

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1<sup>st</sup> April 2010 at 7.00 pm

**PRESENT:** Councillors Mrs S Hooper MBE (Chairman), R Austin, R Bickford,  
P Clements, G Ellison, M Gee, D Holley, A Killeya,  
Mrs Merryn Killeya, C Oakes, B Reid, C Riches and P Stephens ISM

**ALSO PRESENT** Mrs M Small (Clerk to the Town Council)  
PCSO Cornwell  
Mr S Besford-Foster (Area Localism Manager East)  
Mr S Swale (Community Network Manager)

**APOLOGIES:** Councillor D Yates  
Cornwall Councillor B Preston  
Rev A Butler (Mayor's Chaplain)

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### **PRAYERS**

Prayers were offered by Councillor Holley. The Council stood in memory of Councillor Ron Overd, a former Mayor of Looe, who had died recently after a long illness.

### **CHAIRMAN'S REPORT**

Councillor Mrs Hooper reported that she had hosted a small reception for the Japanese visitors who attended the last Council meeting. They had also met Councillor and Mrs Gee who gave them a Cornish cream tea. A letter of thanks was read from the Japanese, thanking the Mayor and Council for their hospitality.

Councillor Mrs Hooper reported that she had attended the opening of the new environmental after-school and community building at Bishop Cornish School, where the Countess of Wessex had formally opened the building. She had also attended the Media Innovations Awards at St Mellion, opened the Pixieland garden project and attended the Gateway Community Interest Company RDA meeting. Councillor Mrs Hooper stated that she had hosted a thank you reception for Ashtorre, to thank them for all they had done for the Brunel celebrations and thanked the Councillors who had attended. The Youngstagers "Bit of a Pantomime" had been excellent. She had attended the Tamar Trotters Club where she met 40 young people who run for the Club. She will be attending the opening of the Past Times exhibition at Saltash Heritage and she had attended the Cornwall Association of Larger Local Councils meeting at Bodmin. She had also represented the Council at the civic funeral of the late Frank Beer, the Town Crier of Liskeard, following his tragic death.

The Deputy Mayor, Councillor A Killeya, reported that the Deputy Mayoress, Mrs Merryn Killeya, had judged an Easter Bonnet competition at Age Concern.

Councillor Killeya stated that he had considered organising a hustings meeting in view of the General Election, but he understood from the Clerk prior to the meeting that Saltash Churches Together had already started to organise such an event and he asked the Council if they wish to go ahead. It was **AGREED** that the Town Council would support such an event and, if necessary, Councillor Killeya and Councillor Mrs Hooper would organise.

Councillor Ellison updated the Council on Elwell Woods and the Celtic cross. He stated that Community Spaces had agreed £450,000 for the project. There will be a meeting on 14<sup>th</sup> April, led by Martin Fine. He gave thanks to his team of Councillor Clements, Mr Bradley, Mr Williams, Mr Peter Lever, Mr R Freer and Mrs Flok de Rijke.

Councillor Mrs Hooper then stated that this will be the official last Council meeting for the Town Clerk and she made a presentation to her.

### **POLICE REPORT**

PCSO Cornwell reported that there had been 22 crimes in the last month against 43 for the same period last year. There had been no dwelling burglaries, two drunk drivers, three theft from motor vehicles and three criminal damage. Councillor Mrs Hooper thanked the Police for what they are doing for Neighbourhood Watch and offered the Council's best wishes to Simon Fletcher for his retirement at the end of the month.

Councillor Holley referred to the area from North Road to Old Ferry Road and asked if the Police are still keeping a watchful eye. Similarly, he asked if the watch on the speed of traffic in Glebe Avenue is still ongoing. PCSO will feed this back.

Councillor Riches referred to the rowdiness in Fore Street on Friday/Saturday nights and asked if the Police continue to be present. PCSO Cornwell stated that the Police patrol until 10pm and he will report the enquiry back to the station. Councillor Austin stated that, where the Council and the Police have worked together in stopping bikes going over the top of the garages at Sunningdale, this problem is now returning.

### **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

Councillor Killeya reported that the representative from the RDA spoke of funding streams and convergence funding and the possibility of getting funding. He was very keen on funding businesses rather than retail. He asked if there were development projects which were stalling for the lack of funds as it may be worth speaking with the RDA.

### **REPORT BY CORNWALL COUNCIL**

Mr Foster and Mr Swale gave an overall picture of localism at the present time. Mr Foster stated that it had been a huge task to take seven Councils into one and that there were massive budget challenges. The Council wish to promote active partnering; to devolve services and funding to Town and Parish Councils to carry out services locally. The Council is setting up basic agreements with each Parish and Town Council on how Cornwall Council will interact with local Councils. This is backed up by some provisions of Officers' development review process. There are now two companies who Parish and Town Councils can approach for stationery, furniture and IT equipment at competitive rates. Cornwall Council is setting up a training package with the Cornwall Association of Local Councils. They will be looking at Community Emergency Plans and Councils will be contacted shortly.

