approximate number of people expected; and whether there will be any spin-off events in the Town to support the event.

**(Councillor Mrs Hooper left the meeting during discussion of this item as she had declared a prejudicial interest)**

**107/07/08      LIGHTS AT THE MURAL**

The Clerk reported that she had received an invoice for £296.74 plus VAT for rectifying the fault on Brunel's bust and the floodlights at the Union Inn, as requested by Councillor Ellison. However, she had employed Roberts Electrical who had inspected the lights and reported that the two floodlights on the Green next to the Union were damaged and beyond repair, and needed to be replaced and that the existing wiring needed attention. It was **AGREED** that the invoice is not paid until the lighting is fixed satisfactorily. Councillor Yates will meet the Electrician on site. Councillor Ellison will

Speak with Saltash Waterfront Residents Association to see if they will meet part of the cost.

**108/07/08      TOWN CLOCK**

The Clerk reported that Good Directions had looked at the clock but it was not possible to get the clock going at the correct time, and they are unsure why this is happening. They require a further visit to the site and together with the hire of a hoist will cost £500 plus VAT plus any components that need replacing. Councillor Mrs Hooper stated that Alison Gibson at The District Council is able to offer advice on funding on municipal clocks. It was **AGREED** to write to Good Directions stating that the Council was unhappy with the 7 year life of the clock and ask for a full report as they are not happy to write a blank cheque for its repair.

**109/07/08      GORSEDD CEREMONY 2009**

An invitation was received from The Cornish Gorsedd inviting a representative of the Town Council to attend the meeting at Looe regarding the arrangements for the 2008 Gorsedd so that procedures may be explained in advance of the preparation for the Ceremony to be held in Saltash in 2009. It was **AGREED** that The Mayor and Councillor Ellison attend the meeting on the 10<sup>th</sup> January.

**110/07/08      TOWN GREENS**

Councillor Clements stated that he obtained information regarding the process of registration as Town Greens and that forms can be obtained from The Open Space Society. There are two ways in which this can be obtained - proving a 20 year usage, or the owners dedicating the land as a Town Green.

It was **AGREED**;

- (i) in the first instance to concentrate on Warfelton and ask the District Council if they would be prepared to dedicate the land.
- (ii) Councillor Ellison will ask the Saltash Waterfronts Residents Association (SWRA), if they would be interested in following up the registration of the Greens on the Waterfront as Town Greens.
- (iii) Councillors to provide information of other places in their Wards for which Town Green status should be sought, and this will be considered at the next meeting.

**111/07/08      ACCESS TO PUBLIC TOILETS**

Councillor Ellison reported that he had sent an email to Mr Masters of the District Council to ask his view regarding the use of toilets in Public Houses, Cafes etc as public toilets and that they received a rate reduction if the public are allowed to use them. He was awaiting a reply.

Councillor Austin reported that he had received a letter from the District Council stating that they would be happy for the Town Council to take on the

public toilets in Alexandra Square on behalf of Saltash Heritage. It was **AGREED** that Councillor Austin speaks with Saltash Heritage to see if they wish to proceed with this offer.

112/07/08

#### **TOWN MESSENGER**

It was **AGREED** that articles for the next Messenger are with the Town Clerk by Friday 11<sup>th</sup> January, in order that it can be published and out ready to advertise the Showcase event. Articles to include Showcase, Waste Incinerator at Ernesettle, One Cornwall, A footpath walk, aspirations of a new Councillor, the Precept, Annual Meeting with Parishioners, Answers to previous quizzes

113/07/08

#### **SILVER STREET HANGING GARDEN AREA AND ELWELL LANE WOODS**

Councillor Ellison stated that he would like to approach the District Council to ask them to gift Silver Street hanging garden area and the Elwell Lane Woods to the Town Council to manage. It was **AGREED** that Councillor Ellison investigates with The District Council the gifting of Elwell Lane and that the Silver Street hanging garden area is referred to a sub committee hopefully being formed by the Policy and Resources Committee to investigate further.

The Clerk reported that she had now received the licence agreements to sign for the areas that the Town Council will hold on behalf of the Heritage Arts and Trails Society. The areas are the sundial in Alexandra Square, erection of two banner support posts at the entrance to Victoria Gardens, a weathervein statue at Victoria Gardens and an interpretation board at Waterside Green. At present the site for the Fisherman Statue in Silver Street has not been licensed as the District Council are investigating the rights of ownership and the supporting rights of the land above, as The District Council is in preliminary negotiation to sell off the land above the statue site to an adjoining owner. The Longstone Park band site will be continued to be held by The District Council due to the fact that there could be some insurance problems. It was **AGREED** that:-

- (a) The licence agreements are signed
- (b) Councillor Austin speaks with Mr Masters regarding the insurance problems relating to the bandstand

114/07/08

#### **SALTASH STATION**

Councillor Bickford reported that it is hoped to start work on the station shortly and a pre-start meeting is to be held probably on the 17<sup>th</sup> January. It was **AGREED** that Councillors Bickford and Killeya attend the meeting to represent the Town Council and that they stress the importance of work being started by the end of January. The Town Clerk will provide a copy of the Conditions contained in the sale of the Station.

**115/07/08      FOOTPATHS**

- (a) It was **AGREED** to write a letter to Ms Linda Holloway at the County Council stating that the work proposed might be acceptable but only if the footpath is raised sufficiently above the high water mark to make it passable in all circumstances.
- (b) Councillors Austin and Ellison reported that a good meeting had been held with the Highway Agency regarding a safe crossing of the A.38. A further meeting is to be held in March.
- (c) The Clerk reported that she had had one letter from Defra regarding the proposed Modification Order from Waterside to Coombe Road and was awaiting further correspondence.
- (d) A letter was reported from Mr Phare regarding Footpath 35. It was **AGREED** that this is forward to Mr D Wood at the County Council to ask for his comments.

**116/07/08      PRESS RELEASES**

It was **AGREED** that no press releases were required.

**117/07/08      DATE OF NEXT MEETING**

Wednesday 6<sup>th</sup> February 2008 at 7.30 pm