

Agenda

1. Announcements:
 - a. To confirm that all present can hear the proceedings.
 - b. Roll call of Members, Public and Press present.
 - c. To confirm the meeting is quorate.
 - d. Meeting procedure.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNP action points for reports: None.
(Next meeting to be held on Wednesday 9th September 2020).
10. CNP report for noting or matters arising: None.
11. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

12. To receive the Minutes of the Annual Full Town Council Meeting held on Thursday 6th August 2020.
13. Finance:
 - a. To advise the following receipts in:
 - i. July 2020.
 - b. To advise the following payments in:
 - ii. July 2020.
 - c. Urgent and essential works actioned by the Clerk under Financial Regulations.
 - d. To note that bank reconciliations up to 31st July 2020 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
14. To consider Risk Management reports as may be received.
15. To receive a report from Cornwall Councillors.
16. To appoint members to the following Sub Committees:
 - a. Library
 - b. Station
 - c. Property Maintenance
 - d. Town Centre Vision
 - e. Christmas Lights and Town Events.
17. To elect Chair and Vice Chairs of the following Sub Committees:
 - a. Library – **elected by the 8 Members**
 - b. Station – **elected by the 8 Members**
 - c. Property Maintenance – **elected by the 8 Members**
 - d. Town Centre Vision – **elected by the 10 Members**
 - e. Christmas Lights and Town Events – **elected by the 8 Members.**

18. To consider appointments to the following Working Parties:

Working Party	Current Councillor Representatives
S.106 Working Party	Cllrs Dent, Peggs & P Samuels
Climate Change Working Party	Cllrs Bickford, Gillies, Martin, Miller and Yates

19. To receive a report on the Planning Consultation Webinar - Councillors J Dent and D Yates.

20. To consider adopting the red phone box located outside the Station Building – Councillor Phillips.

21. Correspondence:

a. To note a letter dated 27th July 2020 from a resident regarding the 80th Anniversary of the Blitz Commemorations where it was agreed the letter may be taken to the next Town Council meeting in September. This letter has now been superseded in the letter below in b.

(Pursuant to the Annual Meeting of Saltash minute number 89/20/21)

b. To receive a letter dated 21st August 2020 from a resident regarding the 80th Anniversary of the Blitz Commemorations.

c. To receive correspondence regarding the Saltmill Park request for Community Infrastructure Levy Fund from Cornwall Council.

d. Climate Emergency DPD - Consultation on Draft Planning Policy

e. To note the Multi-Agency Response Plan for the Saltash Tunnel procedure.

f. Cornwall Council – Local Flood Risk Management Strategy Consultation.

22. To receive the minutes of the following Committees:

a. Extraordinary Personnel held on Thursday 13th August 2020

b. Extraordinary Policy and Finance held on Wednesday 19th August 2020.

23. To receive the minutes of the following Sub Committees: None.

24. Planning:

a. Applications for consideration: All Planning Applications are received under the Covid-19 process until further notice.

b. Tree applications/notifications: All Tree Applications / Notifications are received under the Covid-19 process until further notice.

25. Consideration of License Applications: All Licensing Applications are received under the Covid-19 process until further notice.

26. Meet your Councillors:
 - a. Arrangements for future meetings.
27. Public Bodies (Admission to Meetings) Act 1960
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
28. To consider any items referred from the main part of the agenda.
29. Public Bodies (Admission to Meetings) Act 1960
To resolve that the public and press be re-admitted to the meeting.
30. To consider urgent non-financial items at the discretion of the Chairman.
31. Press and social media releases.
32. Date of next meeting: Thursday 1st October 2020 at 7:00 p.m.
33. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary/Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting and did not Vote	Ongoing Dispensation	Dispensation Requested	No Interest Declared