Other areas of work have been developing a car parking strategy and there should be opportunities in the future to get involved in civil enforcement and control of parking in the area of particular Parish and Town Councils. The address books for Clerks have been reviewed and the new edition will be out shortly. It is proposed to merge the Localism team with the Partnership team in the Chief Executive's department, probably within the next six months. Because of the proposed merger of departments, there is a possibility that some staff may be redundant. Mr Swale will continue as CNA Manager for the next six months.

Because of the proposed merger of departments, there is a possibility that some staff may be redundant. Mr Swale will continue as CNA Manager for the next six months. Councillor Killeya enquired if there will be any input from Town and Parish Councils in the appointment process of the permanent Community Network Area Manager. Mr Besford-Foster said that there will be and Councillors stated that it would be a better step to have a Councillor on the Panel and Mr Besford-Foster agreed to look into this.

Councillor Killeya referred to partnering arrangements and asked if funding will follow and this was confirmed by Mr Besford-Foster. It is not known if there will be money for management and this will be known as the programmes are rolled out. Mr Foster stated that, in most cases, partnering arrangements will be for a period of three years.

Councillor Mrs Killeya asked if the updated directory can be made available to Town and Parish Councillors also. Mr Besford-Foster stated there was a restricted circulation as everyone else would be expected to use the 0300 telephone numbers. Councillor Mrs Merryn Killeya asked if it would be possible to have it electronically, with a password to restrict the number of people accessing those numbers. Councillor Austin stated that the hotline telephone number for Cornwall Councillors is being extended for use by Town and Parish Clerks.

Councillor Ellison referred to the Community Action Day on the Tamara Estate and the fact that no Councillors knew that this was taking place. Mr Swale apologised for this and said that the original idea was from the Crime and Disorder Reduction Partnership and they did not want to publicise the event, because of the possibility of finding untaxed cars. However, publicity will be given if the event is repeated in the future.

Mr Besford-Foster stated that it is the first anniversary of the new Cornwall Council and of Community Network Areas. The Saltash/Torpoint area is officially to be called the Cornwall Gateway CNA.

Councillor Killeya stated that he has some concerns regarding the CNA meetings and one in particular is the late arrival of the agenda. He was also concerned that all things which had been agreed now seem to have been dropped and the CNA meetings seem to be moving in a weaker direction and the voice of Parish and Town Councils has been massively reduced. Mr Swale stated that the CNA is to make sure the resources are there and that voting hardly ever takes place and meetings are run by consensus. It is a monitoring programme and, therefore, has a limited mandate. There are now monthly operational meetings made up of Cornwall Councillors. Councillor Killeya stated that Saltash had less than a quarter of the votes for more than half the population of the CNA. Mr Besford-Foster stated that there will be a review in 12 months and, therefore, it is not unchangeable. Councillor Holley said that he was not present when the operational plan was put together and asked if it has to be ratified at a CNA meeting.

### **REPORT BY CORNWALL COUNCILLORS**

Councillor Holley reported on the Car Parking Panel at which he had argued that to keep vitality of towns like Saltash, the parking charges should be kept as existing, but this had been rejected. He asked if Saltash could commission their own survey in relation to the affect that car parking charges have on local businesses. It was noted that a report had been prepared by Mr S Besford-Foster at the former Caradon District Council. It was **RESOLVED** that a copy of the report is found and considered by the ICTT Committee.

Councillor Austin reported that the County is going to put £1 million towards the new generation of broadband. It will be starting from Saltash and there will be pilot schemes with heavy business broadband users. Helston CIC is to take over the cattle market for development as social enterprise, at 1p rate for a 99 year lease. It may be that Saltash could consider a similar project and it may be something for ICTT to look at further.

Councillor Riches reported that there had been a meeting with the cabinet portfolio holder for economic development, at which Councillors from South East Cornwall attended and looked at how money coming into Cornwall was spent. It was acknowledged that virtually all east of the County receive nothing. This will now be looked into further. With reference to implementing green energy in Cornwall, at the moment there is a pilot scheme in St Cleer, with regard to Council owned housing.

## **QUESTIONS**

- (a) Mrs Frank stated that she is not aware if Councillors knew that parents of four year olds have not been allocated their first or second choice schools and she asked if there is an increase in the number of children in the area. She asked if there were contingency plans for children in six to seven years, when they should be going to Saltash.net Community School. Cornwall Councillors agreed to take this on board.

It was also **RESOLVED** to write to Cornwall Council to ask if they have taken account of the impact of Pillmere and to ask if someone, as high up as possible who could give a definitive answer, could attend a future Town Council meeting. If that is agreed, the Town Council will publicise the meeting so that parents can attend. A copy of the letter will be sent to Head Teachers of all schools within Saltash.

## **01/10/11      DECLARATIONS OF INTEREST**

Councillors A Killeya, Mrs Merryn Killeya and Clements declared a personal interest in any issues relating to finance or policies on the reporting of the Gateway Community Interest Company (CIC) as members of CIC. Councillors Bickford and Austin declared a personal and prejudicial interest in the same Minutes as Directors of CIC.

Councillor Mrs Hooper declared a personal and prejudicial interest in Minute No. 08/10/11 regarding a Festival Fund application by Camerata.

