

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Town Centre Vision Sub Committee held on the virtual platform Zoom on Tuesday 14<sup>th</sup> July 2020 at 6.00 p.m.

**PRESENT:** Councillors R Bickford, M Fox – Chairman, S Gillies - Vice Chairman, J Peggs, P Samuels, D Yates.

**ALSO PRESENT:** D Holley – Cornwall Councillor, S Lennox Boyd – Cornwall Councillor, R Lane – Town Clerk, A-J Thomas – Senior Policy and Data Compliance Monitoring Officer, D Joyce – Administration Officer.

**APOLOGIES:** Councillors J Dent, M Parker.

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### **ANNOUNCEMENTS**

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all person's present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

### **13/20/21 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

The Senior Policy and Data Compliance Monitoring Officer notified the Chairman that she would be recording the meeting for the purpose of minute taking.

### **14/20/21 DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None.

- c. To consider dispensations required.

None.

**15/20/21**      **QUESTIONS FROM THE PUBLIC**

None.

**16/20/21**      **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED**

No Report.

**17/20/21**      **BUDGETS AND FINANCE**

Members confirmed receipt of the current budget report which was sent electronically prior to the meeting.

All members agreed there were no queries or questions.

It was **RESOLVED** to note.

**Note:** During the next two items Councillor Gillies left the meeting due to technical difficulties for a period of three minutes at which point the sub committee was inquorate. No decisions were taken in this time and she was briefed on the discussions she had missed on her return.

18/20/21

**TO CONSIDER THE WORKING RELATIONSHIP BETWEEN THE TOWN CENTRE VISION SUB COMMITTEE AND THE JOINT PARTNERSHIP WITH CORNWALL COUNCIL AND CHAMBER OF COMMERCE.**

The Chairman reminded Members that any application for infrastructure works would have to go through the Joint Partnership with Cornwall Council and the Chamber of Commerce. He felt it essential that to ensure maximum benefit to the town there is no duplication of work between the two groups.

Cornwall Councillor Holley informed Members that the group has been named the Town Teams Group and comprises of twelve members: four Cornwall Councillors, four Town Councillors, two members of the CIC and two members of the Chamber of Commerce. There is a 'rotating' Chair for each meeting and minutes will be made available. The group recently held a meeting and split into several teams to look at different areas. He agreed with the Chairman that it is important that they do not duplicate work.

One of the issues the Town Teams Group have is that there is no 'Vision' document for the town. Councillor Yates advised Members that there have been several studies undertaken in the past that he has copies of and asked if the documents could be placed in an archive file that Members could access. Cornwall Councillor Holley reminded Members that there was also a study undertaken by Cornwall Council, Councillor Lennox-Boyd urged caution when looking at these studies as some ideas may be outdated. Councillor Yates noted that some of the recommendations in past studies had been implemented by the Town Council and other organisations.

Cornwall Councillor Holley advised that s106 funding may be available for supporting the appointment of a consultant to put together a vision document. This has been done in a few towns in the county and the Community Link Officer has details of several consultants who the Town Council may wish to consider through the procurement process and may also be able to give an idea of the costs involved.

It was **RECOMMENDED** to:

- a. Compile a full library of all previous studies for all Members to review;
- b. Agree in principle to appoint a consultant to produce a vision document subject to establishing a remit and agreeing a budget.

19/20/21

**TO CONSIDER INITIATIVES, IDEAS TO ENHANCE FORE STREET IN THE SHORT TERM TO ADHERE TO GOVERNMENT GUIDANCE AND PUBLIC HEALTH ENGLAND**

Cornwall Councillor Holley briefed Members on the areas that the Town Teams Group are currently studying:

- Pedestrians and Traffic
- Seating/Markets/Covered areas
- Flowers/Trees/Lights/Bunting
- General environment
- Advertising

The Chamber of Commerce are looking at shop fronts.

He advised that no one is currently looking at the following:

- Parking/On street charges
- Victoria Gardens
- Events
- Waterside/Town Centre link

The Chairman and sub committee agreed that Victoria Gardens and the link between the Waterside and Town Centre were important to concentrate on at this time.

Councillor Peggs expressed concern at the poor condition of Victoria Gardens which is used by a lot of people as a meeting area. Cornwall Councillor Holley also confirmed that the standard of maintenance has not been to the required standard. The Town Clerk advised that the devolution process relating to Victoria Gardens has been delayed by the reassignment of Cornwall Council officers during the Covid-19 epidemic. Cornwall Councillor Holley suggested that the Town Clerk continue to chase the Community Link Officer for an update on the devolution package with the Maurice Huggins Room.

Councillor Peggs proposed setting up a Friends of Victoria Gardens group to tidy the area as soon as possible. The Town Clerk suggested that Cornwall Council may allow work to be undertaken on a licence basis.

Councillor Bickford volunteered to start looking at linking the Waterside and Fore Street.

The Chairman raised the issue of the poor state of the planters. Cornwall Councillor Holley reported that there is a group currently looking at these who will report back by 3<sup>rd</sup> August.

It was **AGREED** to defer the item to the next meeting.

**20/20/21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**21/20/21 AS REQUIRED OR IF NECESSARY.**

None.

**22/20/21 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**23/20/21 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

None.

**24/20/21 PRESS AND SOCIAL MEDIA RELEASES.**

None.

**25/20/21 DATE OF NEXT MEETING**

To be confirmed.

Rising at 6.58 p.m.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_