

**Services Committee - Guildhall Budget**

Saltash Town Council  
As at 26th June 2020

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds to Receive/ Available to Date 2020/21	Notes	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
<b>Operating Income</b>												
<b>Guildhall Income</b>												
4200 GH Income - Guildhall Bookings	10,329	0	0	10,200	458	9,742		10,404	10,612	10,824	11,041	11,262
4201 GH Income - Guildhall Refreshments	252	0	0	255	0	255		260	265	271	276	282
4202 GH Guildhall Piano	0	0	0	20	0	20		20	21	21	22	22
4206 GH Income - Guildhall Misc Property Income	39	0	0	231	0	231		236	240	245	250	255
<b>Total Guildhall Income</b>	<b>10,620</b>	<b>0</b>	<b>0</b>	<b>10,706</b>	<b>458</b>	<b>10,248</b>		<b>10,920</b>	<b>11,139</b>	<b>11,361</b>	<b>11,589</b>	<b>11,820</b>
<b>Total Operating Income</b>	<b>10,620</b>	<b>0</b>	<b>0</b>	<b>10,706</b>	<b>458</b>	<b>10,248</b>		<b>10,920</b>	<b>11,139</b>	<b>11,361</b>	<b>11,589</b>	<b>11,820</b>
<b>Operating Expenditure</b>												
<b>Guildhall Expenditure</b>												
6400 GH Rates - Guildhall (6400)	8,470	0	0	8,639	8,608	31		8,812	8,988	9,168	9,351	9,538
6401 GH Water Rates - Guildhall (6401)	618	0	0	1,017	(13)	1,030		1,037	1,058	1,079	1,101	1,123
6402 GH Gas - Guildhall (6402)	1,450	0	0	3,319	166	3,153		3,385	3,453	3,522	3,593	3,664
6403 GH Electricity - Guildhall (6403)	3,745	0	0	4,925	202	4,723		5,024	5,124	5,226	5,331	5,438
6404 GH Fire & Security Alarm - Guildhall (6404)	1,976	0	0	1,071	439	632		1,092	1,114	1,137	1,159	1,182
6405 GH Fire Extinguishers - Guildhall (6405)	397	0	0	824	66	758		840	857	874	892	910
6406 GH Window Cleaning - Guildhall (6406)	1,245	0	0	0	0	0		0	0	0	0	0
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,162	0	0	2,409	231	2,178		2,457	2,506	2,556	2,608	2,660
6409 GH Boiler Service & Maintenance	345	0	0	1,000	166	834		1,020	1,040	1,061	1,082	1,104
6410 GH General Repairs & Maintenance	5,279	0	0	2,500	280	2,220		2,550	2,601	2,653	2,706	2,760
6411 GH TV License	230	0	0	160	192	(32)		163	166	170	173	177
6412 GH Lift Service & Maintenance	2,738	0	0	5,000	362	4,638		5,100	5,202	5,306	5,412	5,520
6413 GH Refreshment Costs - Guildhall	306	0	0	374	0	374		381	389	397	405	413
6414 GH Replace Equipment - Guildhall	306	0	0	1,713	0	1,713		1,747	1,782	1,818	1,854	1,891
6418 GH Professional Fees	300	0	0	1,020	0	1,020		1,040	1,061	1,082	1,104	1,126
6420 GH Legionella Risk Assessment (Guildhall)	315	0	0	440	0	440		449	458	467	476	486
<b>Total Guildhall Expenditure</b>	<b>28,881</b>	<b>0</b>	<b>0</b>	<b>34,411</b>	<b>10,700</b>	<b>23,711</b>		<b>35,099</b>	<b>35,801</b>	<b>36,517</b>	<b>37,248</b>	<b>37,993</b>
<b>Guildhall Staffing Expenditure</b>												
Guildhall Staffing Expenses	0	0	0	400	0	400		408	416	424	433	442
6678 ST GH Staff Training (Guildhall)	135	0	0	1,000	0	1,000		1,020	1,040	1,061	1,082	1,104
Guildhall Staffing Costs	32,764	0	0	25,842	7,853	17,989		26,359	26,886	27,424	27,972	28,532
<b>Total Guildhall Staffing Expenditure</b>	<b>32,899</b>	<b>0</b>	<b>0</b>	<b>27,242</b>	<b>7,853</b>	<b>19,389</b>		<b>27,787</b>	<b>28,343</b>	<b>28,909</b>	<b>29,488</b>	<b>30,077</b>
<b>Total Guildhall Operating Expenditure</b>	<b>61,780</b>	<b>0</b>	<b>0</b>	<b>61,653</b>	<b>18,553</b>	<b>43,100</b>		<b>62,886</b>	<b>64,144</b>	<b>65,427</b>	<b>66,735</b>	<b>68,070</b>
<b>Total Guildhall Operating Surplus/ Deficit</b>	<b>(51,432)</b>	<b>(18,261)</b>	<b>0</b>	<b>(71,035)</b>	<b>(18,095)</b>	<b>(71,201)</b>		<b>(72,456)</b>	<b>(73,905)</b>	<b>(75,383)</b>	<b>(76,891)</b>	<b>(78,428)</b>
<b>1. EMF Expenditure</b>												
<b>Guildhall EMF Expenditure</b>												
6470 GH EMF Guildhall Maintenance	63	16,509	0	20,000	0	36,509		20,400	20,808	21,224	21,649	22,082
6696 ST GH EMF Staff Contingency (Guildhall)	209	1,752	0	88	0	1,840		90	92	93	95	97
<b>Total Guildhall EMF Expenditure</b>	<b>271</b>	<b>18,261</b>	<b>0</b>	<b>20,088</b>	<b>0</b>	<b>38,349</b>		<b>20,490</b>	<b>20,900</b>	<b>21,318</b>	<b>21,744</b>	<b>22,179</b>
<b>Total EMF Expenditure</b>	<b>271</b>	<b>18,261</b>	<b>0</b>	<b>20,088</b>	<b>0</b>	<b>38,349</b>		<b>20,490</b>	<b>20,900</b>	<b>21,318</b>	<b>21,744</b>	<b>22,179</b>
<b>Total Operating &amp; EMF Expenditure</b>	<b>62,052</b>	<b>18,261</b>	<b>0</b>	<b>81,741</b>	<b>18,553</b>	<b>81,449</b>		<b>83,376</b>	<b>85,043</b>	<b>86,744</b>	<b>88,479</b>	<b>90,249</b>