

Risk Assessment Form

Activity: Outdoor Working			Assessment Date: April 2020		Review Date: April 2021	
Hazard and Risk	People at risk	Optional Controls	Our Controls	Our Future Controls	Risk Level	Target date & by whom
High Temperatures <ul style="list-style-type: none"> • Heat • Exhaustion • Dehydration • Sunburn 	Employees		<ul style="list-style-type: none"> • Staff have good access to water / welfare facilities to take breaks as necessary • Hats worn in sunny conditions • Staff instructed to regularly check skin for new moles / discolouration and for any growths on face and hands • Long sleeved shirts in sunny conditions • Sunblock used if particularly sensitive • Heavy manual work restricted in hot weather • Staff trained to recognise symptoms of dehydration, heat exhaustion etc. 		L	

<p>Low Temperatures</p> <ul style="list-style-type: none"> • Frostbite • Slips / Trips 	<p>Employees / public</p>	<p>Good lighting in slippery areas</p>	<ul style="list-style-type: none"> • Suitable PPR used • Adequate heating in welfare facilities • Suitable area for drying wet clothes • Outdoor work in extreme conditions restricted • Work access / egress gritted • Handrails provided in high risk areas 		<p>L</p>	
<p>Wet Weather</p> <ul style="list-style-type: none"> • Ill health / colds / flu 	<p>Employees / public</p>	<p>Good lighting in slippery areas</p>	<ul style="list-style-type: none"> • Suitable PPR used • Adequate heating in welfare facilities • Suitable area for drying wet clothes • Outdoor work in extreme conditions restricted • Work access / egress gritted • Handrails provided in high risk areas 			

Windy Conditions <ul style="list-style-type: none"> • Dust inhalation • Falls 	Employees / public		<ul style="list-style-type: none"> • Work creating dusty conditions minimised • Working at height restricted • Public access to working areas restricted 		L L L	
Poor Visibility	Employees / public		<ul style="list-style-type: none"> • High visibility clothing worn • Staff instructed not to work on highway in adverse weather conditions • 'Men at Work' or similar signs sited where they do not create obstructions 		L L L	
Poor Light	Employees		<ul style="list-style-type: none"> • Adequate lighting available to work safely, especially in storage areas and for when using equipment • Any lighting source is well maintained 		L L	
Electrical Storms	Employees		<ul style="list-style-type: none"> • No outdoor working in electrical storms 			

<p>Biological Agents</p> <p>COVID - 19</p>	<p>Employees</p> <p>Employees Members of public</p>	<p>Inoculation for Leptospirosis</p> <p>Closure of premises with notices to that effect</p> <p>Reduced service</p>	<ul style="list-style-type: none"> • Rodent control • PPE • Provision of First Aid kits to ensure all cuts and abrasions are covered • Adequate washing facilities • Refuse and food control waste management <p>All staff to follow Public Health England guidance.</p> <p>No staff permitted to congregate at Longstone Depot or the Pontoon Cabin or any other town council building or site.</p> <p>All staff must maintain a minimum of 2 meters apart from members of the public and co-workers.</p> <p>No staff permitted in work that show any Covid-19 symptoms.</p> <p>All surfaces, door handles, bins, machinery, equipment, property, vehicles, and points of contact to be cleaned with antibacterial surface cleaner.</p> <p>All staff to wash hands with warm water and soap before entering any vehicle.</p> <p>Exterior and interior door handles to be cleaned with antibacterial spray or wipes at the start and the end of the day.</p> <p>Interior hard surfaces and seatbelts must be cleaned at the start and the end of the day.</p> <p>Anti-bacterial surface wipes to be provided in offices, toilets and vehicles.</p> <p>All staff to wear COVID-19 PPE at all times i.e. gloves and approved face masks.</p> <p>Wash COVID-19 PPE and uniform.</p> <p>Wash your hands with warm water and soap on a more regular basis and for 20 seconds, particularly after coughing, sneezing and blowing your nose, or after being in public areas where other people are doing so.</p> <p>Use antibacterial hand gel as often as possible.</p>	<p>Follow Government guidelines</p> <p>Monitor situation closely</p>	<p>L</p> <p>H</p>	
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Wash hands with warm water and soap or hand gel before and after smoking and touching any part of the face especially around eyes and mouth.
Notify your line manager of possible contamination where the infected person has visited.
Double bin bag all tissues etc.
Handle all waste possibly contaminated material with arms covered and wearing disposable rubber gloves.
Staff to be unobtrusive as possible and have no contact with members of the public.
If members of the public are really not happy with us being on site, then politely leave and report to your line manager immediately.
Areas of work to be cordoned off with barrier tape, cones etc.
Notices to ask members of the public to respect social distancing of staff carrying out essential work.
Minimal staff on site at any one time, and social distancing adhered to at all times.
PPE to be used at all times.
Stagger breaks.

Assessor's signature:

Date:

Clerk's signature:

Date: