



## OFFICER DELGATED DECISION REGISTER 2020

The following are decisions that have been taken by the Clerk as Proper Officer of the Town Council under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated Government Restrictions. The Register is made in accordance with the 2014 Openness of Local Government Bodies Regulations.

For further details, please contact the Town Clerk by email at [townclerk@saltash.gov.uk](mailto:townclerk@saltash.gov.uk). Information exempted under the Freedom of Information Act 2000 and the General Data Protection Regulations marked \* will not be published.

Date of Decision	Reference Number	Decision Taken By	Details	Decision Agreed	Financial Value	S137 Yes or No	Committee	Sub Committee
27.03.2020	PF01	Cllrs P Samuels & B Phillips	Increase all business credit cards (X3) limits during the pandemic to allow supplier continuity.	APPROVED	£2,500 per card		Policy & Finance	
31.03.2020	STAT01	Cllrs P Samuels, B Phillips & R Bickford	Acknowledgment of notice to suspend works due to COVID-19.	APPROVED			Policy & Finance / Town Council	Station
01.04.20	PL01	STC Members	Survey Poll - <b>PA20/01562</b> - 14 Lower Fore Street Saltash PL12 6JX - Consent to reduce carry out varies works on lateral branches and lower crown lateral branches. full crown thinning by 10% on Lucombe Oak (T1) Remove three scared small branches and prune back protruding spur to main stem on Yew (T2) and Reduce height of all over hanging branches on Yew (T3) on trees within Conservation Area	<a href="#">REFUSAL</a>	N/A		Planning & Licensing	
02.04.2020	PF02	Cllrs B Phillips, P Samuels & C. Challen	Precept funds to be placed with Cornwall & Barclays Saver which will take balances above the £500,000 Risk Threshold	APPROVED	Above £500,000 Risk Threshold		Policy & Finance	

06.04.20.	PL02	STC Members	Survey Poll - <b>PA20/00765</b> Praesepe Holdings Ltd – 15 Lower Fore Street Saltash Cornwall PL12 6BA Change of use of the ground floor to an Adult Gaming and Amusement Centre with Bingo (Sui Generis)	<a href="#">REFUSAL</a>	N/A	Planning & Licensing
07.04.2020	PL03	STC Members	Survey Poll - <b>PA20/00766</b> - 15 Lower Fore Street - Stick with original position & request call- in	<a href="#">REFUSAL</a>	N/A	Planning & Licensing
14.04.20	PL04	STC Members	<b>PA20/02154</b> - 6 Westbourne Terrace, Saltash, PL12 6BX - Conversion of loft space and construction of rear dormer	<a href="#">APPROVED</a>	N/A	Planning & Licensing
14.04.20	PL05	STC Members	<b>PA20/00030</b> 1 The Long Barn, Notter, Saltash, Cornwall, PL12 4RN. Proposed two storey extension to the front & internal alterations.	<a href="#">REFUSAL</a>	N/A	Planning & Licensing
15.04.20	PL06	STC Members	<b>PA20/02074</b> - 35 Pondfield Road Latchbrook PL12 4UA - Proposed loft conversion by altering the roof pitch and creation of a rear dormer	<a href="#">APPROVED</a>	N/A	Planning & Licensing
16/04/2020	PER01	Cllrs B Samuels	Agreed to set up an annual payroll for members allowance	APPROVED	£200	Personnel
17.04.20	PL07	STC Members	<b>PA20/01981</b> - Units 3 And 4 Sellick Industrial Units Gilston Road Saltash Cornwall PL12 6LF Two storey extension to industrial unit raising yard level including retaining structure covered external storage, security gates and fence. Steps to allow western power access beyond site.	<a href="#">APPROVED</a>	N/A	Planning & Licensing
21.04.20	PL08	STC Members	<b>PA20/00982</b> - Plimto Developments Hole Farm Kingsmill Road Carkeel Saltash Cornwall PL12 6LD - Development of 21 industrial units [B1, B2, B8] with associated roads, parking and landscaping.	<a href="#">APPROVED</a>	N/A	Planning & Licensing

22.04.20	PL09	STC Members	<b>PA20/02725</b> - 50 Edwards Crescent Latchbrook Saltash Cornwall PL12 4UG - Construction of single storey rear and side extension to enlarge kitchen/dining room and provide shower room, utility room and garage. 2 parking spaces.	<a href="#">APPROVED</a>	N/A	Planning & Licensing
24.04.20	PL10	STC Members	Survey Poll - <b>PA19/10928</b> - New View Windows Ltd 9 Moorlands Lane Saltash Cornwall PL12 4HJ. Change of use from B1 light industrial to B1 light industrial, B2 general industrial and B8 storage and for retention of storage containers to rear. To stick with original position and request a call-in	<a href="#">REFUSAL</a>	N/A	Planning & Licensing
24.05.20	PL11	STC Members	<b>PA20/02635</b> - St Stephens Primary School Long Park Road St Stephens Saltash Cornwall PL12 4AQ - Construction of a MUGA (Multi Use Games Area) canopy (decision PA18/03381) with variation of conditions 2 and 3	<a href="#">REFUSAL</a>	N/A	Planning & Licensing
24.04.20.	FC01	STC Members	Survey Poll - Re: Support for Power for the People Campaign - Local Electricity Bill	<a href="#">REFUSAL</a>		Full Town Council
29.04.20	PL12	STC Members	<b>PA20/02274</b> - Land East Of Alma Cottage Trevollard Lane Trematon Cornwall PL12 4RU - Application for planning permission for the replacement of two old agricultural sheds with one	<a href="#">APPROVED</a>	N/A	Planning & Licensing
04.05.20	PF03	Councillors B Phillips, P Samuels & M. Parker	Agreed to cancel all Guildhall booking up to the end of June	APPROVED		Services
04.05.20	FC02	STC Members	February 2020 Bank receipts & Payments noted via email	NOTED	N/A	Full Town Council
04.05.20	FC03	STC Members	March 2020 Bank receipts & Payments noted via email	NOTED	N/A	Full Town Council

11.05.20	PF04	Councillors R Bickford and D Yates	To approve the evaluation process for consultant applications received for Saltash Waterside:Proposed Public Realm and Flood Protection Improvements	APPROVED	N/A	Policy & Finance / Services
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