

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 13<sup>th</sup> May 2010 at 7.00 pm

**PRESENT:** Councillors A Killeya (Chairman), R Austin, R Bickford, P Clements, G Ellison, M Gee, Mrs S Hooper MBE, Mrs Merryn Killeya, C Oakes, W Phillips, P Stephens ISM and D Yates

**ALSO PRESENT** Mrs M Small (Clerk to the Town Council)  
Rev J Howden (Mayor's Chaplain)  
Sgt A Dunstan  
S Russell and M Scoot (Amethyst Property)  
T Robinson (Tesco Developments)  
F Rogers

**APOLOGIES:** Councillors D Holley, B Reid and C Riches

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### **PRAYERS**

Prayers were led by the Mayor's Chaplain.

### **ABSENCE**

The Clerk was asked the last occasion on which Councillor Mrs Knight had attended a Council meeting. The Clerk replied that this was the 19<sup>th</sup> November and, therefore, after six months non-attendance this seat would automatically fall vacant on the 19<sup>th</sup> May. Councillor Mrs Knight had not attended Anti-Social Behaviour meetings in this time, nor, it is understood, attended Saltash Heritage, of which she is the Town Council's representative. The Clerk also reported that she had written to Mrs Knight asking her to contact the office to discuss absence from the Council, but she had not done so. It was **RESOLVED** that the Clerk sends a letter to Councillor Mrs Knight asking her to resign from the Town Council as she has not attended in the last six months, nor had reasons for absence been approved.

### **CHAIRMAN'S REPORT**

The Mayor invited Councillor Mrs Hooper to make her report on visits made in the last month. Councillor Mrs Hooper stated that she had opened "The Pastimes of Past Times" exhibition at Saltash Heritage Museum; attended a concert at The Wesley Church of Arnold Camerata and English Chamber Orchestra; Coffee morning at Cresta Abbeyfield Home; 9<sup>th</sup> birthday celebrations of St George's Day Centre; opened the first bowls match of the season for Saltash Bowling Club; a concert by Saltash Ladies Choir at St Nicholas and St Faith Church, the AGM of Saltash Town Band, the 39<sup>th</sup> Charter Anniversary Lunch at the Ploughboy for Saltash Lions. Opened the art exhibition at Saltash Library, the 2<sup>nd</sup> Saltash Scouts St George's Day Service and March Past at St Stephens Church, events over Saltash May Fair weekend, Burraton Community Centre 50<sup>th</sup> anniversary celebrations, presentation to Mrs Bea Kerry for 50 years in working with the Mothers Union, the Diamond Wedding anniversary of Mr and Mrs Preston, and the Help for Heroes Auction at The Guildhall and Mayor's Swing.

Councillor Killeya reported that as Deputy Mayor he had attended the visit to Plougastel, where they had looked at the French Model of Local Government and he had received a gift for the Town which will be displayed in the Mayor's Cabinet. He had attended the St George's

Day Service and March Past, a visit to HMS Cornwall, Truro Mayor Choosing and had also been a judge at the Town Criers' Competition organised by Mr Whipp.

The Mayor made a presentation of a Council print to Simon Fletcher who had retired from the Police in Saltash to thank him for his many years service to the Town.

### **POLICE REPORT**

Sgt Dunstan reported that there had been 81 recorded crimes this month, as compared to 124 for the same period last year. There had been one burglary dwelling, five theft from motor vehicles, which were Renaults and were in the Fairmead Mews/Maybrook Drive area and the Police would be interested in any information on these, 12 offences of damage to vehicles. The Police had also undertaken Operation Slowdown as a joint initiative with Cornwall Council and Cornwall Fire and Rescue Service at Carkeel roundabout. PCSOs had been involved in Cyclewise for 10 and 11 year olds at Bishop Cornish School to prepare pupils for cycling on the road.

Councillor Austin reported that Mills Milk had had milk stolen from their premises and there were still problems at Sunningdale Road and the garage block at the back of Willow Green. Councillor Austin stated that the suggestion is to block off the path altogether and Sgt Dunstan stated that the Police would support this.

