

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 11th March 2020 at 6:30 p.m.

PRESENT: Councillors: G Challen, J Dent, M Fox, S Gillies, S Miller - Vice Chairman, M Parker – Chairman, A Pinckney, W Phillips, B Samuels, P Samuels, D Yates.

ALSO PRESENT: S Burrows – Head of Administration and Library Services, M Orchard – Acting Service Delivery Manager, D Joyce – Administration Officer.

APOLOGIES: Councillors: R Bickford, S Lennox-Boyd, J Peggs.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

99/19/20 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

Councillor Challen notified the Chairman she would be recording the meeting.

100/19/20 **DECLARATIONS OF INTEREST**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

c. To consider dispensations required:

None.

101/19/20 **QUESTIONS FROM THE PUBLIC**

None.

102/19/20 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

No Report.

103/19/20 TO APPROVE THE MINUTES OF THE LIBRARY SUB-COMMITTEE:

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was **RESOLVED** to approve that the minutes of the Library Sub Committee held on Tuesday 11th March 2020 were confirmed and signed as a correct record subject to amendments for typographical errors on:

1. Minute no. 69/19/20 from loan to lone.
2. Minute no. 71/19/20 from manufactory to manufacturing specifications.

104/19/20 FINANCE:

- a. To receive the current committee budget statement.

The Head of Administration and Library Services informed Members that the Finance Officer confirmed that the Town Clerk had reviewed the Services budgets prior to the meeting, and all is within budget.

It was **RESOLVED** to note.

105/19/20 TO RECEIVE A REPORT FROM THE ACTING SERVICE DELIVERY MANAGER.

Members received a report from the Acting Service Delivery Manager.

Members discussed the possibility of repainting the public conveniences.

It was **RESOLVED** to note the report and the ASDM to provide a detailed report on the external conditions of the Public Conveniences for the Chairman's consideration.

106/19/20 TO CONSIDER FUTURE BUNTING AT THE WATERFRONT. (PURSUANT TO MINUTE NO. 96/19/20 SERVICES HELD 15.01.2020)

The Chairman informed Members discussions are ongoing with Councillor Peggs regarding the possibility of continuing the Community Bunting, to be erected in the Spring along Fore Street, down to the Waterfront.

It was **RESOLVED** that delegated authority be given to the Chairman and Councillor Peggs to pursue installing Community Bunting along the Waterfront.

107/19/20 TO CONSIDER LOCATIONS TO STORE THE TOWN COUNCIL TRAILER. (PURSUANT TO MINUTE NO. 29/19/20 BA HELD 01.10.2019 & MINUTE NO. 68/19/20 SERVICES HELD 14.11.2019)

Members discussed the trailer and previous decisions to retain the trailer.

In Councillor Bickford's absence the Chairman informed Members of Councillor Bickford's statement:

Through Cornwall Councillor Derek Holley I believe I have secured a spot in Jubilee Green Car Park for the trailer stage, should the Town Council wish to use it. I would support this, and don't support selling it off. It would just lead to events committees having to ask the Town Council for additional budget to cover stages.

Members did not feel the Waterfront would be an ideal situ for the trailer as concerns were raised regarding security and visual impact.

Members agreed other options for the storage of the trailer at Quick Store should be explored as a temporary measure if costs were minimal.

It was **RESOLVED** to defer until:

1. Councillor Bickford can provide a detailed report to Services on the possible location at the Waterfront.
2. Devolution of Jubilee Green to the Town Council.
3. Costs are established and further considered for the storage of the trailer at Quick Store.

108/19/20 TO CONSIDER A LOCATION TO DISPLAY THE TAPESTRY.

Members discussed the location and a previous agreement established in which the tapestry would be displayed in the Guildhall.

It was **RESOLVED** that delegated authority be given to Councillor Phillips and the Acting Service Delivery Manager to display the tapestry in the Guildhall.

109/19/20 CORRESPONDENCE.

- a. Caradon Gig Club - To consider the location of a heritage display board.

Members discussed possible locations for the display board to be placed and agreed that without knowing more specific details regarding the size and material, a recommendation was unable to be made.

It was **RESOLVED** to request further information from Caradon Gig Club regarding the size, materials and continuing maintenance plans.

- b. Cornwall Council - Cornwall Council's Meadowbanks project at St Stephens Road.

Members discussed the location and the project proposed by Cornwall Council.

It was **RESOLVED** that:

1. South Ward Councillors will visit the area and liaising with the residents.
2. Councillor Fox to report back to the Chairman of Services with the residents feedback.
3. Councillor Miller to liaise with Cornwall Council to obtain exact works and photos of any areas where the Meadowbanks project has taken place.

Councillors Dent and Yates expressed support for this project and requested it be recorded.

110/19/20 OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR:

a. Allotments:

The Chairman informed all Members that the gates accessing the allotment car park at Churchtown have been removed to encourage allotment holders to use the parking provided.

Councillor Phillips asked about the progress of the community allotment at Grenfell which has been let to SEA. HA&LS informed Members the Town Clerk is due to hold a meeting with SEA to discuss the options of use for the land at Grenfell.

It was **RESOLVED** to note.

111/19/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

It was **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

112/19/20 TO CONSIDER ANY ITEMS FROM THE MAIN PART OF THE AGENDA

None.

113/19/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

It was **RESOLVED** that the public and press be re-admitted to the meeting.

114/19/20 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

None.

115/19/20 PRESS AND SOCIAL MEDIA RELEASES

None.

