

Christmas Lights and Town Events Sub Committee

Composition:	Eight members
Chairmanship:	Chair and Vice Chair to be elected from the members of the Committee at the first meeting in each Council year. The serving Mayor will not be eligible for either of these positions.
Quorum:	Five
Meetings:	As required
Timing:	6:30 p.m.
Venue:	Guildhall
Reports to:	Services Committee
Remit:	The provision of Christmas lights for the town, events, stalls and marketing and to work within the individual delegated authority budget:

Terms of Reference & Matters Delegated to the Committee:

Finance delegated authority:

Expenditure up to £20,000 on any separate occasion within the budget

1. To work as an active Sub Committee of Saltash Town Council with the purpose of encouraging more events into Saltash so visitors can visit places of historic interest and also to enjoy the services of the hostelrys and eateries.
2. Increase the footfall for the Town.
3. To co-ordinate and implement the activities of events for Saltash.
4. Establish a long term events calendar for Saltash.
5. Organize smaller projects alongside yearly larger events.
6. To seek funding and sponsorship where possible.
7. To organize Christmas lights, themes and stalls for Saltash.
8. To give time or resources towards projects.
9. To agree to try something different or to do something differently.
10. To ensure an entertainment licence has been sourced.