

SALTASH TOWN COUNCIL

Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 6th February 2008 at 7:30pm

PRESENT:- Councillors G Ellison (Chairman), R. Austin, R Bickford,
P Clements, D Holley, A Killeya, C Oakes, C. Riches, P Stephens,
D Yates

ALSO PRESENT:- Mrs M Small (Town Clerk)

APOLOGIES:- Councillor N Challen

118/07/08 DECLARATIONS OF INTEREST

Councillors Bickford, Ellison and Killeya declared a personal interest in Minute No. 129/07/08 as they are members of SRUG which had received a donation from North Beach who had purchased the station building.

Councillor Clements declared a personal interest in Footpath 17 as he had submitted a Modification Order and Councillor Holley also declared a personal interest as he had submitted an evidence form.

119/07/08 CCTV

- (i) Councillor Yates circulated a report on the proposed modifications to the CCTV installation in Fore Street. This would involve an additional camera at the North end of Fore Street, to be located on the lighting standard with the camera unit on a horizontal arm to allow clear view up Callington Road, St. Stephens Road and down Fore Street.
- (ii) An extension of the horizontal arm on the card shop to allow the camera to see past the wall mounted advertising signs in the vicinity.
- (iii) The relocation of the camera on the Nat West Bank to Martins or the Christmas Lighting Standard immediately in front of the Nat West building.
- (iv) The extension of the horizontal arm on the Railway Inn to allow the camera to see past the wall mounted advertising signs in the vicinity.

It was **AGREED** to obtain an itemised estimate for the works concerned and to ask the District Council if there is an additional running cost for the extra camera.

The Chairman thanked Councillor Yates for his report.

120/07/08 CHRISTMAS

In the absence of Councillor Challen, this item will be deferred to the next meeting. It was **AGREED** that delegated authority is given to the Chairman of the Civic Amenities Committee and the Town Clerk to book entertainers for the 2008 event.

121/07/08 LIGHTS AT THE MURAL

Councillor Ellison reported that the Contractor had undertaken the work as described and therefore the Invoice should now be paid. It was **AGREED** that the Clerk pays the invoice and obtains a quotation and report on the lighting of the Mural. Councillor Yates will meet with the contractor on site.

122/07/08 TOWN CLOCK

The Clerk reported that she had been in touch with Good Directions who had stated that the Clock has not been under a maintenance schedule. It was therefore **AGREED** to go ahead with the repairs at a cost of approximately £250 plus another £250 for the hire of a cherry picker and that delegated authority is given to the Mayor, Councillor Ellison and the Town Clerk to consider the maintenance cost when received to see if it can be included with the repair.

123/07/08 STREET CLEANING

A copy of the District Council's Street Cleaning Schedule was circulated and noted for future reference.

It was **AGREED** that:-

- (a) the District Council is asked:
 - (i) to add the continuation to the left of Clear View, Glanville Terrace and Saltmill Lane to the schedule.
 - (ii) for North Road to be swept weekly on a Monday, so that it is cleaned after the weekend.
 - (iii) for an electronic copy of the schedule so that it can be circulated to all Councillors and put on the web for information.
- (b) Miss Miller is given a copy of the schedule, as she had raised this at Town Council.

124/07/08 GORSEDD CEREMONY 2009

Councillor Ellison reported on the meeting he had attended regarding the Gorsedd. It was **AGREED** that Councillor Ellison speaks with Mrs Maureen Fuller to enquire if Saltmill would be a suitable venue for the Gorsedd and if agreed the Town Clerk will seek permission for its use. As an alternative site, Church Town Farm will be investigated.

125/07/08 TOWN GREENS

The Clerk reported that to date approximately ten forms have been returned completed. Councillor Clements reported that Forder have now submitted their application to register Forder Green as a Village Green and have ninety

evidence forms to support that. Councillor Ellison reported that SWRA will consider putting in for Jubilee and Brunel Greens.

It was **AGREED** to try and find evidence of when Warfelton Green was given to Saltash Borough Council in the 1930's and to ask Councillor Breed to raise the issue in the House of Commons. The Clerk will supply a copy of the 1974 Local Government Re-organisation Act to Councillor Yates.