### **TESCO/AMETHYST PROPERTY**

The representatives from Amethyst Property and Tesco made a presentation on their proposal to submit a planning application, after consultation, to provide a store on the current Motorworld/Suzuki garage. Businesses on the current site will relocate as they need to expand and Mr Scoot estimated that there will be a net gain of 22 jobs. The store will be aimed at weekly shoppers and there will be a limited non-food range. The size of the store will be 25,000 sq ft i.e. similar to that of Waitrose. There will be 220 part- and full-time jobs at the store, which equates to 135 full-time equivalent. There will be approximately 210 parking spaces. The impact upon the town centre of Saltash will be mainly on the Co-op and it is estimated this to be 6-8%. They will be looking at running public transport to the store. Councillor A Killeya made it clear that Councillors had already met with Amethyst Property when their proposals were put forward. There will be a public consultation on 4<sup>th</sup> and 5<sup>th</sup> June at a venue to be confirmed.

Councillor Ellison asked if a petrol filling station was also to be provided and Mr Scoot stated that at the moment it will not have one, but they are aware of current issues in the town and will see if they can do anything about it. Councillor Bickford referred to the impact on Fore Street and asked if consideration could be given to an in-town facility as well as the proposed store. Mr Scoot stated that the Express team will be looking to see if there is a viable opportunity there and this is ongoing. Councillor Ellison enquired if they were aware of a proposal by the Highway Authority to make a squared roundabout with lights at Carkeel and Mr Scoot confirmed that they were aware of this. Councillor Oakes asked if the entrance will be in Gilston Road and referred to the difficulty of a right turn when leaving the road. Mr Scoot stated that there will have to be something done at the entrance. He also confirmed that there had been no detailed discussion on key planning issues and they will have to satisfy both the Highway Agency and Cornwall Highways.

Miss Miller enquired if a bus will go all the way around Saltash or to certain estates only and Mr Scoot stated that this is being looked into and will be issues raised from the public consultation. Mr Williams enquired if there would be any other losses in the town centre and

it was stated that the overall loss will be less than 10%. There will be no café in the store. Councillor Mrs Hooper enquired how Amethyst/Tesco propose to promote the consultation process. If any Councillor has a view on ways of promoting this they should let the Town Clerk know who will pass this on to Amethyst, but notices are being prepared and these will be sent to the Town Council.

### **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

Mr Williams presented the brief to the Council from CIC and stated that, in April and early May, three further sub-group meetings took place and a further three hour workshop. The current position is that it was agreed to commission Space Design to develop a three dimensional computer model of Fore Street, based upon a fixed price quotation of £2,250, as this would be useful during the consultations. Application will be made to Section 106 for funding to cover the model and further feasibility work. The Chamber of Commerce will convene an open meeting, inviting all Fore Street traders to hear the proposals so far, prior to the full public consultation. A special consultation will be conducted with those living and trading around Alexander Square. The full consultation plan will be shown to the Town Council for input prior to finalising dates, venues and supporting documentation, but the aim is to complete this by the end of July this year.

Mr Williams has been investigating property in Fore Street and will report back to the Industry, Commerce, Transportation and Tourism Committee in May. CIC has been formally invited by the Primary Care Trust to raise a proposal for funding to establish and maintain a new community network, to enable effective communication with the local public on health issues. In answer to a question from Councillor Killeya, Mr Williams stated that his personal opinion was that they would be seeking between £10,000 and £12,000 from S.106 funding.

### **REPORT BY CORNWALL COUNCIL**

Councillor Austin reported that he had attended an operational Community Network Area meeting today at which there was a discussion about water taxis. They will now try to get a target line together and also ask Cornwall Council if the CNA could have a number of Officers working across the portfolio holders. They would be looking at Saltash being the central point of any water based transport. He had also attended a meeting on coastal erosion, where forecasts had been given for the next 100 years. Councillor Clements asked if consideration had been given to a water taxi to Antony Passage and Councillor Austin stated that it had not, but that Jupiter Point to Wearde Quay had been discussed. Councillor Mrs Hooper referred to various festivals taking place and asked if these could be discussed at the ICTT Committee when considering the ferry. Councillor Ellison stated that, when a water taxi scheme had been investigated on a previous occasion by the former Caradon District Council, Saltash Waterfront Residents Association had considered the issue and would only support a fast commuter service, because of parking for the whole day on the Waterside. It was asked if there could be feedback from early public consultation, particularly with regard to parking.

### **QUESTIONS**

Miss Miller asked if the new Town Councillor could be introduced and Councillor Killeya stated it was Councillor Bill Phillips and he was the new Councillor for the Burraton ward.

