

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Joint Burial Board held in the Guildhall on Tuesday 11th February 2020.

PRESENT: Councillors: J Dent, B Phillips, A Pinckney (Co-Chairman), B Samuels, M Wills - St Stephens PCC

ALSO PRESENT: 1 member of the public, R Lane - Town Clerk, M Thomas - Senior Policy and Data Compliance Officer

APOLOGIES: Reverend C Sigrist (Chairman) – St Stephens PCC, S McKee - St Stephens PCC

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

34/19/20 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

35/19/20 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

None.

36/19/20 **QUESTIONS FROM THE PUBLIC**

None.

37/19/20 **FINANCE**

- a. To receive the current Committee Budget.

It was **RESOLVED** to note.

38/19/20 **HEALTH AND SAFETY**

No report.

39/19/20 **TO APPROVE THE MINUTES FROM BURIAL BOARD MEETING HELD TUESDAY 2ND JULY 2019 AND TUESDAY 8TH OCTOBER 2019**

It was **RESOLVED** to approve.

40/19/20 **ST STEPHENS TO ADVISE IF THE CHURCHYARD HAS BEEN REGISTERED AS A CLOSED CHURCHYARD. (Pursuant to Minute No. BB/10/19/20 2)**

It was **RECOMMENDED** that:

1. ST Stephens PCC be requested to register St Stephens as a closed Churchyard.
2. STC consult CC regarding any potential future maintenance arrangements with STC in the event ST Stephens is registered as a closed Churchyard.

41/19/20 **TO VALIDATE THE MAINTENANCE AGREEMENT. (Pursuant to Minute No. BB/10/19/20 3)**

It was **RESOLVED** that this agenda item had been covered under minute 40/19/20.

42/19/20 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED**

No report.

43/19/20 **REPORT FROM THE CEMETERY WARDEN**

It was **RESOLVED** to note.

44/19/20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

45/19/20 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

46/19/20 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

47/19/20 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

None.

48/19/20 **PRESS AND SOCIAL MEDIA RELEASES**

None.

49/19/20 **DATE OF NEXT MEETING**

Tuesday 23rd June 2020 at 6.00 p.m.

Rising at 6.40 pm

Signed _____
Chairman

Dated _____

*Signed by Councillor B Phillips in the absence of the Chairman and Co-Chairman as a true and correct records of the meeting