

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Town Centre Vision Sub Committee held on the virtual platform Zoom on Tuesday 16<sup>th</sup> June 2020 at 6.00 p.m.

**PRESENT:** Councillors R Bickford, J Dent, M Fox – Chairman, S Gillies - Vice Chairman, J Peggs, W Phillips, A Pinckney, P Samuels, D Yates.

**ALSO PRESENT:** Councillors G Challen, S Martin, S Miller, H Frank – Cornwall Councillor, D Holley – Cornwall Councillor, R Lane – Town Clerk, S Burrows – Assistant Town Clerk, D Joyce – Administration Officer.

**APOLOGIES:** None.

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### **ANNOUNCEMENTS**

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all person's present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

### **1/20/21 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

### **2/20/21 DECLARATIONS OF INTEREST**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None.

c. To consider dispensations required.

None.

**3/20/21**      **QUESTIONS FROM THE PUBLIC**

None.

**4/20/21**      **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED**

No Report.

**5/20/21**      **BUDGETS AND FINANCE**

Members confirmed receipt of the current budget report which was sent electronically prior to the meeting.

All members agreed there were no queries or questions.

It was **RESOLVED** to note.

**6/20/21**      **TO CONSIDER INITIATIVES, IDEAS TO ENHANCE FORE STREET IN THE SHORT TERM TO ADHERE TO GOVERNMENT GUIDANCE AND PUBLIC HEALTH ENGLAND.**

**Street Furniture**

The Chairman updated Members of a walk up Fore Street prior to lockdown which had identified many issues with the current design and layout of public access.

Members discussed two planters along Fore Street which have been highlighted as major concerns for health and safety reasons due to being dislodged and concerns these would obstruct social distancing measures.

Councillor Challen was invited by the Chairman to speak on the condition of the planters.

Councillor Challen informed Members that discussions had taken place and agreement reached with Cormac that STC will remove the planters and Cormac will have the ground levelled.

The Chairman updated Members of the repair work to the benches along Fore Street currently being undertaken by the Service Delivery Team.

It was **RESOLVED** due to public health and safety and public social distancing requirements the planters in Fore Street are to be removed at the soonest opportunity.

## **Vision of Saltash**

Members discussed the longer term vision and financial implications for the future of Fore Street and the possibility of hiring an architect to produce designs for consideration.

All agreed a brief to be established for the global vision of Saltash and communications be established with the Neighbourhood Plan Committee and a commercial marketing organisation.

The Chairman assured Members that a short term plan and application for ERDF support funding from Cornwall Council was already planned between Saltash Town Council and Cornwall Council. This includes signs, social distancing pavement markers and hand sanitizing stations for the reopening of the High Street which would ensure social distancing and hand sanitizing measures will be in place.

Cornwall Councillor Holley advised Members that access to long term funding opportunities would have to be applied for by a separate joint committee comprised of Members from the CIC, Chamber of Commerce and Saltash Town Council.

Cornwall Councillor Holley explained to Members that all funding for infrastructure works would have to be submitted through the Joint Committee in order for them to be considered and awarded by Cornwall Council.

Cornwall Councillor Holley and Councillor Yates have existing contact details for consultants who would be able to take the longer term project of the global town vision of Saltash forward.

Councillor Bickford and Peggs raised concerns of the long term vision being unsuccessful if the short term and medium term visions for the High Street are not realised quickly due to businesses not being able to financially survive the current pandemic.

Members discussed the Falmouth Business Toolkit which has been received by all businesses in the Falmouth area prior to reopening.

Councillor Peggs expressed support for the document and advised Members she would be happy to create a similar document to be delivered to Saltash businesses.

Councillor Challen advised Members that a checklist for businesses reopening is to be distributed tomorrow. Members discussed the need for a document outlining marketing and promotional support and guidance for local businesses to accompany a re-opening checklist.

It was **RESOLVED** to create a short term, medium term and long term vision for Saltash as follows:

Short Term:

1. Chairman and Councillor Peggs to create a marketing and promotional toolkit to support local businesses.

Medium Term:

2. Chairman to finalise the vision as previously submitted by Committee Members.
3. Members to consider opening up discussions with the industrial and commercial estates in Saltash and the surrounding area.

Long Term:

4. Chairman to obtain consultant details from Councillors Holley and Yates.
5. To produce a document of the global vision of Saltash to be submitted to the Joint Committee to enable bid opportunities to be accessed for funding by Cornwall Council.

### **Public Conveniences**

Councillor Yates raised concerns of the need to reopen the Public Conveniences if the Public were to be encouraged to use the Town Centre.

The Town Clerk advised Members that the reopening of the Public Conveniences following Government and Public Health advice, supported by CALC and Cornwall Council is being discussed. A strategic approach alongside careful consideration of associated cleaning regimes are currently being put into place.

### **Highways**

Councillor Phillips asked Members if there is any further information with regards to the paused maintenance works on Callington Road as these are a health and safety risk as well as obstructions to social distancing measures for pedestrians.

Cornwall Councillor Holley advised Members that Cormac are to restart works in certain areas in Saltash however, due to Cormac being distributors of PPE to keyworkers as well as care packages to the vulnerable and many workers on Furlough the highway works discussed were not a priority.

### **Devolution**

Councillor Peggs enquired about the current devolution status of assets being transferred from Cornwall Council to Saltash Town Council such as Victoria Gardens.

The Town Clerk informed Members that devolution has been put on hold by Cornwall Council due to the current COVID-19 pandemic.

### **Parking**

Members discussed the current parking restrictions in the Town Centre and were keen to have the free 30-minute waiting time increased to one hour to encourage the public to use the town centre.

Councillor Challen reported she has liaised with Paul Allen regarding the free waiting time restrictions and these are to be increased to one hour with signs adapted to reflect the changes.

Members were informed this would be for a trial period of 6 months.

7/20/21

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

8/20/21

### **AS REQUIRED OR IF NECESSARY.**

None.

9/20/21

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

10/20/21

### **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN.**

None.

11/20/21

### **PRESS AND SOCIAL MEDIA RELEASES.**

None.

**12/20/21**      **DATE OF NEXT MEETING**

To be confirmed.

Rising at 7:04 p.m.

Signed: \_\_\_\_\_

Chairman

Dated: \_\_\_\_\_

DRAFT