**36/10/11**      **DECLARATIONS OF INTEREST**

All Councillors on the payments list who had received a Councillor's basic allowance declared a personal and prejudicial interest and did not vote on those particular payments.

Councillor Mrs Hooper declared a personal interest on planning application number 10/00580/FUL, Site B Burraton Road as the applicant, Mr Rogers, has made a contribution to the Mayor's Charity Fund.

Councillors Yates, A Killeya, Mrs Merryn Killeya and Clements declared a personal interest in matters raised by the Saltash Gateway Community Interest Company, as members of CIC and Councillors Bickford and Austin declared a prejudicial interest on any financial or policy matters raised in the CIC reports, as Directors of CIC.

Councillors Ellison, Gee, Clements and Bickford declared a personal and prejudicial interest in matters relating to Elwell Woods and will leave the room during discussion of this items.

**37/10/11**      **MINUTES**

It was **RESOLVED** that the Minutes of the meetings held on 1<sup>st</sup>, 27<sup>th</sup> and 28<sup>th</sup> April and 11<sup>th</sup> May be confirmed and signed as a correct record.

**38/10/11**      **MATTERS ARISING**

There were no matters arising from the Minutes.

**39/10/11**      **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

Councillor A Killeya stated that he and Councillor Oakes will be representing the Town Council at meetings of Section 106 representatives and, as a general rule, they would bring back to the Council any decisions that needed to be taken, but this might be unwieldy if a decision is urgently required and asked how this should be progressed. It was **RESOLVED** that no final approval of any amounts will be given at the Section 106 meeting. Any amounts up to £10,000 may be approved via e-mail and anything over £10,000 should also be approved by the full Town Council.

**40/10/11**      **ISSUES ARISING FROM CORNWALL COUNCIL REPORT**

There were no issues arising from the report by Councillor Austin which needed a decision.

**41/10/11**      **FINANCE**

(a) The following receipts in April 2010 were noted:

	£	p	
Guildhall	1818.40		
Burial Board	4184.00		
Cornwall Council	123,544.70		(precept and Guildhall hire)

(b) The Clerk reported that Councillor Holley had returned his Councillor's basic allowance and this should be deleted from the list, and the payment received by Councillor Reid was £200, the difference being because of tax codes. Subject to the foregoing, the following payments in March/April 2010 were noted:

	£	p	£	p	Remarks
	Gross		Excl VAT		
Cornwall Council	589.50				Guildhall rates
SEC Ltd	4870.70		4145.28		Xmas lighting
David Wilson Partnership	2937.50				Elwell woods
Cornwall Council	65.55				Black sacks
Post Office Ltd	10.32				Water – allotments
Cornwall Council	1540.50				Christmas lights
Post Office Ltd	926.02		788.10		Guildhall electric
Simon Shaw	65.00				Repair to gents
PWS	27.17				Visor – Groundsperson
John Grimes Partnership	5437.43				Cemetery
IRQ Systems Ltd	116.33				IT Maintenance
Inland Revenue	1029.98				Tax & NI
Cornwall Council	1388.79				Superannuation
D Holley	160.00				Councillors basic allowance
A Killeya	160.00				Councillors basic allowance
P Clements	160.00				Councillors basic allowance
G Ellison	304.00				Councillors basic allowance 08/09 & 09/10
B Reid	160.00				Councillors basic allowance
Saltash Youth AFC	800.00				Community Chest grant
Saltash Regatta	2700.00				Festival Fund
SHADO	1500.00				Community Chest grant
4 Flutes	1000.00				Community Chest grant
Saltash May Fair	1000.00				Festival Fund
SWRA	335.00				Reimburse planning fee Elwell
Mr Sticker	29.38				Stickers re Community Toilets
PJ Stephens	160.00				Councillors basic allowance
R Austin	68.80				Travel
Saltash Window Cleaning	45.00				Guildhall windows
EDF	105.73				Street light
NALC	235.00				Quality status
Petty cash	250.00				Petty cash
Crown Copiers	81.60				Copier
Cornish Times	464.13		395.00		Advert – Clerk
Cornwall Council	120.00				Allotments
Cornwall Council	20569.11				CCTV
Opportunities	1237.28				Advert – Clerk
Saltash Town Crier Event	100.00				Community Chest
S Waterside Music Fest	5000.00				Festival Fund
K Abraham	325.00				Internal audit
Hine Brothers	1915.00				Allotment hedge & grounds maintenance
Hine Brothers	35.00				Tree roots & cemetery
Saltash & District Observer	100.00				Advert - Clerk
Cornwall Council	1388.79				Superannuation
	2296				

