

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 14th April 2010 at 7.00 pm

PRESENT: Councillors A Killea (Chairman), P Clements, G Ellison, Mrs S Hooper MBE, C Oakes, C Riches

ALSO PRESENT Mrs A-J Thomas (Administration Officer)

APOLOGIES: Councillors R Bickford (holiday), D Holley, P Stephens ISM (work)
Mrs M Small (Town Clerk – annual leave)

210/09/10 DECLARATIONS OF INTEREST

Councillor Ellison declared a personal and prejudicial interest in Elwell Woods as the applicant on behalf of Saltash Waterside Residents Association.

Councillor Clements declared a personal and prejudicial interest in Elwell Woods as he is on the project committee.

Councillor A Killea declared a personal interest in the allotments, as he has been allocated one of the allotments on the cemetery extension land.

211/09/10 CHRISTMAS EVENT

A letter was reported from Mr Malcolm Down. Following the resignation of the Town Clerk he has decided it is time for him to “lay down his microphone”.

It was **AGREED:**

- (a) to write to Mr Down thanking him for all his work at past Christmas events
- (b) to add an item to the June agenda “Appointment of new MC for Christmas Event”

212/09/10 ELWELL WOODS

- (a) Councillor Ellison reported that the Flagship Lottery bid had been successful although they would be unable to access the money until planning permission had been awarded. This is currently delayed by the requirement for a bat survey which will take place when the bats have emerged from hibernation. There is also a need to widen the disabled parking bays. In the meantime the preliminaries will proceed and there may be a need to draw on the match funding allocated by the Town Council.

The project team will remain as before with the addition of Martin Gee as treasurer of SWRA. It has also been suggested that a member of the Chief Executive’s Office at Cornwall Council is recruited as the Council is

acting as the accountable body. A representative from the Eden Project may also be recruited.

Councillor Clements asked about the status of the footpath and Councillor Ellison confirmed that it is currently being diverted by Cornwall Council.

Councillor Killeya asked Councillor Ellison to clarify that the Town Council Funding is required for both hard and soft works on the project. Councillor Ellison confirmed that this is the case and this was noted.

- (b) Councillor Ellison had asked the Committee to consider two urgent retrospective invoices for payment regarding the application for planning permission and explained the circumstances.

(Councillors Ellison and Clements declared a personal and prejudicial interest in and left the meeting during the discussion of this item.)

Councillor Killeya had asked the Town Clerk for advice on this matter and it was **AGREED** to put the items for payment on the next Town Council agenda as:

- (i) finance was not on the agenda for this item
- (ii) the invoices were retrospective
- (iii) there is need for clarification on use of Town Council money for hard works

It was further **AGREED** to ask the Town Clerk to clarify what money is left in the budget for the Elwell project.

It was **RECOMMENDED** that match funding made available by the Town Council is for both hard and soft works.

213/09/10 BUS SHELTERS

- (a) The meeting at Carkeel will take place on Friday 16th April at 4.00pm. Councillor Mrs Hooper offered her apologies for this meeting.
- (b) Callington Road bus shelter - there was no further information on this item.
- (c) It was **AGREED** to give Councillor Clements the contact details for Ferndale to enable him to follow this item up.
- (d) It was noted that Bus Shelters Ltd Road will be returning to Fairmead Road to undertake remedial work on 19th/20th April. They apologised for the delay in dealing with this shelter. It was **AGREED** that the information be noted.

214/09/10 GROUNDS MAINTENANCE PHASE IV

- (a) Councillor Ellison has looked at the quotes from Hine Brothers and Councillor Killeya confirmed that there is sufficient money in the precept to cover all the work. As some of the area covered is the responsibility of Cornwall Highways it was **RECOMMENDED** that:

- (i) the quote from Hine Brothers of £7750 is accepted
 - (ii) an application for £2000 towards the cost of the work on the slip road is made to Saltash Cornwall Councillors (£500 per Councillor)
 - (iii) the balance of the costs of the project (after Cornwall Councillor funding) is paid by the Town Council.
- (b) Following a discussion it was **RECOMMENDED** that the Town Council consider setting up a Phase V Environmental Improvements working group comprising of two Councillors (Mrs Hooper and Ellison), a representative from Saltash Heritage and a representative from the Gateway Community Interest Company.

215/09/10 ALLOTMENTS

- (a) Councillors Killeya and Clements and Mr Dobb have been looking at the existing allotment sites and some alternatives. They will report back to the committee when they have more information.
- (b) It was reported that the allotments at the Holland Inn have been delayed until June but the Chairman of the Allotment Association is working hard to keep the project going.
- (c) Councillor Ellison reported that a possible site in Grenfell Gardens is being looked at and Councillor Holley is following this up.
- (d) Councillor Killeya reported that the Garden Allotment Scheme is being looked at again by a member of Saltash Environmental Action group.

