

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Services Committee held in The Guildhall on Thursday 14<sup>th</sup> November 2019 at 6:30 p.m.

**PRESENT:** Councillors: R Bickford, G Challen, J Dent, M Fox, S Miller - Vice Chairman, M Parker – Chairman, J Rance, P Samuels, D Yates.

**ALSO PRESENT:** 1 Member of the Public, R Lane – Town Clerk, M Orchard – Acting Service Delivery Manager, D Joyce – Administration Officer.

**APOLOGIES:** Councillors: S Gillies, S Martin, J Peggs, W Phillips, A Pinckney, B Samuels.

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### HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

**57/19/20**     **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

**58/19/20**     **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

<b>Councillor</b>	<b>Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Dispensation Requested</b>
Yates	14		Yes

c. To consider dispensations required:

To consider awarding dispensations for all Members to participate and vote in relation to the consideration of the sale of the trailer, for this meeting only, as so many of the decision making body have non disclosable or non-registerable pecuniary interests that it would impede the transaction of the business and the meeting would have been inquorate.

It was **RESOLVED** to award a dispensation for agenda item 14 for all Members to participate and vote at this meeting only as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.

59/19/20

### **QUESTIONS FROM THE PUBLIC**

#### **A Letter Received From Resident – Land at Church Lane**

Dear Sir

I note that there is an item on the next Services Committee meeting on 14<sup>th</sup> November 2019 relating to land at Church Road next to the new development.

I would like to comment on the proposal.

It isn't clear exactly which piece of land this refers to. Is it the smaller part to the right of the new houses or is it the remainder of the land?

Whichever piece of land is referred to is there really justification for removing mature trees?

The trees are quite old and might perhaps need some pruning, but there seems to be no valid reason to remove them, mere inconvenience to Cormac is surely an irrelevance.

If any are to be removed will they be replaced?

The trees on both sites are vital for the prevention of flooding on to Church Road.

Many years ago there was a pond at the bottom of the footpath where rainwater would accumulate. There is now a culvert that takes some of the excess water away.

Removal of trees on these sites is almost certain to cause additional run-off of rainwater and is likely to affect the houses on the opposite side of Church Road.

Thank you for considering this matter.

It was **RESOLVED** that this item be considered under agenda item 20.

**60/19/20**     **TO CONSIDER RISK MANAGEMENT REPORTS**

None.

**61/19/20**     **FINANCE:**

- a. To receive the current Committee budget statement.

It was **RESOLVED** to note.

**62/19/20**     **TO APPROVE THE MINUTES OF THE PROPERTY MAINTENANCE  
SUB COMMITTEE HELD ON THURSDAY 12<sup>TH</sup> SEPTEMBER 2019.**

It was **RESOLVED** to approve that the minutes of the Property Maintenance Sub Committee held on Thursday 12<sup>th</sup> September 2019 were confirmed and signed as a correct record.

**63/19/20**     **CORRESPONDENCE**

- a. Caradon Gig Race - To consider the Three Rivers Race event to be held on Saturday 7th March 2020.

It was **RESOLVED** to allow the event access and use of the pontoon and Saltash Town Council to ensure the Waterfront is appropriately staffed on the 7<sup>th</sup> March 2020.

- b. South West Association of Ski Clubs – To consider a date to hold the Saltash Waterski Race 2020.

It was **RESOLVED** to request suitable dates from Saltash Waterski Race 2020 for the months of July and August.

**64/19/20**      **TO CONSIDER COMMUNITY TRAINING FOR ROAD CLOSURE MANAGEMENT.**

Members were informed of a request from a local community organisation to access training opportunities for Road Closure Management Training funded by Saltash Town Council and provided by Cornwall Council.

It was **RESOLVED** that:

1. 10 members of the community be authorised to access training for the Road Closure Management Training.
2. The training be advertised to the community on social media with those who express an interest outlining the benefits to the community for their attendance.
3. Training costs be allocated to the Highways Equipment Budget.
4. Councillors to opt for training separately as this would be allocated to a different budget code.