Inland Revenue	1801.62		Tax & NI
Petty Cash	250.00		Petty cash
Saltash U3A	500.00		Community Chest
Saltash Live at Home Scheme	400.00		Community Chest
S Wesley Model Railway	300.00		Community Chest
Mr Sticker	23.10	20.00	Map Legends
Eclipse Internet	24.62	21.41	Broadband
Royal British Legion	20.00		Poppy wreath
Viking Direct	155.15	132.04	Ink
Northcliffe Media	1428.92	1216.10	Advert – Clerk
Consortium	203.17	172.90	Stationery/cleaning materials
SLCC	90.00		Advert – Clerk
Powerline Tech Services	432.40	368.00	Batteries:Emergency light
Eclipse Internet	24.62	21.41	Broadband
Staff Salaries	8328.74		Staff salaries

42/10/11

**PLANNING**

(a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor A Killeya did not vote on planning issues.

(b) Applications for consideration:

<b>Date received</b>	<b>Application no.</b>	<b>Details of application</b>
26.04.2010	09/01541/FUL	Mr B Donaghue - <b>West Villa, 74 Liskeard Road</b> - construction of 11 licensed boarding cattery units (with 1 unit to be used as an isolation pen). <b>Revised plans. It was RESOLVED by 11 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL.</b>
27.04.2010	10/00519/LUCE	Mr & Mrs M Short - <b>9 Notter Mill Country Park, Notter</b> - certificate of lawfulness for the continued occupancy of building without compliance with condition 4 (holiday use only) of application 90/01045/F. <b>It was RESOLVED by 11 in favour and 1 abstention (Councillor A Killeya) that the Council believe that the development/use is less than 4/10 years old. The Town Council understand that when the present owner, Mr Hall, purchased the business, information provided as part of the legal process was not consistent with the bungalow being used for</b>

**residential purposes over the last 10 years.**

- 27.04.2010 10/00553/FUL A Turner - **land adjacent to Southern Cross, Adit Lane** - construction of dwelling with associated vehicle turning/parking area. **It was RESOLVED by 11 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL.**
- 27.04.2010 10/00580/FUL Mr F Rogers - **site B Burraton Road, Saltash Parkway** - construction of three industrial units for B1, B2 and B8 uses. **It was RESOLVED by 11 in favour and 1 abstention (Councillor A Killeya) to RECOMMEND APPROVAL provided that the County Forester and the Environment Agency have no objection.**
- 27.04.2010 10/00676/FUL Groundwork South West - **Wood Acre, Parkway Industrial Estate** - construction of 17 industrial units for B1, B2 and B8 uses with associated hard and soft landscaping. **It was RESOLVED by 10 in favour and 2 abstentions (Councillors A Killeya and Ellison) to RECOMMEND REFUSAL as there has been a lack of consultation with (a) the Environment Agency, particularly given the flood risk of the site and (b) the County Forester, especially as there are several mature trees on the site.**
- 27.04.2010 10/00678/TRECON Mr P Edwards - **22 Lower Fore Street** - notification for consent to remove one willow tree within a conservation area. **It was RESOLVED by 11 in favour and 1 abstention (Councillor A Killeya) that the Council considers that the operations proposed are acceptable.**

(c) The Town Clerk reported on the following decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

- (i) Planning application number 10/00108/FUL - Replacement of flat roof with pitch roof, construction of front entrance porch and replacement of existing border hedge with block wall at **Brunel, Trematon**. The Town Council originally recommended

approval and subsequently received further information from the Planning Office and a proposal that Cornwall Council was to refuse the application. On consulting with Councillors, they generally supported the comments of the Planning Officer and supported refusal.

