

**P&F Committee - P & F Budget**  
Saltash Town Council  
As at 28th August 2020

Account	Actual Received/Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds To Receive/ Available to Date 2020/21	Notes	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
<b>Operating Income</b>												
<b>P&amp;F Income</b>												
4901 PR Bank Interest Received	8,518	0	0	4,000	1,643	2,357		4,080	4,162	4,245	4,330	4,416
4908 PR Misc Income	1,422	0	0	0	0	0		0	0	0	0	0
<b>Total P&amp;F Income</b>	<b>9,940</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>1,643</b>	<b>2,357</b>		<b>4,080</b>	<b>4,162</b>	<b>4,245</b>	<b>4,330</b>	<b>4,416</b>
<b>Total Operating Income</b>	<b>9,940</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>1,643</b>	<b>2,357</b>		<b>4,080</b>	<b>4,162</b>	<b>4,245</b>	<b>4,330</b>	<b>4,416</b>
<b>Operating Expenditure</b>												
<b>P&amp;F Expenditure</b>												
6200 PR Bank Charges (6200)	763	0	0	1,075	384	691		1,097	1,118	1,141	1,164	1,187
6201 PR Audit (6201)	3,290	0	0	3,346	(500)	3,846		3,413	3,481	3,551	3,622	3,694
6202 PR Civic Occasions (including Road Closures) (6202)	1,093	0	0	4,817	252	4,565		4,913	5,012	5,112	5,214	5,318
6203 PR Mayors' Allowance	4,715	0	0	4,809	2,004	2,805		4,905	5,003	5,103	5,205	5,310
6204 PR Councillors' Allowance	2,508	0	0	3,414	0	3,414		3,482	3,552	3,623	3,695	3,769
6205 PR Insurance	16,614	0	0	26,138	7,130	19,008		26,661	27,194	27,738	28,293	28,858
6206 PR Youth Council (6206)	3,000	0	0	3,000	0	3,000		3,060	3,121	3,184	3,247	3,312
6208 PR Subscriptions (6208)	3,523	0	0	3,660	3,741	(81)		3,733	3,808	3,884	3,962	4,041
6210 PR Community Chest (6210)	3,630	0	0	10,000	2,000	8,000		10,200	10,404	10,612	10,824	11,041
6211 PR Website Maintenance (6211)	303	0	0	567	453	115		578	590	602	614	626
6212 PR Councillor Expenses	97	0	0	0	0	0		0	0	0	0	0
6213 PR Councillor Training & Expenses (6213)	2,495	0	0	2,659	268	2,391		2,712	2,766	2,822	2,878	2,936
6214 PR Health & Safety (6214)	3,355	0	0	5,610	8,497	(2,887)		5,722	5,837	5,953	6,072	6,194
6215 PR Annual Report	0	0	0	450	0	450		459	468	478	487	497
6216 PR Miscellaneous	25	0	0	107	0	107		109	111	114	116	118
6217 PR Data Protection (6217)	55	0	0	1,000	55	945		1,020	1,040	1,061	1,082	1,104
6218 PR Mayors Badges	45	0	0	0	0	0		0	0	0	0	0
6220 PR Festival Fund & Event Expenditure	1,300	0	0	15,000	0	15,000		15,300	15,606	15,918	16,236	16,561
6221 PR Town Messenger (6221)	3,880	0	0	4,282	1,347	2,935		4,368	4,455	4,544	4,635	4,728
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	0	40,000		40,800	41,616	42,448	43,297	44,163
6224 PR Professional Costs	1,010	0	0	4,705	69	4,636		4,799	4,895	4,993	5,093	5,195
6225 PR Neighbourhood Plan	0	0	0	5,000	845	4,155		5,100	5,202	5,306	5,412	5,520
6226 PR Town Vision Sub Committee	0	0	0	10,000	0	10,000		10,200	10,404	10,612	10,824	11,041
6502 SE Civic Christmas Event	0	0	0	523	0	523		533	544	555	566	577
6513 SE Twinning	0	0	0	115	0	115		117	120	122	124	127
6514 SE Town Leaflets/ Reprinting	0	0	0	523	0	523		533	544	555	566	577
6516 SE Road Safety Grant	0	0	0	209	0	209		213	217	222	226	231
P&F IT/Office Costs	27,877	0	0	29,923	8,179	21,744		30,521	31,132	31,755	32,390	33,037
6417 GH Belle Vue Office Costs	6,094	0	0	10,000	2,530	7,470		10,200	10,404	10,612	10,824	11,041
<b>Total P&amp;F Expenditure</b>	<b>125,674</b>	<b>0</b>	<b>0</b>	<b>190,932</b>	<b>37,253</b>	<b>153,679</b>		<b>194,751</b>	<b>198,646</b>	<b>202,619</b>	<b>206,671</b>	<b>210,804</b>
<b>P&amp;F Staffing Expenditure</b>												
6652 ST P&R Employers Pension - Monthly Fee	5,300	0	0	5,300	2,210	3,090		5,406	5,514	5,624	5,737	5,852
6659 ST P&R Town Sergeant & Mace Bearer Fees	786	0	0	768	0	768		783	799	815	831	848
6661 ST P&R Finance Consultancy Fees	7,438	0	0	6,014	0	6,014		6,134	6,257	6,382	6,510	6,640
P&F Staffing Expenses	1,563	0	0	2,340	235	2,105		2,387	2,435	2,483	2,533	2,584
6656 ST P&R Staff Training	2,911	0	0	4,000	(1,497)	5,497		4,080	4,162	4,245	4,330	4,416
P&F Staffing Costs	235,098	0	0	279,298	113,079	166,219		284,884	290,582	296,393	302,321	308,368
<b>Total P&amp;F Staffing Expenditure</b>	<b>253,096</b>	<b>0</b>	<b>0</b>	<b>297,720</b>	<b>114,027</b>	<b>183,693</b>		<b>303,674</b>	<b>309,748</b>	<b>315,943</b>	<b>322,262</b>	<b>328,707</b>
<b>Total P &amp; F Operating Expenditure</b>	<b>378,770</b>	<b>0</b>	<b>0</b>	<b>488,652</b>	<b>151,279</b>	<b>337,373</b>		<b>498,425</b>	<b>508,394</b>	<b>518,561</b>	<b>528,933</b>	<b>539,511</b>

