

**Personnel Committee - Personnel Budget**

Saltash Town Council  
As at 15th October 2020

Account	Actual Received/Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds Available to Date 2020/21	Estimated Y/E Income/Spend 2020/21	Notes	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
<b>Operating Expenditure</b>													
<b>Personnel Expenditure</b>													
6654 ST Staff Welfare	0	0	0	0	0	0	0	New Budget	1500	1509	1518	1527	1536
6657 ST Staff Recruitment Advertising	6,754	0	0	10,710	0	10,710	0	To be lowered ?	6,000	6036	6072	6109	6145
6658 ST Miscellaneous Staffing Expenditure	0	0	0	204	0	204	0		208	209	211	212	213
6662 HR Professional Fees	1,304	0	0	2,891	1,160	1,731	2,500	Fixed Cost	2,949	2967	2984	3002	3020
<b>Total Personnel Expenditure</b>	<b>8,059</b>	<b>0</b>	<b>0</b>	<b>13,805</b>	<b>1,160</b>	<b>12,645</b>	<b>2,500</b>		<b>10,657</b>	<b>10,721</b>	<b>10,785</b>	<b>10,850</b>	<b>10,915</b>
<b>EMF Personnel Expenditure</b>													
6690 ST EMF Staff Contingency Reserve	525	9,475	0	5,525	0	15,000	0	To be transferred to P&F Staff Contingency					
6691 ST EMF Legal Fees (Staffing)	0	3,000	0	3,000	0	6,000	0	Keep					
<b>Total EMF Personnel Expenditure</b>	<b>525</b>	<b>12,475</b>	<b>0</b>	<b>8,525</b>	<b>0</b>	<b>21,000</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Operating Expenditure</b>	<b>8,584</b>	<b>12,475</b>	<b>0</b>	<b>22,330</b>	<b>1,160</b>	<b>33,645</b>	<b>2,500</b>		<b>10,657</b>	<b>10,721</b>	<b>10,785</b>	<b>10,850</b>	<b>10,915</b>
<b>Operating Surplus/ (Deficit)</b>	<b>(8,584)</b>	<b>(12,475)</b>	<b>0</b>	<b>(22,330)</b>	<b>(1,160)</b>	<b>(33,645)</b>	<b>(2,500)</b>		<b>(10,657)</b>	<b>(10,721)</b>	<b>(10,785)</b>	<b>(10,850)</b>	<b>(10,915)</b>

Notes

Inflationary rate used for fixed costs is CPI 0.6% June 2020

New Budget code 6654 for Staff Welfare Items

Recommendations

To vire Personnel Staffing Contingency of £15,000 to P&F Staffing Contingency.