

Service Delivery Report

Waterfront/Pontoon:

Regular checks continue to take place.

Working in partnership with Cornwall Council the dog fouling monitoring system is proving to be successful.

Currently reviewing options for the most efficient and cost effective way to collect waste.

With Spring and Summer approaching staffing levels at the waterfront and pontoon are being reviewed.

Glendale Contract:

Onsite visit arranged with Glendale w/c 9th March to run through all the areas including footpaths, planters etc. This will allow me to gain a further understanding of timescales to carry out works and equipment required.

Glendale provide bedding plants and shrubs and will submit a quote. A further 2 quotes are also to be obtained.

Public Toilets:

Alexandra Square and Belle Vue ceilings painted.

Waterfront toilet roof is leaking around the skylights – currently being repaired and to be painted inside and out.

From April Longstone Park toilets are open until 7pm as are the Waterfront toilets.

All toilets are cleaned at the end of each day and opened and locked.

Various Works around the Town:

SDGA's have completed several repairs and improvements to STC buildings, litter picking and general maintenance and tidying.

The library is cleaned daily and a deep clean every weekend.

Maurice Huggins Room is cleaned weekly, as is Longstone Depot.

Safety checks are complete on all premises and land at least twice a week including Huntley Gardens, Pillmere and play areas etc.

We are in the process of repairing several benches located in Fore Street and 24 black bollards. This is weather dependent.

Weed spraying schedule in place and Town events taken into account. Schedule commences April to September and to be reviewed in October. This is weather dependent.

Council Buildings:

The Guildhall is cleaned on the outside. The guttering has also been cleaned and repaired. The fire alarm panel is now linked to ASG security.

All security measures are in place at Longstone Depot including a fire alarm panel and lighting.

Insulation installed in the loft and a hatch to allow for storage.

All security measures upgraded at the library. Anti-climb paint to be applied to the building in the near future to avoid access onto the roof. Heating control panel is to be replaced, two quotes received, await the third. Clearing of down pipes added to the maintenance schedule to avoid future blockages.

All security measures are in place at the Maurice Huggins Room. The building is checked twice a week and cleaned.

Churchtown Cemetery hut and toilets are maintained by cemetery staff. No problems.

Station Building:

Ongoing.

Devolution:

I am currently working closely with Glendale to ensure a smooth transition of contract.

Liaising with other Town and Parish Councils to gain a full understanding, knowledge of equipment and useful tips!

Staffing requirements to be considered and recruitment to be put in place.

Schedule of works.

Quotes to be obtained to purchase machinery, equipment and vehicles in order to fulfil the contract to a high standard.

My full recommendation is to be received at a future Services meeting for Members consideration.

End of Report.

Acting Services Delivery Manager