

## Services Committee - Guildhall Budget

Saltash Town Council

For the year ended 31 March 2020

Account	Actual Received/ Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements	Budget 2019/20	Actual Received/S pend YTD 2019/20	Actual Funds to Receive/ Available to Date 2019/20	Notes
<b>Operating Income</b>							
<b>Guildhall Income</b>							
4200 GH Income - Guildhall Bookings	6,636	0	0	10,000	10,329	(329)	
4201 GH Income - Guildhall Refreshments	230	0	0	250	252	(2)	
4202 GH Guildhall Piano	0	0	0	20	0	20	
4204 GH Donations re Photocopying	44	0	0	0	0	0	
4206 GH Income - Guildhall Misc Property Income	0	0	0	226	39	187	
<b>Total Guildhall Income</b>	<b>6,910</b>	<b>0</b>	<b>0</b>	<b>10,496</b>	<b>10,620</b>	<b>(124)</b>	
<b>Total Operating Income</b>	<b>6,910</b>	<b>0</b>	<b>0</b>	<b>10,496</b>	<b>10,620</b>	<b>(124)</b>	
<b>Operating Expenditure</b>							
<b>Guildhall Expenditure</b>							
6400 GH Rates - Guildhall (6400)	8,179	0	0	8,383	8,470	(87)	
6401 GH Water Rates - Guildhall (6401)	1,020	0	0	997	618	379	
6402 GH Gas - Guildhall (6402)	2,535	0	0	3,254	1,450	1,804	
6403 GH Electricity - Guildhall (6403)	5,284	0	0	4,828	3,745	1,083	
6404 GH Fire & Security Alarm - Guildhall (6404)	0	0	0	1,050	1,976	(926)	
6405 GH Fire Extinguishers - Guildhall (6405)	390	0	0	808	397	411	
6406 GH Window Cleaning - Guildhall (6406)	540	0	0	629	1,245	(616)	
6407 GH Refuse Collection - Guildhall (6407)	784	0	0	0	0	0	
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	742	0	0	1,732	1,162	570	
6409 GH Boiler Service & Maintenance	160	0	0	2,204	345	1,859	
6410 GH General Repairs & Maintenance	661	0	0	3,620	5,279	(1,659)	
6411 GH TV License	62	0	0	157	230	(73)	
6412 GH Lift Service & Maintenance	2,100	0	691	2,309	2,738	262	
6413 GH Refreshment Costs - Guildhall	194	0	0	367	306	61	
6414 GH Replace Equipment - Guildhall	779	0	0	1,679	306	1,373	
6415 GH Miscellaneous Property Costs - Guildhall	222	0	0	0	0	0	
6418 GH Professional Fees	5,801	0	0	1,000	300	700	
6420 GH Legionella Risk Assessment (Guildhall)	0	0	0	431	315	116	
<b>Total Guildhall Expenditure</b>	<b>29,453</b>	<b>0</b>	<b>691</b>	<b>33,448</b>	<b>28,881</b>	<b>5,258</b>	
<b>Guildhall Staffing Expenses</b>							
6677 ST GH Staff Travelling Expenses (Guildhall)	0	0	0	168	0	168	
6678 ST GH Staff Training (Guildhall)	0	0	0	1,256	135	1,121	
Guildhall Staffing Costs	18,839	0	(1,612)	34,923	32,764	547	
<b>Total Guildhall Staffing Expenses</b>	<b>18,839</b>	<b>0</b>	<b>(1,612)</b>	<b>36,347</b>	<b>32,899</b>	<b>1,836</b>	
<b>Guildhall EMF Expenditure</b>							
6470 GH EMF Guildhall Maintenance	30,727	1,571	0	15,000	63	16,508	
6696 ST GH EMF Staff Contingency (Guildhall)	0	0	(39)	2,000	209	1,752	
<b>Total Guildhall EMF Expenditure</b>	<b>30,727</b>	<b>1,571</b>	<b>(39)</b>	<b>17,000</b>	<b>271</b>	<b>18,261</b>	
<b>Total Operating Expenditure</b>	<b>79,019</b>	<b>1,571</b>	<b>(960)</b>	<b>86,795</b>	<b>62,052</b>	<b>25,354</b>	
<b>Operating Surplus/ Deficit</b>	<b>(72,108)</b>	<b>(1,571)</b>	<b>960</b>	<b>(76,299)</b>	<b>(51,432)</b>	<b>(25,478)</b>	