216/09/10 DOG FOULING

- (a) Councillor Killeya reported that a letter had been received from Cornwall Council regarding the Rugby Club field and will this will be available at the next meeting.
- (b) Councillor Riches reported that there are problems with dog owners using a litter bin in Parkesway inappropriately. This has resulted in Cornwall Council refusing to empty the bin. He has requested that a dog waste bin is installed next to the litter bin.

217/09/10 STREET LIGHTING

- (a) An email had been received from Cornwall Council reporting that the work on the new light at Jubilee Close would start in the week commencing 29th March and would take approximately two weeks to complete. Councillor Oakes will check to see that the work has been completed.
- (b) A reply had been received from Cornwall Council stating that there was currently no money available for new lights but that the request will be added to the list. It was **AGREED** to ask how long it will be before the

work is likely to be done and also how long any new additions to the list will take.

218/09/10 SEATS

- (a) Further to the offer of a site in Silver Street, one of the people offering a seat had requested that it be placed somewhere on the waterfront and a site on Brunel Green was suggested by Councillor Ellison. Cornwall Council has been approached and a reply is awaited.
- (b) Councillor Oakes will inspect the seats when he receives the up to date list from the office.
- (c) A quote has been received from Hine Brothers to remove and dispose of the seat in Longlands Lane and this was accepted under the delegated authority given at the meeting in February.

219/09/10 BLUE PLAQUE SCHEME

Councillor Killea had circulated the draft protocol for the scheme prior to the meeting.

It was **RECOMMENDED**:

- (a) that the draft protocol is adopted
- (b) that the Town Council applies for £500 from the Lidl S106 money towards this scheme
- (c) that delegated authority is given to the Clerk and working group to seek and make applications for funding from other sources.

220/09/10 FOOTPATHS

- (a) A reply was still awaited from Mrs Dickson regarding the bridges between Berry Park and Pillmere. It was **AGREED** to send a second letter, enclosing a copy of the original letter asking where the bridges are and querying the ownership of the land
- (b) Councillor Clements reported that the gates are now open which the Committee was pleased to hear. It was **AGREED** to review the situation in July and remove from the agenda until then.
- (c) Councillor Clements reported that he has applied to become appointed to the Cornwall Countryside Access Forum. He had mentioned when applying that his application was supported by some Saltash Town Councillors.

It was **AGREED** to endorse Councillor Clements application and the Mayor and/or Deputy Mayor will email the support of the Town Council.

221/09/10 COMMUNITY TOILET SCHEME

- (a) It was reported by Councillor Ellison that the new owners of the Brunel are willing to participate in the scheme.

It was **RECOMMENDED** that payment of the full amount for 2010/11 is made in advance.

- (b) Councillor Ellison will speak with the new owner of The Cecil.
- (c) It was noted that the stickers are now on the Guildhall doors and that replacement stickers have been made for the signs.

222/09/10 ONGOING REPORTS

- (a) As the growing season has now commenced, it was **AGREED** that Councillor Riches will speak with Cornwall Council about dealing with the weeds in the town and that a letter is also sent to remind the Council to deal with the weeds following the problems last year.

It was noted that the following issues are ongoing and there was nothing new to report:

- (b) Payments to Town Council from Highways.
- (c) Update on A38 Saltash Tunnel approaches.
- (d) Possible sponsorship of Town Council roundabouts
- (f) Sewerage leaks at the Waterfront.

223/09/10 CORNWALL COMMUNITY GRANTS

The Chairman asked the Committee to take an extra item to consider suitable projects for Cornwall's Community Grants and this was **AGREED**.

Following discussion it was **AGREED** that the refurbishment of the Welcome to Saltash and twinning signs at Hatt and the swinging Lions sign on the Waterfront may be considered as suitable projects to request grants for. It was **AGREED** to get quotes for the refurbishment from Cormac. Councillor Mrs Hooper suggested contacting Mr David Stroud regarding the sign on the Waterfront and it was **AGREED** to do this.

224/09/10 PRESS RELEASES

It was **AGREED** to issue press releases on:

- (a) the retirement of Malcolm Down with the thanks of the Town Council and the search for a new MC for the Christmas Event
- (b) publicising the participation of the Guildhall and the Brunel in the Community Toilet Scheme

225/09/10 DATE OF NEXT MEETING

Wednesday 12th May 2010 at 7:00pm.

Agenda item (next two meetings) : Elwell Woods – update and consideration
of requests for funding.

Signed: _____
Chairman

Dated: _____ 13th May 2010