

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 12th May 2010 at 7.00 pm

PRESENT: Councillors A Killeya (Chairman), R Bickford, P Clements, M Gee,
Mrs S Hooper MBE, C Oakes, P Stephens ISM

ALSO PRESENT Mrs M Small (Town Clerk)

APOLOGIES: Councillors R Austin, G Ellison

17/10/11 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

It was unanimously **RESOLVED** that the Mayor, Councillor A Killeya, takes the Chair for this meeting and defers the election of Chairman and Vice-Chairman to the next meeting, as membership of the Committee will not be known until after the Town Council meeting on 13th May.

18/10/11 DECLARATIONS OF INTEREST

Councillors Gee and Bickford declared a personal and prejudicial interest in Minute number 20/10/11, regarding Elwell Woods, as members of the Saltash Waterside Residents Association and Councillor Clements declared a personal and prejudicial interest in the same Minute number as a member of the Elwell Project Committee.

Councillors A Killeya and Clements declared a personal interest in Minute number 21/10/11, regarding Festival Fund application for the Royal British Legion, as they are members.

19/10/11 CHRISTMAS EVENT

It was **AGREED** that the Christmas Event is held on Saturday 27th November 2010 and that road closures are applied for.

20/10/11 ELWELL WOODS

- (a) Councillor Ellison had sent an e-mail to update the Committee on the current position with Elwell Woods, which is that a letter of confirmation of acceptance of the Cornwall Council lease is required, and that there were two invoices to be paid. It was **AGREED** that delegated authority is given to the Town Clerk to do all that is necessary to get the lease with Cornwall Council and a sub-lease with Saltash Waterfront Residents' Association completed regarding Elwell Woods.
- (b) That consideration of payment of invoices is deferred to the Town Council meeting in order that the amounts are known.

21/10/11

FESTIVAL FUND

Councillor Mrs Hooper declared a personal and prejudicial interest in the application as Saltash Ladies' Choir and Saltash Girls' Choir, of which she is heavily involved, have received donations from the Royal British Legion for performing at the festival and she will leave the meeting during discussion of this item.

Councillor Bickford declared a personal interest as his daughter is a member of the Saltash Girls' choir.

It was **RECOMMENDED** that, although it is not the policy of the Council to normally subsidise ticket prices, the Town Council consider the Royal British Legion Festival of Remembrance as a special case, as any profit goes to the Poppy Appeal, and therefore a grant of £592.45 is made.

22/10/11

BUS SHELTERS

- (a) Councillors reported that they had had a meeting with Mrs Rebecca Dickson and about 20 residents regarding a bus shelter in Carkeel village. Various options were considered, some of which were not acceptable to Mrs Dickson, but the feeling of the residents was that the shelter should go by the current position of the stop, that it should have no seat and will be facing inwards. Councillor Clements reported that Ferndale will not provide shelters unless Adshell had already turned down an application to put a shelter in a location. With particular reference to Carkeel, Ferndale are not willing to put the shelter where the current stop is, however they are willing to put in a shelter where the pavement is wider.

A letter was read from Mr J Bond who was objecting to the shelter facing onto his property and also questioning the voting arrangements for the meeting as he felt they were inappropriate and unfair. It was **AGREED:-**

- (i) To respond to Mr Bond that there was no voting, there was only a straw poll and that there was a discussion and no-one was prevented from speaking. Also, to advise him that the council has decided to go out to a formal consultation on the site.
- (ii) by 6 in favour and 1 against that the Town Council go ahead with a formal consultation on the site discussed.

(Councillor Oakes declared a personal interest as Mr Bond is a personal friend.)

- (b) Councillor Clements reported that Adshell will not put any more bus shelters into Saltash, as their contract here ends in two years.
- (c) Ferndale is willing to put a shelter in Callington Road, opposite Lidl, also at the shops in Callington Road, outside St Anne's and at Carkeel Barns. Councillor Mrs Hooper stated that the stop outside St Anne's had been ruled out in the past by Mr Craven of Cornwall Highways.

It was **AGREED**:

- (i) To write to Ferndale and ask them to send details to the Town Council of shelters for (ii) Callington Road south side, (iv) west side of Callington Road, opposite Lidl and (v) Broad Walk, bottom entrance to Community School.
- (ii) At the next Civic Amenities meeting to review again the list of bus shelters to take account of other ones which Ferndale is suggesting. It would be helpful if they could include these on a plan.
- (d) It was noted that the repair to the bus shelter in Fairmead Road has been completed and, therefore, this item may be removed from the agenda.

23/10/11 **ALLOTMENTS**

Councillor A Killeya reported on the working group that had looked at the allotments and various other sites which could be of interest. Councillor Oakes reported that the owner of the land near the China Fleet Club is not interested in letting it for allotments. Councillor A Killeya will follow up with Cornwall Council the land in Grenfell Avenue.

24/10/11 **STREET LIGHTING**

- (i) It was noted that the new light at Jubilee Close has been provided and this should be removed from the agenda. Councillor Mrs Hooper asked if a letter could be sent to Russell Hale at Cornwall Council to thank him for the work he had done in this. It was **RECOMMENDED** by 6 in favour and 1 abstention (Councillor A Killeya) that a letter is sent to Mr Hale.
- (ii) Enquiries still had to be made from Cornwall Council as to how long it will be before the work to provide a light on the footpath between Longmeadow Road and Hillside is likely to be done, and also how long any new additions to the list will take.