126/07/08 SHOWCASE

The Clerk reported that there are forty seven stalls at the Showcase. It was agreed that a flyer is issued and a press report.

127/07/08 ACCESS TO PUBLIC TOILETS

It was **AGREED** to defer this item until Councillor Mrs Lennox-Boyd is present.

128/07/08 SILVER STREET HANGING GARDEN AREA AND ELWELL LANE WOODS

Councillor Ellison reported that he had been in discussions with Caradon regarding leasing the above areas at a peppercorn rent. It was **AGREED** that a formal request be submitted to the District Council requesting the lease at a peppercorn rent.

129/07/08 SALTASH STATION

Councillor Bickford reported that he had met with North Beach on the 19th January, together with Mr Mitcham from the County Council and First Great Western. There is a concern about loss of parking and there is no plan to restrict parking. The Town Council now awaits the start of the work and a discussion on car parking can be held later.

130/07/08 FINANCIAL REPORT

The Clerk circulated the Financial Report for the period up to 6th February 2008. It was **AGREED** that:

- (i) the Clerk will report in detail on expenditure for Grounds Maintenance and CCTV at the next meeting.
- (ii) a meeting is organised with Mr Hine regarding the Grounds Maintenance Contract for the new financial year.
- (iii) delegated authority is given to Councillor Ellison and the Town Clerk to accept the cost for a picnic bench at Trematon Pound which should be located against the back wall of the Pound.

131/07/08 SPONSORSHIP OF ROUNDABOUTS

Consideration was given to an enquiry from Total Design, who would sponsor the roundabout at the junction of Pillmere Estate and Callington Road in return

for being able to erect two sign boards sponsoring the company. It was **AGREED** that an annual sponsorship the same as paid by Waitrose is approved.

132/07/08 FOOTPATHS

- (a) Councillor Austin reported that he had met with Mr and Mrs Coupar regarding Footpath 17 as they had been ordered by the County Council to replace the path from the pier to the steps. Councillor Austin stated that if the work is not good enough, then it should be rejected.
- (b) With regard to the proposed Modification Order from Waterside to Coombe Road the Clerk reported that she had been speaking to DEFRA as they had contacted the County asking for information before they could reply. The reply was due at the beginning of January but nothing further had been heard and DEFRA will follow this up shortly.
- (c) Councillor Clements reported that he had walked Footpath 35 today. What work had been done is quite good but not good enough.

133/07/08 SHELTER ON NORTH ROAD

Councillor Ellison reported that he will obtain a quotation for the building of the shelter as it was now going through the Planning process.

134/07/08 BUS SHELTER REPAIRS

The Clerk reported that Bus Shelters had been down and repaired some shelters for which the Town Council was paying at a cost of £350 and Bus Shelters Limited was paying for the re-installation of some shelters. The shelter in Callington Road had been damaged, probably by a bus, and the roof panels have been knocked out. Since that time, the bottom panels have been knocked out as a result of vandalism and the Bus Shelters Ltd was suggesting that the panels could be replaced with steel panels as they were directly onto a wall.

It was **AGREED** that an insurance claim is submitted for the repair of the shelter and that the Chairman and Town Clerk are given delegated authority to get the work completed.

135/07/08 VISIT OF FUNFAIR/CIRCUS

- (a) Caradon District Council had advised that David Rowland's Fun Fair had requested the use of Warfelton Playing Field for the period commencing 15th June – 21st June 2008. It was **AGREED** that there is no objection to this use provided neighbouring properties are advised of the visit in advance.
- (b) The Clerk reported that Circus Star wish to use Longstone Park as they did last year on 13th May. It was **AGREED** that the circus is asked to see if Warfelton was a better site and if they continue to use Longstone Park that they do not come in convoy because of the difficulty of getting

in the gate. Neighbouring properties should also be advised of the visit in advance.

136/07/08 PRESS RELEASES

It was **AGREED** that a press release is issued regarding the Showcase and Warfelton Green.

137/07/08 DATE OF NEXT MEETING

Wednesday 5th March, 2008 at 7.30 pm