

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 13th October 2010 at 7.00 pm

PRESENT: Councillors: A Killeya (Chair), R Bickford, R Phillips, P Stephens ISM.

ALSO PRESENT: Councillor R Austin
Mr R Lane (Town Clerk)
One member of the press
One member of the public
Peter Gunn – Christmas Switch On Working Party
Nicola Pascoe - Secretary Saltash Town Band

In the absence of the Committee Chairman and Vice Chairman, it was unanimously **RESOLVED** that the Mayor take the chair.
Mayor Councillor A Killeya in the Chair.

APOLOGIES: Councillors: P Clements, M Gee, C Oakes

115/10/11 DECLARATIONS OF INTEREST

Councillor P Stephens ISM declared a personal and prejudicial interest in minute **123/10/11(b)**.

Councillor A Killeya declared a personal interest in minute **122/10/11**.

116/10/11 FOOTPATHS

- (a) In the absence of Councillor Clements, the Chairman reported that a copy of the definitive map had been received and was available for members at the meeting.
- (b) In the absence of Councillor Clements, an update following a meeting with Linda Holloway was deferred to the next meeting.
- (c) In the absence of Councillor Clements, an update on “Walkers are Welcome” was deferred to the next meeting.

117/10/11 FESTIVAL FUND

Members received an application from Saltash Fire Cadets for the ESRAD (Emergency Services Road Awareness Day).

Councillor P Stephens ISM spoke in the capacity as a member of the public for information purposes regarding the item and then left the chamber.

Members gave due consideration to the application.

It was **RESOLVED** that the item be deferred to the next meeting subject to:

1. Further information be provided to Council on the ticket prices for the event.
2. Further information be provided to Council regarding the disbursement of income from last year's event to charities and the proposed disbursement of potential income to charities from this year's event.
3. An income and expenditure report for last year's event and the forecast income and expenditure report for this year's event be provided to Council, broken down by broad budget headings.
4. The applicant to provide the Council with a medium term strategy for the financial self sustainability of the event.
5. An invitation to be extended to the applicant to attend the next meeting, to present the information required and address Councillors' questions.

Councillor P Stephens ISM re-entered the meeting.

118/10/11 BUS SHELTERS

- (a) The Town Clerk updated members on progress to date regarding the free bus shelters and that negotiations were underway for the potential inclusion of the stone built shelter on North Road to be included in the free maintenance programme together with the proposed new shelters.
- (b) The Town Clerk informed members that no objections had been received regarding the movement of the bus stop on North Road from the bus companies. A cost to move the sign has been sought from County Highways and is awaited.

It was **RECOMMENDED** that Full Council approve the movement of the bus stop sign, up to a cost of £1000.

119/10/11 CHRISTMAS EVENT

- (a) The Town Clerk reported that the street collection license had now been received.
- (b) The Town Clerk reported that the poster competition had been promoted again by a press release, town council website, despatch to local schools and in the town noticeboards.
- (c) The Chairman reported that Justin Leigh of BBC Spotlight had been secured to switch the lights on.
- (d) As there had been no further meeting of the group - no report.

120/10/11 ELWELL WOODS INCLUDING ANY FINANCIAL MATTERS

In the absence of Councillor Ellison - no report.

121/10/11 GROUNDS MAINTENANCE

- (a) The Town Clerk informed members that a contract had been issued to cut the hedge at the Cemetery and the works were imminent.

122/10/11

ALLOTMENTS

(a) Grenfell Avenue

Pursuant to minute 102/10/11, the Mayor reported that the 10 year lease for the use of the land had not yet been received from Cornwall Council, and that a revised quote for work necessary to accommodate allotments had been received to the value of £650. The revised quote, based on the minimum works required to accommodate allotments on the land, was more than that accepted at the last meeting, but substantially lower than the original quote.

It was **RESOLVED** that:

1. The Town Clerk progress the lease agreement receipt.
2. The revised quote be accepted and works be ordered to commence on receipt of the lease agreement.

