

P&F Committee - P & F Budget
Saltash Town Council
For the year ended 31 March 2020

Account	Actual Received/S pend 2018/19	EMF Balances B/F 2018/19	To/From Reserves & Budget Virements 2019/20	Budget 2019/20	Actual Received/S pend YTD 2019/20	Actual Funds To Receive/ Available to Date 2019/20	Notes
Operating Income							
P&F Income							
4901 PR Bank Interest Received	4,943	0	0	3,075	8,518	(5,443)	
4908 PR Misc Income	0	0	0	0	1,422	(1,422)	
Total P&F Income	4,943	0	0	3,075	9,940	(6,865)	
Total Operating Income	4,943	0	0	3,075	9,940	(6,865)	
Operating Expenditure							
P&F Expenditure							
6200 PR Bank Charges (6200)	779	0	0	1,025	763	262	
6201 PR Audit (6201)	2,792	0	0	3,280	3,290	(10)	
6202 PR Civic Occasions (including Road Closures) (6202)	1,144	0	0	4,723	1,093	3,630	
6203 PR Mayors' Allowance	4,600	0	0	4,715	4,715	0	
6204 PR Councillors' Allowance	2,244	0	0	3,347	2,508	839	
6205 PR Insurance	11,438	0	0	25,625	16,614	9,011	
6206 PR Youth Council (6206)	3,000	0	0	3,075	3,000	75	
6208 PR Subscriptions (6208)	3,125	0	0	3,588	3,523	65	
6210 PR Community Chest (6210)	7,212	0	0	10,000	3,630	6,370	
6211 PR Website Maintenance (6211)	300	0	0	556	303	254	
6212 PR Councillor Expenses	0	0	0	557	97	460	
6213 PR Councillor Training & Expenses (6213)	1,226	0	0	2,050	2,495	(445)	
6214 PR Health & Safety (6214)	4,918	0	0	5,500	3,355	2,145	
6215 PR Annual Report	0	0	0	441	0	441	
6216 PR Miscellaeous	8	0	0	105	25	80	
6217 PR Data Protection (6217)	585	0	0	2,050	55	1,995	
6218 PR Mayors Badges	0	0	0	48	45	3	
6219 PR Local Council Award Scheme	0	0	0	210	0	210	
6220 PR Festival Fund & Event Expenditure	8,940	0	0	15,000	1,300	13,700	
6221 PR Town Messenger (6221)	3,998	0	0	4,198	3,880	318	
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	40,000	0	
6224 PR Professional Costs	0	0	0	4,613	1,010	3,603	
6502 SE Civic Christmas Event	0	0	0	513	0	513	
6300 PO Telephone	1,052	0	453	997	1,385	65	
6301 PO Stationery/Postage/Printing (6301)	3,869	0	0	4,100	4,039	61	
6302 PO Office & IT Equipment	5,309	0	(453)	6,663	4,938	1,272	
6303 PO Copier Maintenance	3,831	0	0	5,228	4,588	641	

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6304 PO Broadband (6304)	970	0	0	472	636	(164)	
6305 PO SAGE Accounts (6305)	3,108	0	0	4,100	2,234	1,866	
6306 PO IT Maintenance	7,369	0	1,800	8,200	10,058	(58)	
6417 GH Belle Vue Office Costs	3,173	0	2,869	4,100	6,094	875	
5500 Bad Debt Expense	4	0	0	0	0	0	
Total P&F Expenditure	124,993	0	4,669	169,079	125,674	48,074	
P&F Staffing Expenditure							
6650 ST P&R Parking Space	292	0	0	333	271	62	
6651 ST P&R Staff Insurance	624	0	0	718	416	302	
6652 ST P&R Employers Pension - Monthly Fee	4,600	0	0	4,715	5,300	(585)	
6655 ST P&R Staff Travelling Expenses	1,101	0	609	391	876	124	
6656 ST P&R Staff Training	7,870	0	0	2,931	2,911	20	
6659 ST P&R Town Sergeant & Mace Bearer Fees	375	0	0	753	786	(33)	
6661 ST P&R Finance Consultancy Fees	4,553	0	0	5,896	7,438	(1,542)	
P&F Staffing Costs	193,996	0	23,880	210,889	235,098	(329)	
Total P&F Staffing Expenditure	213,410	0	24,489	226,626	253,096	(1,981)	
P&F EMF Expenditure							
6270 PR EMF Crime Reduction	0	16,950	0	20,000	0	36,950	
6271 PR EMF Election	5,350	9,950	0	10,000	190	19,760	
6272 PR EMF Robes & Civic Regalia	3,269	6,402	0	0	76	6,326	
6273 PR EMF Legal Fees	1,568	2,705	0	3,000	951	4,754	
6274 PR EMF Internet Redevelopment	0	2,025	0	0	0	2,025	
6275 PR EMF Neighbourhood Plan	3,939	4,115	2,115	3,000	6,543	2,687	
6370 PO EMF Computer Equipment Renewal	9,040	2,046	0	5,000	0	7,046	
6694 ST PR EMF Staff Contingency (P&R)	0	0	(12,922)	24,000	7,261	3,817	
Total P&F EMF Expenditure	23,166	44,193	(10,807)	65,000	15,021	83,365	
Total Operating Expenditure	361,570	44,193	18,351	460,705	393,791	129,458	
Operating Surplus/ (Deficit)	(356,626)	(44,193)	(18,351)	(457,630)	(383,852)	(136,322)	