

P&F Committee - P & F Budget
Saltash Town Council
As at 17th February 2020

Account	Actual Received/ Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds To Receive/ Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed Expenditure	Notes
Operating Income								
P&F Income								
4901 PR Bank Interest Received	4,943			3,075	5,533	(2,458)	(2,458)	
4908 PR Misc Income	0			0	1,418	(1,418)	(1,418)	
Total P&F Income	4,943			3,075	6,951	(3,876)	(3,876)	
Total Operating Income	4,943			3,075	6,951	(3,876)	(3,876)	
Operating Expenditure								
P&F Expenditure								
6200 PR Bank Charges (6200)	779		0	1,025	703	322	322	
6201 PR Audit (6201)	2,792		0	3,280	390	2,890	2,890	
6202 PR Civic Occasions (including Road Closures) (6202)	1,144		0	4,723	1,093	3,630	3,630	
6203 PR Mayors' Allowance	4,600		0	4,715	3,772	943	943	
6204 PR Councillors' Allowance	2,244		0	3,347	0	3,347	3,347	
6205 PR Insurance	11,438		0	25,625	22,622	3,003	3,003	
6206 PR Youth Council (6206)	3,000		0	3,075	3,000	75	75	
6208 PR Subscriptions (6208)	3,125		0	3,588	3,862	(274)	(274)	
6210 PR Community Chest (6210)	7,212		0	10,000	3,630	6,370	6,370	
6211 PR Website Maintenance (6211)	300		0	556	190	366	366	
6212 PR Councillor Expenses	0		0	557	97	460	460	
6213 PR Councillor Training (6213)	1,226		0	2,050	1,939	112	112	
6214 PR Health & Safety (6214)	4,918		0	5,500	3,478	2,022	2,022	
6215 PR Annual Report	0		0	441	0	441	441	
6216 PR Miscellaeous	8		0	105	25	80	80	
6217 PR Data Protection (6217)	585		0	2,050	55	1,995	1,995	
6218 PR Mayors Badges	0		0	48	45	3	3	
6219 PR Local Council Award Scheme	0		0	210	0	210	210	
6220 PR Festival Fund & Event Expenditure	8,940		0	15,000	1,300	13,700	13,700	
6221 PR Town Messenger (6221)	3,998		0	4,198	2,980	1,218	1,218	
6222 PR Commissioning Youth Work (6222)	40,000		0	40,000	26,667	13,333	13,333	
6224 PR Professional Costs	0		0	4,613	149	4,464	4,464	
6502 SE Civic Christmas Event	0		0	513	0	513	513	
6300 PO Telephone	1,052		453	997	1,123	327	327	
6301 PO Stationery/Postage/Printing (6301)	3,869		0	4,100	2,539	1,561	1,561	
6302 PO Office & IT Equipment	5,309		(453)	6,663	4,273	1,937	1,937	
6303 PO Copier Maintenance	3,831		0	5,228	3,670	1,558	1,558	
6304 PO Broadband (6304)	970		0	472	133	339	339	
6305 PO SAGE Accounts (6305)	3,108		0	4,100	1,599	2,501	2,501	
6306 PO IT Maintenance	7,369		1,800	8,200	9,182	818	818	
6417 GH Belle Vue Office Costs	3,173		2,869	4,100	5,604	1,365	1,365	

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5500 Bad Debt Expense	4		0	0	0	0	0	
Total P&F Expenditure	124,993		4,669	169,079	104,120	69,628	69,628	
P&F Staffing Expenditure								
6650 ST P&R Parking Space	292		0	333	271	62	62	
6651 ST P&R Staff Insurance	624		0	718	651	67	67	
6652 ST P&R Employers Pension - Monthly Fee	4,600		0	4,715	4,418	297	297	
6655 ST P&R Staff Travelling Expenses	1,101		609	391	747	253	253	
6656 ST P&R Staff Training	7,870		0	2,931	1,357	1,574	1,574	
6659 ST P&R Town Sergeant & Mace Bearer Fees	375		0	753	699	54	54	
6661 ST P&R Finance Consultancy Fees	4,553		0	5,896	7,438	(1,542)	(1,542)	
P&F Staffing Costs	193,996		23,880	210,889	193,155	41,614	41,614	
Total P&F Staffing Expenditure	213,410		24,489	226,626	208,736	42,379	42,379	
P&F EMF Expenditure								
6270 PR EMF Crime Reduction	0	16,950	0	20,000	0	36,950	36,950	
6271 PR EMF Election	5,350	9,950	0	10,000	190	19,760	19,760	
6272 PR EMF Robes & Civic Regalia	3,269	6,402	0	0	76	6,326	6,326	
6273 PR EMF Legal Fees	1,568	2,705	0	3,000	1,049	4,656	4,656	
6274 PR EMF Internet Redevelopment	0	2,025	0	0	0	2,025	2,025	
6275 PR EMF Neighbourhood Plan	3,939	4,115	0	3,000	5,722	1,393	1,393	
6370 PO EMF Computer Equipment Renewal	9,040	2,046	0	5,000	0	7,046	7,046	
6694 ST PR EMF Staff Contingency (P&R)	0	0	(15,042)	24,000	5,110	3,848	3,848	
Total P&F EMF Expenditure	23,166	44,193	(15,042)	65,000	12,147	82,004	82,004	
Total Operating Expenditure	361,570	44,193	14,116	460,705	325,003	194,011	194,011	
Operating Surplus/ (Deficit)	(356,626)	(44,193)	(14,116)	(457,630)	(318,052)	(197,887)	(197,887)	