

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 159
held on Wednesday 8th January 2020 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town Council: Saltash West) (DY)
 John Percil (Latchbrook Neighbourhood Association) (JP)
 Adrian White (SEA and Saltash Tree Warden)
 Catherine Noakes (N&M Pill Neighbourhood Association) (CN)
 Stephen Jensen (Resident) (SJ)
 Steve Besford-Foster (Consultant Plan Support) (SB-F)
 William Holman (N&M Pill Landowners Consortium) (WH)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
 Cllr. Jean Dent (Town Council: Saltash West) (JD)
 Ian Taylor (Port View Estate) (IT)
 Nick Theis (Resident) (NT)
 Alex Sharpe (China Fleet Country Club) (AS)

The meeting was not recorded.

Minute No.	Item	Action
1068.	<p>Declaration of Interest.</p> <p>A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.</p>	
1069.	<p>Minutes of Meetings 158.</p> <p>Approved subject to amending the spelling of Tincombe at Minute 1063.4</p>	WH
1070.	<p>Matters Arising from the Minutes of Meeting 158.</p> <ol style="list-style-type: none"> 1. Minute 1063. 5 SNP : Village Settlement Boundary and Site Appraisal Report SB-F advised that he was meeting with Nick Cahill, the CC Heritage Officer on 14th January 2020 to discuss the Historic England response to the revised report document. 2. Minute 1064. Overview of the Regulation 14 Public Consultation Responses. DY advised that he had now stopped attending the Library each Saturday to discuss the matter with interested residents. 3. Minute 1064.3 The Climate Change Emergency. DY advised that STC were re-examining this issue at the Full Council meeting the following day. He would refer to the Calstock Climate Change Report and policies embodied within the Draft Calstock Neighbourhood Plan and in particular to Policy REN 4. The Council was likely to set up a Climate Change Working Party. Appropriate wording in the SNP could address this matter. <p>The Steering Group examined Policy REN 4 and whilst recognising that it was ambitious for 2020 it did provide a Statement of Intent of relevance to 2030 and the life of the SNP.</p>	SB-F

	<p>Chairman’s Update. The initial scoping meeting for the Climate Change Working Party established under Item 19 of Thursday's Full STC meeting <i>"To establish a Climate Change Working Party.(Pursuant to Full Town Council minute no. 240/19/20)"</i> will be in the Council Chamber at 6pm on Wednesday 22 January 2020. One of the items on the agenda will be a data search of existing proposals made by other Towns and Parishes. The Calstock approach is worthy of examination and t can be found at :- https://plan4calstockparish.uk/wp-content/uploads/2019/08/CALSTOCK-AND-CLIMATE-CHANGE.pdf</p> <p>4. Minute 1065. Budget Requirements and a Locality Fund Bid. DY advised that STC were including £5k per annum in their budget for 2020/21. Funding up until 1st April 2020 required therefore DY would submit a bid to Locality. SB-F offered to assist with the application which needed to be submitted by 30th January 2020.</p>	<p>DY/SB-F</p>
<p>1071.</p>	<p>Overview of the Regulation 14 Public Consultation Responses.</p> <p>1. SB-F reported that he had made solid progress in writing up the requisite documents. He was working on four of five documents simultaneously to ensure that compatibility and accuracy was maintained throughout the process. The documents being prepared were :- Document 1 – The Reg.14 Response Report of consultation responses and treatment; Document 2 – The amended Saltash Neighbourhood Plan; Document 3 – A Basic Condition Statement on compliance with the National Planning Policy Framework, Cornwall Local Plan as well as EU Legislation; and Document 4 – The Equality Assessment under the Equalities Act 2010. Reference was made to recent reports on the inclusion of “veganism.” Document 5 – The General Sustainability Assessment (already prepared) would also be checked.</p> <p>SB-F anticipated that there would be some six weeks work in completing this significant body of work.</p> <p>2. Proposed amendments were considered and agreed for the following:- a. The proposed minor rewording of the Vision statement; b. The proposed amendments to the Spacial Strategy;</p> <p>3. SB-F sketched out an indicative timeline for the completion of the process. a. 3 months to complete the documentation pack, to seek STC approval and submit to Cornwall Council (CC). b. 3 weeks to 5 months for CC to check for legal conformity and make any consequential changes. c. 2 weeks to 1 month for the appointment of an Independent Planning Inspector by the Planning Inspectorate. CC and STC would both be involved in the appointment process. An unaccompanied site inspection was normally conducted by the Inspector. d. The Inspector’s examination could take between 3 weeks and 3 months. A hearing in public might be called by the Inspector in relation to any specific key local issues identified. STC and CC might also become involved in negotiating minor amendments. e. The public Referendum process would then be activated.</p>	<p>SB-F</p>

1072.	Budget Requirements and a Locality Fund bid Refer to Minute 1070.4 above.	
1073.	Any Other Business. None	
1074.	Date of Next Meeting. Wednesday 29 th January 2020 at Saltash Guildhall commencing 6.00pm.	ALL

The meeting ended at 7.43 pm.

Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

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(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Alex Sharpe	China Fleet Country Club
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Cllr. Sam Tamlin	Saltash West (CC)
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Adrian White	Saltash TC Tree Warden
<i>Catherine Noakes</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Roger Fursier	Forder Comm&Consvn. Assocn.
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Catherine Thomson	CC Community Network Manager
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Jacky Swain	CEG Ltd. (Broadmoor Farm)
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Peter Ryland	Chamber of Commerce & CIC
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	<i>Ian Taylor</i>	<i>Port View Estate</i>
Steve Besford-Foster	Consultant PlanSupport	Stephen Jensen	Resident
Simon Wagemakers	Persimmon Homes		