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<b>Operating Surplus/ (Deficit)</b>	<b>(368,831)</b>	<b>0</b>	<b>0</b>	<b>(484,652)</b>	<b>(149,636)</b>	<b>(335,016)</b>		<b>(494,345)</b>	<b>(504,232)</b>	<b>(514,317)</b>	<b>(524,603)</b>	<b>(535,095)</b>

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**EMF Expenditure**

6270 PR EMF Crime Reduction	0	36,950	0	0	0	36,950		0	0	0	0	0
6271 PR EMF Election	190	19,760	0	10,000	0	29,760		10,200	10,404	10,612	10,824	11,041
6272 PR EMF Robes & Civic Regalia	76	2,000	0	0	0	2,000		0	0	0	0	0
6273 PR EMF Legal Fees	951	4,754	0	2,844	0	7,598		2,901	2,959	3,018	3,078	3,140
6274 PR EMF Internet Redevelopment	0	2,025	0	7,500	0	9,525		7,650	7,803	7,959	8,118	8,281
6275 PR EMF Neighbourhood Plan	6,543	2,687	0	0	915	1,772		0	0	0	0	0
6370 PO EMF Computer Equipment Renewal	0	7,046	0	0	0	7,046		0	0	0	0	0
6694 ST PR EMF Staff Contingency (P&R)	7,261	3,818	0	26,250	9,898	20,170		26,775	27,311	27,857	28,414	28,982
<b>Total EMF Expenditure</b>	<b>15,021</b>	<b>79,040</b>	<b>0</b>	<b>46,594</b>	<b>10,813</b>	<b>114,821</b>		<b>47,526</b>	<b>48,476</b>	<b>49,446</b>	<b>50,435</b>	<b>51,444</b>