**(Councillor Bickford left the meeting)**

## **02/10/11      MINUTES**

It was **RESOLVED** that the Minutes of the meeting held on the 18<sup>th</sup> March 2010 be confirmed and signed as a correct record, subject to deleting the name of Councillor Reid in the list of those present.

## **03/10/11      MATTERS ARISING**

There were no matters arising from the Minutes.

**(Councillor Bickford returned to the meeting)**

**04/10/11**      **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

There were no issues which needed to be discussed.

**05/10/11**      **CORNWALL COUNCIL**

There were no issues which needed a decision arising from the report of Cornwall Councillors.

**06/10/11**      **FINANCE**

(a) The following receipts in March 2010 were noted:

	£	p	
Guildhall	2806.95		
Burial Board	1100.00		
John Lewis Partnership	1000.00		Carkeel roundabout

(b) The following payments in March 2010 were noted:

	£	p	£	p	Remarks
	Gross		Excl VAT		
SW Regional Board	102.81				Employers membership
IRQ Systems Ltd	116.33				IT Maintenance
Consortium	187.99				Table
HSB Engineering Insurance Ltd	360.22				Lift inspection insurance
Able Print Ltd	207.00				Programme for Gorsedd
Consortium	69.02		58.74		Stationery/cleaning materials
J&M Garden Machinery	54.70				Strimmer line/Gas
Saltash Window Cleaning	45.00				Guildhall windows
Post Office Ltd	1592.09		1361.51		Guildhall gas
Post Office Ltd	403.20				Guildhall water
RB Surveys	1375.00				Site survey Elwell
Petty cash	250.00				Petty cash
Post Office Ltd	520.03		502.39		Christmas lights
Cornwall Council	310.00				Car park space
AM Elliott	2850.00				Wall – Silver Street
Eclipse Internet	24.62		21.41		Broadband
Michael Newman Associates	3525.00				Valuation
Powerline Technical Services	443.74		377.65		Alarm
Staff Salaries	1897.83				Staff salaries

**07/10/11**      **PLANNING**

(a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Mrs Hooper did not vote on planning issues.

(b) Applications for consideration:

<b>Date received</b>	<b>Application no.</b>	<b>Details of application</b>
19.03.2010	10/00407/FUL	JSK Property Ltd - <b>building rear of 15 Fore Street</b> - conversion of and extension to building to provide one dwelling. <b>It was RESOLVED by 11 in favour and 2 abstentions (Councillors Mrs Hooper and Riches) to RECOMMEND REFUSAL as : (a) inadequate privacy, (b) overlooking garden of number 11 (c) inadequate access from Fore Street.</b>
22.03.2010	10/00451/FUL	Mrs R Hamilton - <b>Dobbins Farm, Elmgate</b> - change of use of agricultural land to residential curtilage and formation of new driveway. <b>It was RESOLVED by 12 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.</b>

(c) An appeal against Planning Application No. 09/01725/FUL by Mr R Benzie, **Pages Barn, Trematon**, was noted.

(d) The Town Clerk reported that there were no decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council Meeting.

#### **08/10/11**      **CORRESPONDENCE**

Consideration was given to an application for funding by Camerata as the event will be held prior to the next Civic Amenities meeting.

It was **RESOLVED** that the application is refused as it is not a festival, but a one-off concert and is therefore a request to subsidise tickets.

#### **09/10/11**      **INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that the Minutes of the Industry Commerce Transportation and Tourism Committee held on the 22<sup>nd</sup> March 2010 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

#### **10/10/11**      **VISIT TO PLOUGASTEL**

Councillor Austin reported that some Councillors will shortly be visiting Plougastel and asked if the Council would like them to take a gift to the Mayor. It was **RESOLVED** that:-

(a) a glass photo frame with the Council's logo is taken up to a cost of £50.

- (b) permission is granted for the Deputy Mayor's Medallion to be taken out of the country.

**11/10/11**      **MEET THE PEOPLE**

- (a) There were no issues which needed reporting to the Council from the last Meet the People.
- (b) In view of the alteration to meeting dates, it was **RESOLVED** that the next Meet the People would be held on the 17<sup>th</sup> April and a review of dates is discussed at the next Town Council meeting.

**12/10/11**      **STAFFING**

Councillor a Killeya reported that the advertisement for a Town Clerk is going out from 8<sup>th</sup> April and will be staggered in various editions of papers from the Western Morning News group, the Cornish Times group, the Observer, Opportunities, the Town Council's website, Cornwall Council vacancy bulletin and the Society of Clerks. It was **RESOLVED** that the actions of the Staffing Committee are endorsed.

**13/10/11**      **CONFIDENTIAL PART II**

It was unanimously **RESOLVED** to move into Confidential Part II to receive a letter from a petrol company regarding pricing.

**14/10/11**      **PETROL PRICES IN SALTASH**

It was unanimously **RESOLVED** to move back into Full Council.

Having received a letter in Confidential Part II, it was **RESOLVED** that the Council seek legal advice.

**15/10/11**      **PRESS RELEASES**

It was **RESOLVED** that no specific Press Releases were required at this time.

**16/10/11**      **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_ 13<sup>th</sup> May 2010