

Services Committee - Guildhall Budget

Saltash Town Council

As at 28th February 2020

Account	Actual Received/ Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds to Receive/ Available to Date 2019/20	Notes
Operating Income							
Guildhall Income							
4200 GH Income - Guildhall Bookings	6,636		0	10,000	12,042	(2,042)	
4201 GH Income - Guildhall Refreshments	230		0	250	190	60	
4202 GH Guildhall Piano	0		0	20	0	20	
4204 GH Donations re Photocopying	44		0	0	0	0	
4206 GH Income - Guildhall Misc Property Income	0		0	226	37	189	
Total Guildhall Income	6,910		0	10,496	12,269	(1,773)	
Total Operating Income	6,910		0	10,496	12,269	(1,773)	
Operating Expenditure							
Guildhall Expenditure							
6400 GH Rates - Guildhall (6400)	8,179		0	8,383	8,470	(87)	
6401 GH Water Rates - Guildhall (6401)	1,020		0	997	409	588	
6402 GH Gas - Guildhall (6402)	2,535		0	3,254	1,061	2,193	
6403 GH Electricity - Guildhall (6403)	5,284		0	4,828	3,141	1,687	
6404 GH Fire & Security Alarm - Guildhall (6404)	0		0	1,050	1,880	(830)	
6405 GH Fire Extinguishers - Guildhall (6405)	390		0	808	364	444	
6406 GH Window Cleaning - Guildhall (6406)	540		0	629	1,155	(526)	
6407 GH Refuse Collection - Guildhall (6407)	784		0	0	0	0	
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	742		0	1,732	1,017	715	
6409 GH Boiler Service & Maintenance	160		0	2,204	511	1,693	
6410 GH General Repairs & Maintenance	661		0	3,620	4,667	(1,047)	
6411 GH TV License	62		0	157	422	(265)	
6412 GH Lift Service & Maintenance	2,100		691	2,309	3,100	(100)	
6413 GH Refreshment Costs - Guildhall	194		0	367	180	187	
6414 GH Replace Equipment - Guildhall	779		0	1,679	346	1,333	
6415 GH Miscellaneous Property Costs - Guildhall	222		0	0	0	0	
6418 GH Professional Fees	5,801		0	1,000	300	700	
6420 GH Legionella Risk Assessment (Guildhall)	0		0	431	315	116	
Total Guildhall Expenditure	29,453		691	33,448	27,338	6,801	
Guildhall Staffing Expenses							
6677 ST GH Staff Travelling Expenses (Guildhall)	0		0	168	0	168	
6678 ST GH Staff Training (Guildhall)	0		0	1,256	68	1,188	
Guildhall Staffing Costs	18,839		(1,612)	34,923	30,134	3,177	
Total Guildhall Staffing Expenses	18,839		(1,612)	36,347	30,202	4,533	
Guildhall EMF Expenditure							
6470 GH EMF Guildhall Maintenance	30,727	1,571	0	15,000	63	16,508	
6696 ST GH EMF Staff Contingency (Guildhall)	0	0	(39)	2,000	209	1,752	
Total Guildhall EMF Expenditure	30,727	1,571	(39)	17,000	271	18,261	
Total Operating Expenditure	79,019	1,571	(960)	86,795	57,812	29,594	
Operating Surplus/ Deficit	(72,108)	(1,571)	960	(76,299)	(45,543)	(31,367)	