

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 20th April 2010 at 7:00pm

PRESENT:- Councillors M Gee (Chairman), P Clements,
A Killeya, Mrs Merryn Killeya, C Riches,
P Stephens ISM, D Yates

ALSO PRESENT:- Councillors R Austin, R Bickford
Mrs M Small (Town Clerk)

APOLOGIES: Councillor Mrs S Hooper (Mayoral Duty)

01/10/11 DECLARATIONS OF INTEREST

No declarations of interest were declared.

02/10/11 GRITTING & LOCATION OF GRIT BOXES

Councillor Gee reported that the list will be kept open until June and then forwarded to Highways.

03/10/11 QUALITY STATUS

- (a) It was **AGREED** that the Community Engagement Strategy and the Training Strategy are adopted.
- (b) The Clerk reported that the Council would need to look to strengthening their promotion of local democracy and citizenship in the future and it was **AGREED** to formulate a policy.

04/10/11 GUILDHALL

- (a) A new table had been purchased and whilst it was sturdy for purpose, it was felt that the tables would be too heavy for caretakers to handle. It was therefore **AGREED** to obtain an alternative which is less heavy.
- (b) It had not been possible to find anyone who could undertake a green appraisal of the Guildhall and it was **AGREED** that Councillor Riches will continue to pursue this with Cornwall Council.

05/10/11 ART LOSS REGISTER

It was **AGREED** to remove this item from the agenda.

06/10/11 EXTENSION TO CEMETERY

Councillor Austin reported that the purchase of the land has been completed. It was **AGREED** to investigate for the next meeting, the rates of loan borrowing.

07/10/11 **ACCESS TO CORNWALL'S COMMUNITY GRANTS**

It was **AGREED** to leave this item on the agenda for further consideration at the next meeting.

08/10/11 **POLICIES**

It was **AGREED** that the new Standing Orders are adopted and operated in tandem with the existing Standing Orders until the Staffing Committee can integrate the two.

09/10/11 **MCTI E-MAIL ACCOUNT**

It was **AGREED** to remove this item from the agenda.

10/10/11 **TOC H BUILDING**

There was no new information to report. It was **AGREED** that Councillor Austin will pursue this with Cornwall Council.

11/10/11 **VALUATION OF CIVIC REGALIA**

The valuation of the Regalia was reported. It was **RECOMMENDED** that the insurance is raised to meet the valuations.

12/10/11 **ANNUAL REPORT FROM CAB**

The annual report and accounts for the year 2008/9 were received from Cornwall Citizens Advice Bureau together with a request to contribute to their funding. It was confirmed that a donation can benefit a specific bureau. It was **RECOMMENDED** that the annual contribution of £5,000 for the year 2009/2010 is paid specifically for the Saltash Bureau.

13/10/11 **REPORT FROM CORNWALL GATEWAY NETWORK MEETING**

The Minutes of the Network Meeting held on 8th March 2010 were received and noted.

14/10/11 **CONFIDENTIAL PART II**

It was unanimously **RESOLVED** to move into Confidential Part II to receive a report from the Staffing Panel.

15/10/11 **STAFFING**

It was unanimously **RESOLVED** to move into open meeting.

- (a) It was **AGREED** that Mrs Spencer is appointed temporary secretary for an initial period of 3 months (15 hours pw) with effect from 1st May 1010
- (b) The Clerk reported a formal letter of resignation from Mrs Abbott, which was noted.

- (c) The Clerk reported that Mrs Thomas had asked to attend a Society of Local Councils Course at the Watermark in Ivybridge “Working with your Council” which is a two day course held on different days.

It was **RECOMMENDED** that Mrs Thomas attends the course and the Council pay the cost of £210 plus VAT, travel and additional hours.

16/10/11 **PRESS REPORTS**

It was **AGREED** that no Press Reports were required.

17/10/11 **DATE OF NEXT MEETING**

Tuesday 18th May 2010 at 7 pm

Signed: _____
Chairman

Dated: 13th May 2010