

Saltash Town Council Fees and Charges

All prices inclusive of VAT where applicable

Description	2019/2020 charge
Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)	
Guildhall	
Casual ph - weekdays (Community Rate)	£16.00
Casual ph - weekends (Community Rate)	£21.00
Regular ph - weekdays (Community Rate)	£15.00
Regular ph weekends (Community Rate)	£18.00
Casual ph - weekdays (Commercial Rate)	£19.20
Casual ph - weekends (Commercial Rate)	£25.20
Regular ph - weekdays (Commercial Rate)	£18.00
Regular ph weekends (Commercial Rate)	£21.60
Council Chamber	
Casual ph - weekdays (Community Rate)	£11.00
Casual ph - weekends (Community Rate)	£15.00
Regular ph - weekdays (Community Rate)	£10.00
Regular ph weekends (Community Rate)	£14.00
Casual ph - weekdays (Commercial Rate)	£13.20
Casual ph - weekends (Commercial Rate)	£18.00
Regular ph - weekdays (Commercial Rate)	£12.00
Regular ph weekends (Commercial Rate)	£16.80
Room Hire Extras (VATable)	
Piano (Community Rate)	£12.00 per session
Piano (Commercial Rate)	£14.40 per session
Tea/Coffee per cup (Community Rate)	£0.50
Tea/coffee per cup with biscuits (Community)	£1.00
Tea/Coffee per cup (Commercial Rate)	£0.50
Tea/coffee per cup with biscuits (Commercial)	£1.00
Photocopying (Community Rate)	15p - black 30p - colour
Photocopying (Commercial Rate)	15p - black 30p - colour
Allotments 2018/19 Charges Effective For 1st January 2019 (Non VATable)	
Grenfell Avenue pa	£25.00
Fairmead Road pa	£35.00
Churchtown pa	£35.00
Grenfell Avenue New Site pa	£25.00
Water pa	£10.00
Trailer Hire (per day) (VATable)	
Saltash Community Groups	£30.00
Other Councils and Non-Profit Organisations Outside of Saltash	£120.00
Commercial Organisations or Hirers	£180.00
Gas Beacon (per day) (VATable)	
Gas beacon inc Gas	£30.00
Other Charges (VATable)	
Freedom of Information Charge (first 18 hours free of charge)	£25.00 per hour
Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour
Mooring Fees (VATable)	
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £800	£136.00
Visiting boats - (2 hours free); charge for 24 h	£20.00
Trusted Boaters Scheme - (casual users), charge per	£70.00

Library Charges	
Overdue charges for books and free DVD loans:	
Adult members	£0.25 per open day to a maximum of £8.00
Access, Concessionary and Young Adult members	£0.15 per open day to a maximum of £4.00
Child members (under 16)	No charge
Replacement membership cards:	
Adult members	£1.50
Concessions, Access, Young Adult	£1.00
Under 16s	£0.50
Hire Charges:	
DVDs :	from £0.50 to £3.00 per week
Access Member limited to 2 at a time	Free
Non-fiction	Free
CDs:	£1.00
Access Member	Free
Computer games (where available)	£3.00 per week
Audiobook CDs per 3 week loan	
Adults	£2.00
Children	£0.50
Access members, housebound member and looked after children	Free
Reservations:	
Adults and Concessionary users	£1.00 per item if placed by staff member
Online reservations	Free with a limit of 6 at any one time
Access and Housebound members	Free
Under 18s	Free with a limit of 6 at any one time
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free
Books on Prescription	Free
Out of County Inter Library Loan Requests:	
Adults	£10.00
Concessions, Young Adults	£9.00
Children	£4.00
British library book loan request	£17.00
British Library periodical request	£10.15
British Library Loan Renewal	£4.50 per 3 week renewal period
Please note that persons owing more than £5.00 in library charges may be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.	
Use of public computers (subject to availability):	
Cornwall library members	Free for two hours
Other library members (English and Welsh Library Authorities on production of a library card)	Free for one hour
Non-members	Free for half an hour - no extension
Access to Wi-Fi	Free
Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.	
Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes	
Printing from any source:	
Monochrome	£0.15
Colour	£0.30

Churchtown Cemetery (Non VATable)	
Fees and Charges	
Description	2019/2020 (As of 1st April 2019)
Interment Fees	
Interment under the age of 18 years (Saltash residents only)	No Charge
1st Interment over the age of 18 years - triple depth plot inc 10 years ERB)	£982.00
2nd & 3rd Interment over the age of 18 years - (ERB determined)	£665.00
1st Interment of ashes in a casket - (double depth plot inc 10 years ERB)	£422.00
2nd Interment of ashes in a casket - (ERB determined)	£317.00
1st Interment of loose ashes - (double depth plot inc 10 years ERB)	£264.00
2nd Interment of loose ashes - (ERB determined)	£159.00
Interment of ashes in Garden of Remembrance	£317.00
Service Men and Emergency Service Personnel killed in active service - Saltash	No Charge
Memorial Permissions	
Grant of Right to Erect a Memorial	10 years
Permission to erect headstone including first inscription	£106.00
Additional inscriptions	£53.00
Permission to place cremated remains tablet	£53.00
Renewal of Grant of Right to Erect a Memorial	£27.00
Permission to erect/place monument CWG/MOD	No Charge
Cremation foundation slab and tablet to be supplied by ERB owner	
Renewal of Exclusive Rights of Burial	
Length of Exclusive Rights of Burial	10 years
Single grave for the interment under the age of 18 years - (Saltash resident only)	No Charge
Second and third interment admin fee (ERB must be determined)	£27
Renewal of Exclusive Rights of Burial	£27
Renewal of Exclusive Rights of Cremated Remains	£27
Issue & registration of duplicate deed of grant of grave space	£27
Inspection of Burial Register	£27
Transfer of ERB certificate by assignment	£27
Transfer of ERB certificate by Statutory Declaration	£80
Permission of right to CWG Commission or MOD	No Charge
Exhumations of coffins or cremated remains casket/loose ashes	Price on Application
Search of Registers by our staff (per search)	£27
Search of Registers by our staff (non resident)	£53
Benches	
Low maintenance benches per 5 year renewable license	£106.00
Plus the cost of the bench and installation	Price on Application
Double standard fees apply to non Saltash residents, except those who were resident until 2 years prior to their death.	All Fees Double
St. Stephens Cemetery (Non VATable)	
Fees and Charges	
Description	2019/2020 (As of 1st April 2019)
Interment Fees	
Re-opening / Interment of a body (Saltash residents)	£665
Re-opening / Burial of cremated remains (Saltash residents)	£317
Double standard fees apply to non Saltash residents, except those who were resident until 2 years prior to their death.	All Fees Double
Benches	
Low maintenance benches per 5 year renewable license	£106
Plus the cost of the bench and installation	Price on Application