25/10/11 **SEATS**

The Clerk circulated a list of the seats and Councillors will look at seats within their Ward to see if maintenance is required and add any additional seats. It was **AGREED** to e-mail a copy of the list to Councillors and to ask Burraton Councillors to add their seats to the list.

26/10/11 **BLUE PLAQUE SCHEME**

Councillor A Killeya reported that there is a change in the working group and that there are now two representatives from Saltash Heritage and one from the Old Cornwall Society. Councillor Mrs Hooper reported on a wall which could be of significant importance and reported it is possible to expand the scheme to include places of significant interest. It was **AGREED** that delegated authority is given to the working group to co-opt as necessary.

27/10/11 **PILLMERE ROUNDABOUT SPONSORSHIP**

A letter has been received offering to sponsor the roundabout. It was **AGREED** to send this to Mrs Rebecca Dickson to ask what signage would be permitted.

28/10/11 **BLUE COLLAR WORKER**

Councillor Gee and the Clerk reported that a meeting had been held regarding the possibility of employing a blue collar worker, but at the time it was felt that there was insufficient work to employ such a person. It was **AGREED** that Councillor Gee call another meeting to discuss this further.

29/10/11 **FOOTPATHS**

- (a) With reference to the bridges between Berry Park and Pillmere, it would appear that one bridge has been lost. It was **AGREED** that Councillor Gee will follow this up.
- (b) Councillor Clements reported that he had been interviewed on 28th April with a view to sitting on the Cornwall Countryside Access Forum, but he has not yet heard the result. It was **AGREED** that this item may now be removed from the agenda.
- (c) The offer of a grant in connection with the Local Maintenance Partnership for 2010/11 was received. The offer is £604 or 100% of eligible costs, whichever is the lower. The grant is specifically for the cutting of vegetation which grows along the surface of public rights of way only. It was **RECOMMENDED** that the Town Council accept the offer.
- (d) It was **AGREED** that consideration of the tender documentation for footpaths is considered at the next meeting.
- (e) Letters were reported from Saltash Running Club and Councillor Clements that crops are being planted over footpaths. It was **AGREED** that a meeting is arranged with Linda Holloway and also that, if Ward Councillors find footpaths that have been planted over, it would be helpful to have a photograph, but also to report this to the Town Clerk in order that these can be forwarded to Linda Holloway.
- (f) An e-mail was reported by Councillor Clements on a meeting he had with Mr and Mrs Foreman regarding the obstructed path from Yellow Tor Road to Spire Hill Road. It was **AGREED** that St Stephens Ward Councillors, together with Councillor Clements look into this matter further and report back to the Committee.

30/10/11 **COMMUNITY TOILET SCHEME**

It was noted that the Brunel public house was closed and, therefore, the Guildhall is the only Community Toilet open. Councillor Ellison still has to go and discuss the issue with the Cecil Arms.

Councillor Oakes stated that there are no baby changing facilities at the Guildhall. It was **AGREED** that a quotation is obtained for a facility to be placed in the toilet for the disabled.

31/10/11 A38 SALTASH TUNNEL APPROACHES

- (a) It was **AGREED** to leave this item on the agenda to when Councillor Ellison is present.
- (b) Councillors raised the road closure from the tunnel to Carkeel which had been circulated in an e-mail. It was **AGREED** that this is discussed further by the ICTT Committee.

32/10/11 ONGOING REPORTS FOR NOTING

- (a) Councillor Holley reported that Cornwall Council has taken action on weeds in the town and, therefore, should there be any areas of concern they should be reported to the Town Council in order that this can be taken up.
- (b) A letter was reported from Highways Agency regarding outstanding payments for grounds maintenance. The letter also stated that within the current financial constraints, the Agency requests that no further maintenance is carried out on their behalf, but they would be willing to meet with the Town Council in order to discuss how best to proceed with this matter. They also drew attention to a letter in 2006 which suggested that the small parcels of land that were not required during the construction of the tunnel should be assigned to the Town Council. It was **AGREED** that Councillor Mrs Hooper arranges a meeting between herself and Councillors A Killeya, Ellison and Clements and reports back at the next meeting.
- (c) Mr McLaughlin had confirmed that there is no problem in placing a seat on Brunel Green and it was **AGREED** that it is now possible to confirm to Mrs Prout the position of a seat on the Green.
- (d) Grounds Maintenance Phase IV – ongoing.
- (e) Update on dog fouling – ongoing

33/10/11 STREET LIGHTING

Councillor A Killeya reported an e-mail from Councillor Austin regarding street lighting at night and, in order to switch off certain lights, new equipment will be installed by February 2011. It was **AGREED** that the information be noted.

34/10/11 PRESS RELEASES

It was **AGREED** that no specific press release were required.

35/10/11 DATE OF NEXT MEETING

The date of the next meeting will be 9th June 2010 at 7pm.

Signed: _____
Chairman

Dated: _____
3rd June 2010