



Saltash Town Council

Konsel An Dre Essa

*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

25th September 2020

Dear Councillor

I write to summon you to the meeting of **Saltash Town Council** to be held on the virtual Zoom platform on **Thursday 1st October 2020 at 7:00 p.m.**

The meeting is open to members of the public and press. Members of the public and press wishing to attend the meeting require the following details:

Web link:

<https://us02web.zoom.us/j/83383066423?pwd=d0JFU2E2TzZGVG5mWjFMTzBpYUFBUT09>

Meeting ID: 833 8306 6423

Password: 654009

Dial by your location: 0131 460 1196 United Kingdom

Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
S Gillies	M Fox	R Bickford	G Challen
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips	S Martin	J Rance – Vice Chairman	S Miller
B Samuels	A Pinckney	P Samuels – Chairman	D Yates

Agenda

1. Announcements:
 - a. To confirm that all present can hear the proceedings.
 - b. Roll call of Members, Public and Press present.
 - c. To confirm the meeting is quorate.
 - d. Meeting procedure.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNP action points for reports.
10. CNP report for noting or matters arising.
11. To receive a report on behalf of Safer Saltash.
12. To receive a report from Cornwall Councillors.
13. To consider Risk Management reports as may be received.

14. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

15. To receive the Minutes of the Full Town Council Meeting held on Thursday 3rd September 2020.

16. Finance:

- a. To advise the following receipts in:
 - i. August 2020.

- b. To advise the following payments in:
 - ii. August 2020.

- c. Urgent and essential works actioned by the Clerk under Financial Regulations.

- d. To note that bank reconciliations up to 31st August 2020 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

17. To receive the Concluded Annual Governance & Accountability Return for the year ended 31st March 2020.

18. To ratify the COVID-19 Delegated Decision Register:

Ref Nr.	Details	Decision Agreed	Committee	Sub Committee
	None.			

19. Correspondence:

- a. To receive and consider a request to install permanent outdoor tennis tables at Saltash park(s).

- b. To receive and consider a request to hold a Civic Event on the 2nd May 2021 to commemorate the 1941 Blitz.

- c. To receive and consider a request to issue a letter to Sheryll Murray MP to support the reopening of Saltash Leisure Centre.

20. To receive and approve the minutes of the following Committees and consider any recommendations:
 - a. Extraordinary Services held on Wednesday 2nd September 2020.
 - b. Policy and Finance held on Tuesday 8th September 2020.
21. To receive and approve the minutes of the following Sub Committees:
 - a. Christmas Lights and Town Events held on Wednesday 16th September 2020.
 - b. Property Maintenance held on Tuesday 22nd September 2020.
22. To consider COVID-19 updates.
23. To consider the next phase of the Guildhall Recovery Plan - Phase 2 Version 1.1.
24. Community Networks Highways Scheme update.
(Pursuant to minute nr.218/19/20 FTC held 7th November 2020)
25. To receive an update on Devolution.
26. To receive a report from Councillors Martin, Rance and Yates regarding NHS Kernow Clinical Commissioning Group – Review of Community Services – Saltash. **(Pursuant to minute nr.89/20/21 Annual Meeting held 6th August 2020)**
27. To receive a report from Councillor Rance regarding North Road traffic.
28. To receive a report from the Remembrance Day Working Party.
29. Planning:
 - a. Applications for consideration: All Planning Applications are received under the Covid-19 process until further notice.
 - b. Tree applications/notifications: All Tree Applications / Notifications are received under the Covid-19 process until further notice.
30. Consideration of License Applications: All Licensing Applications are received under the Covid-19 process until further notice.
31. Public Bodies (Admission to Meetings) Act 1960
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
32. To consider any items referred from the main part of the agenda.

33. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

34. To consider urgent non-financial items at the discretion of the Chairman.

35. Press and social media releases.

36. Date of next meeting: Thursday 5th November 2020 at 7:00 p.m.

37. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary/Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting and did not Vote	Ongoing Dispensation	Dispensation Requested	No Interest Declared