- (ii) Planning application number 10/00344/TPO – consent to carry out crown reduction and thinning by 30% and trim re-growth from base of Common Ash (T1) subject to a Tree Preservation Order at **11 The Brook**. The Town Council had recommended refusal as it was unnecessary work to an important tree in the street scene, but Cornwall Council approved it, but gave very detailed information on what was to be permitted.
- (iii) Planning application number 10/00407/FUL – Conversion of and extension to building to provide one dwelling at **rear of 15 Fore Street**. The Town Council recommended refusal and, on subsequent consultation with the Town Council, it was still recommended for refusal by the Council, but it was approved by Cornwall Council.
- (iv) Planning application number 10/00320/TPO – Consent to reduce one Irish Yew tree (T3) by 50% subject to Tree Preservation Order on land at **Cedar Court, Fenten Close**. The Town Council recommended approval, but it was refused by Cornwall Council as there is no evidence that the tree is diseased or dying and neither are there any signs of instability within the rooting environment. Whilst it is acknowledged that the tree is a contributory factor to shading/light issues, it should be noted that the aspect of residential windows is such that the amount of direct sunlight available to residents is already limited.

**43/10/11**

### **CORRESPONDENCE**

- (a) Councillor Killeya reported that Cornwall Council had a number of planning training sessions arranged and he thought it was beneficial if these could be covered by Councillors and reported back by e-mail to share information. The following preliminary arrangements were made, subject to confirmation after the dates are known:
  - Listed Buildings and Trees and Hedgerows – Councillor Mrs Merryn Killeya
  - Renewable Energy – Councillor Yates
  - Transport and Highways – Councillor Ellison
  - Planning and Design – Councillors Gee and Phillips
  - Enforcement – Councillor A Killeya
  - Planning for Minerals and Waste – Councillor Gee
- (b) The Fire and Rescue Service Plan for 2010-13 was available for inspection. Councillor Yates stated that he had read the document and there was nothing specific relating to Saltash which should be brought to the attention of Councillors. It was **RESOLVED** that the information is noted and Councillor Yates is thanked for reading the document.



- (c) A three day event is taking place at the Eden Project on 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> June, but Cornwall Council is organising the first day on renewable and low-carbon energy in Cornwall. It was **RESOLVED** that Councillors Gee and Yates attend the event and that the delegate fee of £25 each is paid by the Town Council.

**44/10/11**      **CIVIC AMENITIES COMMITTEE**

**(Councillors Ellison, Gee, Bickford and Clements left the meeting during discussion of Elwell Woods, having declared a personal and prejudicial interest.**

With reference to Minute number 212/09/10(b), it was **RESOLVED**:-

- (a) that the two invoices from Space Design, for project work and architectural works in November and January, be paid at a cost of £700 + VAT and £1680 + VAT.
- (b) by 11 in favour and 1 abstention (Councillor Phillips) that Minute number 214/09/10(a) is endorsed.
- (c) with reference to Minute number 221/09/10 regarding the Community Toilet Scheme and the recommendation that payment is made to the Brunel, as the Brunel is currently closed it was **RESOLVED** that payment is deferred for consideration when it re-opens.
- (d) subject to the foregoing, that the Minutes of the Civic Amenities Committee held on 14<sup>th</sup> April 2010 be confirmed and signed as a correct record, subject to, in Minute number 215/09/10(c), delete “Burraton Coombe” and substitute “Grenfell Gardens” and the remaining recommendations be endorsed.

**45/10/11**      **POLICY AND RESOURCES COMMITTEE**

It was **RESOLVED** by 11 in favour and 1 abstention (Councillor Phillips) that the Minutes of the Policy and Resources Committee held on 20<sup>th</sup> April 2010 be confirmed and signed as a correct record and the recommendations contained therein be endorsed, subject to Councillor A Killeya clarifying with Cornwall CAB how they spent the previous grant, before releasing the funding.

**46/10/11**      **INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that the Minutes of the meeting held on 26<sup>th</sup> April 2010 be confirmed and signed as a correct record, subject to the inclusion of Mr Williams (Saltash Gateway Community Interest Company) as “also present”.

**47/10/11**      **CEMETERY EXTENSION**

- (a) Councillor Austin reported that there were minor alterations required to the detailed plans of the cemetery extension, the main difference being

that parking will now be provided for allotment holders on the site. It was unanimously **RESOLVED** to ask Cornwall Council to go out to tender for the work, incorporating the minor amendments, and that the tenders are returned in time for the next full Town Council meeting.

- (b) The Council's thanks were extended to Councillor Austin for all his work on the cemetery extension.