**65/19/20**      **TO CONSIDER QUOTES TO EXTEND THE HANGING BASKETS TO THE WATERSIDE.**

The Acting Service Delivery Manager informed Members that quotes for 12 additional hanging baskets had been requested and not yet been received.

Members discussed agreeing in principle subject to budget requirements.

It was **RESOLVED** that:

1. The Acting Service Delivery Manager ascertains the number and cost of hanging baskets required for Lower Fore Street, the Waterfront and Jubilee Green.
2. Members agreed in principle subject to costs being established and brought to the Extraordinary Services meeting to be held on 21<sup>st</sup> November 2019.

**66/19/20**      **TO RECEIVE THE MINUTES OF THE SALTASH AREA ROAD SAFETY COMMITTEE.**

It was **RESOLVED** to note.

**67/19/20**      **TO RECEIVE THE MINUTES OF THE COASTAL COMMUNITY TEAM**

No report.

**68/19/20**      **TO CONSIDER THE SALE OF THE TRAILER BY SEALED BIDS. (PURSUANT TO MINUTE NO.38/18/19 BURIAL AUTHORITY MEETING HELD ON THE 12<sup>TH</sup> FEBRUARY 2019 AND NO.118/18/19 SERVICES MEETING HELD ON THE 13<sup>TH</sup> MARCH 2019 AND MINUTE NO.29.19.20 BURIAL AUTHORITY MEETING HELD ON THE 1<sup>ST</sup> OCTOBER 2019).**

Members discussed the use of the trailer by members of the community for community events. Members considered the reasons for considering the sale of the trailer with the main reason being the visual impact at Churchtown Cemetery and ongoing maintenance costs.

It was **RESOLVED** to defer pending alternative locations being sought for the storage of the trailer.

**69/19/20**      **TO NOTE THE PLANTING OF A WILDFLOWER MEADOW ON THE LAND AT GRASSMERE WAY FOLLOWING AN APPLICATION REQUEST FOR A COMMUNITY CHEST FUND FUNDED BY CORNWALL COUNCIL FROM PILLMERE COMMUNITY ASSOCIATION.**

It was **RESOLVED** to note.

**70/19/20**      **OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR:**

a. Allotments: No Report.

Councillor Yates informed members of suggestions being received from the public through the Neighbourhood Plan consultation, such as disabled allotment requirements.

It was **RESOLVED** that Councillor Yates will inform the Chairman of suggestions and requirements needed regarding allotments for the disabled once the Neighbourhood Plan consultation has concluded.

**71/19/20**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

It was **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**72/19/20**     **TO CONSIDER ANY ITEMS FROM THE MAIN PART OF THE AGENDA**

None.

**73/19/20**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

**74/19/20**     **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

**Christmas Lights on Fore Street**

The Chairman informed Members that the white Christmas lights were illuminated on the 9<sup>th</sup> November and he is currently liaising with the installers to have any damaged unlit bulbs changed.

**Letter From Cormac – Land at Church Lane**

Members discussed the letter received from a resident and the request from Cormac Ltd, for the Council to support the clearing of the un-adopted area on Church Road of trees and shrubs that are causing overgrowth issues and the ongoing management of the green space.

It was **RESOLVED** that:

1. A more detailed plan of the proposal is required from Cormac Ltd.
2. A legible map with what is to be removed and where be provided with the plan proposal.
3. If trees are to be removed will replacement trees be provided.
4. An explanation as to why significant pruning would not suffice is required.

**75/19/20**     **PRESS AND SOCIAL MEDIA RELEASES**

No press and social media releases.

**76/19/20**      **DATE OF NEXT MEETING**

Extraordinary Services Meeting to be held on Thursday 21<sup>st</sup> November  
2019 at 6.15 p.m.

Rising at 7:39 p.m.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_