

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 15th January 2020 at 6:30 p.m.

PRESENT: Councillors: R Bickford, G Challen, M Fox, S Gillies, S Miller - Vice Chairman, M Parker – Chairman, A Pinckney, W Phillips, B Samuels, P Samuels, D Yates.

ALSO PRESENT: 1 Member of the public, R Lane – Town Clerk, M Orchard – Acting Service Delivery Manager, D Joyce – Administration Officer.

APOLOGIES: Councillors: J Dent, S Lennox-Boyd, S Martin, J Peggs, W Phillips, J Rance.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

81/19/20 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

Councillor Challen notified the Chairman she would be recording the meeting.

82/19/20 **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

Councillor	Item	Pecuniary/Non-Pecuniary	Reason	Left the Meeting
Challen	13	Non-Pecuniary	Chair of Chamber Letter	Yes

c. To consider dispensations required:

None.

83/19/20 **QUESTIONS FROM THE PUBLIC**

None.

84/19/20 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

None.

85/19/20 **FINANCE:**

- a. To receive the current committee budget statement.

Councillor B Samuels informed members of a query with an electricity bill received for the Maurice Huggins Room. The Finance Assistant further investigated and established this was due to an incorrect meter reading taken by Cornwall Council which is currently being resolved.

It was **RESOLVED** to note.

86/19/20 **TO APPROVE THE MINUTES OF THE FOLLOWING SUB-COMMITTEES AND TO CONSIDER ANY RECOMMENDATIONS:**

None.

87/19/20 **CORRESPONDENCE.**

None.

88/19/20 **TO ISSUE A CERTIFICATE OF APPRECIATION TO DAVID WILDE FOR ASSISTANCE WITH THE CHRISTMAS DECORATIONS AND PREPARATIONS.**

The Chairman presented David Wilde with a Certificate of Appreciation for his continuing hard work, in all weathers and for many years, to assure the Christmas Decorations and Preparations are achieved.

89/19/20 **TO APPROVE SPRAYING OF THE COBBLES AT THE BACK OF THE GUILDHALL AND WATERSIDE PUB. (PURSUANT TO MINUTE NR. 264/19/20 FTC HELD 05.12.19)**

It was **RESOLVED** to approve spraying and weeding the cobbles at the rear of the Guildhall and Waterside Pub subject to informing the Cornwall Council Community Link Officer.

90/19/20 **TO CONSIDER A YEARLY SUBSCRIPTION FOR DESIGN TOOL CANVA IN ORDER TO CREATE COPYRIGHT FREE PROMOTIONAL LEAFLETS AND POSTERS.**

It was **RESOLVED** to approve.

91/19/20 **CHRISTMAS LIGHTS.**

Councillor Challen declared an interest and left the room.

The Chairman informed Members of a letter received from the Chairman of Saltash Chamber of Commerce:

Dear Madam Mayor,

In 2017 the Chamber was asked, at short notice by STC, to take on the Christmas Festival and Lantern Parade. Reluctantly, at the time, we accepted the challenge and ,over the last 3 years, have continued to deliver the event with, in 2019,an attendance of 4500,a record number of stall holders and the second year that Saltash community school created a lantern which not only led our parade but was carried in the Lights Lantern Parade in Truro thereby bringing recognition of our town outside the boundaries of PL12.

We now understand you have proposed ,at your full council meeting on the 9th January[and has been reiterated on Facebook],to organise a separate Christmas Festival in Mid-November despite the fact that, when we spoke previously, this event was only to be a “Switch on Christmas Lights” event.

As you are aware the Chamber proposed the switching on of the lights to be earlier in 2017 but this was declined at the time and the compromise in 2019 was for the streamer lights to be switched earlier than the feature lights [which were not installed until 2 days before the festival and were switched on thereat].

We understand that the Services committee will be considering the matter at its meeting on Wednesday and we would like to make the following comments: -

- 1.During the time the Chamber has been organising the event we have maintained/enhanced footfall
- 2.There were 300 Santa’s on bikes in 2019 who not only attracted a crowd to view but also spent money whilst they were parked up
- 3.There was a record number of Stall Holders in 2019

4. In the 3 years we have dramatically reduced the cost of running the event

5. Because of the popularity of 2019 we believe that we can secure some sponsorship for 2020

6. We have received positive feedback from town centre traders

7. We have received overwhelming positive feedback from the community

8. An online poll shows on a 9:1 basis that the public want the event in early December

9. We have increased the involvement of the youth in the event with the community college providing wardens and making/parading the feature lantern.

10. We have funded the event without any finance coming from the precept.

I would ask that you make the members of the Services Committee aware of these factors before a decision is made as to the future of the event.

Councillor Challen was invited and returned to the meeting.

Members discussed the letter and agreed the Christmas Light Switch on would be a separate event from the Christmas Festival organised by the Chamber of Commerce with communications open between both parties organising the separate events.

It was **RESOLVED** that:

1. A Christmas Light Sub Committee be established comprising the following Members:
Councillors Challen, Fox, Miller, Parker, Pinckney, B Samuels, P Samuels.
2. One member of those members who were unable to attend this evening's meeting be given the opportunity to join the Sub Committee to establish a membership of 8 members.
3. The Sub-Committee receive delegated authority for expenditure up to £20,000 on any separate occasion within budget.
4. The Chairman of Services informs Members of a proposed date for the first Sub Committee meeting.

92/19/20 **OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR:**

a. Allotments: No Report.

93/19/20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

It was **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

94/19/20 **TO CONSIDER ANY ITEMS FROM THE MAIN PART OF THE AGENDA**

None.

95/19/20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

96/19/20 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

Waterfront Bunting

The Vice Chairman informed Members of the poor condition of the bunting situated at the Waterfront.

The Chairman is to liaise with Councillor Peggs as the Town Council's Plastic Free Champion to establish if community bunting can also be placed along the Waterfront around Springtime as well as Fore Street.

It was **RESOLVED** to approve:

1. The removal of the existing PVC bunting.
2. That further options for community bunting be considered at the next Services meeting to be held on 11th March 2020.

97/19/20 **PRESS AND SOCIAL MEDIA RELEASES**

It was **RESOLVED** to issue the following press and social media releases:

- 1. Spraying and weeding of the cobbles to the rear of the Guildhall and to thank the Waterside residents for all the hard work and time they have committed previously cleaning and maintaining the cobbles.
- 2. Waterfront Bunting to be removed and options to replace with Plastic Free Community Bunting are to be explored.
- 3. Certificate of Appreciation awarded to David Wilde.

98/19/20 **DATE OF NEXT MEETING**

Wednesday 11th March 2020 at 6:30 p.m.

Rising at 7:15 p.m.

Signed: _____
Chairman

Date: _____