(b) Hatt

The Chairman reported that, due to highway issues, it was not feasible for the scheme to proceed. Consideration was given to any other sites/land that may be available and suitable for allotments, including the spare land at Churchtown Cemetery.

It was **RESOLVED** that a letter be sent to Cornwall Wildlife to progress their offer of potential land they may have that can be set aside for allotments.

It was **RECOMMENDED** that spare land at Churchtown Cemetery be used for short term allotments prior to use for burials.

123/10/11

STREET LIGHTING

(a) Footpath between Longmeadow Road and Hillside Road.

The Town Clerk reported that Cornwall Council had been contacted regarding the issue and a response was awaited.

It was **AGREED** that the item be deferred to the next meeting for more information.

(b) Footpath outside of Nos. 17, 19 & 21 Moorland View.

Councillor P Stephens ISM spoke in the capacity as a member of the public for information purposes regarding the item and then left the Chamber.

The Town Clerk reported that Cornwall Council Highways and Housing had been contacted and a response was awaited.

It was **AGREED** that the item be deferred to the next meeting for more information.

Councillor Austin also agreed to speak further with the ward member, Councillor Holley.

Councillor P Stephens ISM re-entered the meeting.

124/10/11 SEATS

- (a) The Town Clerk reported that Trevor Jones had finalised details of the seat and that it would be installed.
- (b) Donation of seats for the cemetery to be considered by the Burial Board.
- (c) The Town Clerk reported that the maintenance of seats in Huntley Gardens, and those others that are the responsibility of the Town Council, would be refurbished by the caretaking staff as part of planned programme of works.

It was **RESOLVED** that the reports be noted.

125/10/11 PARKS AT PILLMERE

In the absence of Councillor Riches, the item was deferred to the next meeting.

126/10/11 HIGHWAYS AGENCY

- (a) The Mayor reported that the Highways Agency payment had been received and banked.
- (b) The future of provision of the works covered in the HA agreement to be discussed and progressed with Lord Boyd.

It was **RESOLVED** that the future of provision of works covered in the HA agreement to be discussed and progressed with Lord Boyd.

127/10/11 UPDATE ON CCTV

Members considered the current status of Cornwall Council's provision of CCTV.

It was **RESOLVED** that the item be deferred to the next meeting, until further information can be considered on the proposed reduction in service from Cornwall Council, prior to any meetings with other CCTV service partner town councils.

128/10/11 INITIAL CONSIDERATION OF PRECEPT FOR 2011/12

The Chairman gave an update on the proposed programme for the precept to include a review of allotment fees and charges and urged members to look at the town council priority list and send him any comments/suggestions for change.

It was **RESOLVED** that:

1. The report be noted.
2. Allotment fees and charges be included on the next agenda.

129/10/11 ONGOING REPORTS FOR NOTING

- (a) Blue Collar Worker – No report.
- (b) Offer of Seats – No report.
- (c) Grounds Maintenance Phase V – It was confirmed by the Chairman that Full Council had previously agreed and approved the works and funding.
- (d) Blue Plaque Scheme – It was agreed the item would go back onto the agenda as a regular item and the Mayor would report back to a future meeting with an update.
- (e) Community Toilet Scheme – Councillor Austin agreed to investigate the feasibility of the Cecil Arms participating.
- (f) Overhanging trees and plant growth onto pavements – It was agreed the item would go back onto the agenda as a regular item and that members will continue to notify the Chairman of any issues, who will write a letter to the property owners requesting maintenance works be carried out.

It was **RESOLVED** that:

1. The Blue Plaque Scheme be a regular agenda item.
2. Councillor Austin investigate the feasibility of the Cecil Arms participating in the Community Toilet Scheme.
3. Overhanging trees and plant growth onto pavements be a regular agenda item.

130/10/11 PRESS RELEASES

No press releases.

131/10/11 DATE OF NEXT MEETING

Wednesday 10th November 2010.

Meeting closed 8.13 p.m.

Signed: _____
Chairman

Dated: _____ 4th November 2010