

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Christmas Lights and Town Events Sub Committee held on the virtual Zoom platform on Wednesday 7th October 2020 at 6.30 p.m.

PRESENT: Councillors: G Challen, J Peggs, M Parker – Chairman, A Pinckney, B Samuels – Vice Chairman.

ALSO PRESENT: S Burrows - Assistant Town Clerk, N Symons – Receptionist/Mayor's Secretary.

APOLOGIES: Councillors: M Fox, J Rance, S Miller.

ANNOUNCEMENTS

The Chairman confirmed that all present could hear the proceedings.

The Chairman confirmed all person's present.

The Chairman confirmed the meeting was quorate.

The Chairman informed all attendees of the meetings procedures.

23/20/21 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

24/20/21 DECLARATIONS OF INTEREST

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None.

c. To consider dispensations required.

None.

25/20/21 QUESTIONS FROM THE PUBLIC

None.

26/20/21 **HEALTH AND SAFETY**

Nothing to report.

27/20/21 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED**

None.

28/20/21 **FINANCE AND BUDGET**

It was **RESOLVED** to note.

29/20/21 **TO RATIFY THE COVID-19 DELEGATED DECISION REGISTER**

Ref Nr.	Details	Decision Agreed	Committee	Sub Committee
	None			

30/20/21 **TO RECEIVE QUOTES FOR CHRISTMAS LIGHTING AT THE GUILDHALL**

(Pursuant to CL&TE held on 12.03.20 minute no.28/19/20 & held on 16.09.20 minute no. 10/22/21)

It was **RESOLVED** to approve that:

1. The Christmas Decorators be appointed to provide architectural lighting all year round to the front and side of the Guildhall with the option to change the lighting colour for various events at a cost of £4,100.
2. The cost be allocated to budget EMF Festive Lights.

31/20/21 **TO CONSIDER LIGHTING OPTIONS AND ADDITIONAL LIGHTING INSTALLATION AT VARIOUS COUNCIL SITES**
(Pursuant to CL&TE held on 16.09.20 minute no.12/20/21)

It was **RESOLVED** to approve that:

1. The Christmas Decorators be appointed to supply, install, maintain and remove various Christmas decorations for the town for the year of 2020 at a cost of £14,300.
2. The cost be allocated to budget - EMF Festive Lights up to available budget of £14,156.

It was resolved to **RECOMMEND** that:

1. The shortfall of £144.00 to provide full Christmas decorations for the town be allocated to budget - Guildhall General Maintenance.
2. The community bunting be removed prior to the install of the Christmas lights and reinstate in Spring.

32/20/21 **TO RECEIVE AND CONSIDER THE PPL PRS LTD MUSIC LICENCE REPORT**
(Pursuant to CL&TE held on 12.02.20 minute no.11/19/20)

It was **RESOLVED** to:

1. Not proceed with the PPL PRS Licence.
2. Enquire if the Town Band are performing in Fore Street this Christmas.
3. Enquire if Saltash Rotary would provide music by use of Santa's Sleigh in Fore Street during the Christmas period.

33/20/21 **TO CONSIDER THE DESIGN AND MANAGEMENT OF THE WINDOW WANDERLAND CELEBRATORY FESTIVAL DECORATIONS AT THE GUILDHALL**
(Pursuant to CL&TE held on 16.09.20 minute no.15/20/21)

It was **RESOLVED** to contact local youth groups and STC staff to take part in the Window Wanderland at the Guildhall. Displays to be in situ by Sunday 29th November 2020.

34/20/21 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

35/20/21 **AS REQUIRED OR IF NECESSARY**

None.

36/20/21 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

37/20/21 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN**

Christmas Trees:

It was **RESOLVED** that the Chairman obtains details to display a large Christmas tree at the library and Waterside.

Longstone Depot:

It was **RESOLVED** that the Vice Chairman liaises with the Service Delivery Team to display external Christmas lights at the depot.

38/20/21 **PRESS AND SOCIAL MEDIA RELEASES**

It was **RESOLVED** to issue the following Press and Social Media release:

1. Christmas decorations for the town.

39/20/21 **DATE OF NEXT MEETING**

To be confirmed.

Rising at 7.26pm

Signed: _____
Chairman

Dated: _____