**(Councillors Mrs Merryn Killeya and Yates left the meeting.)**

**48/10/11**

**MEMBERSHIP OF COMMITTEES**

It was **RESOLVED** that the committees for the ensuing year are as follows:

**Policy & Resources Committee**

Meets on the 3<sup>rd</sup> Tuesday

Councillors:

1. P Clements
2. M Gee
3. D Holley
4. Mrs S Hooper MBE
5. Mrs Merryn Killeya
6. Mrs F Knight
7. W Phillips
8. C Riches
9. P Stephens ISM
10. D Yates
11. The Mayor
12. The Deputy Mayor

**Civic Amenities Committee**

Meets on the 2<sup>nd</sup> Wednesday

Councillors:

1. R Bickford
2. P Clements
3. G Ellison
4. M Gee
5. Mrs S Hooper MBE
6. W Phillips
7. C Riches
8. P Stephens ISM
9. The Mayor
10. The Deputy Mayor

**Industry Commerce Transportation  
& Tourism Committee**

Meets on the 4<sup>th</sup> Monday

Councillors:

1. R Austin
2. R Bickford
3. G Ellison
4. D Holley
5. Mrs F Knight
6. Mrs Merryn Killeya
7. B Reid
8. D Yates
9. The Mayor
10. The Deputy Mayor

**Burial Board**

Meets 4 times a year

Councillors:

1. R Austin
2. D Holley
3. The Mayor
4. The Deputy Mayor

**49/10/11**

**APPOINTMENTS TO OUTSIDE BODIES**

It was **RESOLVED** that the following appointments be made:

Age Concern  
K2

Councillor Mrs Merryn Killeya  
Councillor Austin

Road Safety	Councillor Holley
Saltash Heritage	Councillor Clements
Live Wire	Councillor Riches
Youth Council	Councillor Mrs Hooper MBE
May Fair Committee	Councillor Gee
*Cornwall Assoc of Local Councils	Councillor Gee/Ellison/Hooper
*Larger Local Councils	The Mayor/Deputy Mayor/Cllr Holley
Saltash Gateway CIC Review Board	Councillor Yates

\*Substitutes must be sought if nominated Councillors are unable to attend.

SE Cornwall Victim Support – Cornwall Victim Support to be asked if a representative from the Town Council is still required.

#### **50/10/11**      **MEET THE PEOPLE**

- (a) There were no issues raised at the last Meet the People that needed to be brought to the attention of the Council.
  
- (c) A discussion ensued on the dates and venue for Meet the People. Councillor A Killeya felt that some Meet the People should be held in alternative venues, such as Waitrose/Lidl. After discussion it was **RESOLVED** by 8 in favour, 2 against and 2 abstentions (Councillors Gee and A Killeya) that Meet the People is held in Fore Street every month on the Saturday following the main Town Council meeting, but in May it will be held on the 22<sup>nd</sup> and in June it will be held on 12<sup>th</sup>. Councillor A Killeya will follow up a one-off pilot scheme to be held at Waitrose if permission is granted. It was **FURTHER RESOLVED** that a combined Town Council/Cornwall Council table is taken at next year's May Fair.

#### **51/10/11**      **CONFIDENTIAL PART II**

It was unanimously **RESOLVED** to move into Confidential Part II to discuss staffing.

Having discussed the issues, it was **RESOLVED** to move back into open Council.

#### **52/10/11**      **STAFFING**

It was **RESOLVED:**

- (a) not to ask the current Town Clerk to work for a further month,
  
- (b) to give delegated authority to the Staffing Committee to investigate a temporary Town Clerk,
  
- (c) delegated authority is given to the Staffing Committee to agree overtime for staff to be involved in the recruitment process,

- (d) delegated authority is given to the Staffing Committee to make arrangements for the good working of the Council in the interim period, before the appointment of a new permanent Clerk.

**53/10/11**      **PRESS RELEASES**

It was **RESOLVED** that a press release is issued on the visit of Councillors to Plougastel.

**54/10/11**      **TOWN CRIER**

Councillor Ellison reported that Mr and Mrs Whipp had won the Best Dressed Town Crier competition at Yeovil. It was **RESOLVED** by 11 in favour and 1 abstention (Councillor Stephens) that the Mayor sends a letter of congratulations to Mr and Mrs Whipp, thanking them for their work in promoting Saltash and organising the very successful Town Crier competition during May Fair and congratulating them on winning at Yeovil

**55/10/11**      **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_ 3<sup>rd</sup> June 2010