

**P&F Committee - P & F Budget**  
Saltash Town Council  
As at 2nd November 2020

<b>Account</b>	<b>Actual Received/ Spend 2019/20</b>	<b>EMF Balances B/F 2019/20</b>	<b>To/From Reserves &amp; Budget Virements 2020/21</b>	<b>Budget 2020/21</b>	<b>Actual Received/Spend YTD 2020/21</b>	<b>Actual Funds To Receive/ Available to Date 2020/21</b>	<b>Notes</b>
<b>Operating Income</b>							
<b>P&amp;F Income</b>							
4901 PR Bank Interest Received	8,518	0	0	4,000	2,309	1,691	
4908 PR Misc Income	1,422	0	0	0	0	0	
<b>Total P&amp;F Income</b>	<b>9,940</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>2,309</b>	<b>1,691</b>	
<b>Total Operating Income</b>	<b>9,940</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>2,309</b>	<b>1,691</b>	
<b>Operating Expenditure</b>							
<b>P&amp;F Expenditure</b>							
6200 PR Bank Charges (6200)	763	0	0	1,075	476	599	
6201 PR Audit (6201)	3,290	0	0	3,346	(500)	3,846	
6202 PR Civic Occasions (including Road Closures) (6202)	1,093	0	0	4,817	604	4,213	
6203 PR Mayors' Allowance	4,715	0	0	4,809	2,805	2,004	
6204 PR Councillors' Allowance	2,508	0	0	3,414	0	3,414	
6205 PR Insurance	16,614	0	0	26,138	15,888	10,250	
6206 PR Youth Council (6206)	3,000	0	0	3,000	0	3,000	
6208 PR Subscriptions (6208)	3,523	0	0	3,660	4,061	(401)	
6210 PR Community Chest (6210)	3,630	0	0	10,000	4,600	5,400	
6211 PR Website Maintenance (6211)	303	0	0	567	453	115	
6212 PR Councillor Expenses	97	0	0	0	0	0	
6213 PR Councillor Training & Expenses (6213)	2,495	0	0	2,659	735	1,924	
6214 PR Health & Safety (6214)	3,355	0	0	5,610	3,571	2,039	
6215 PR Annual Report	0	0	0	450	0	450	
6216 PR Miscellaneous	25	0	0	107	0	107	
6217 PR Data Protection (6217)	55	0	0	1,000	55	945	
6218 PR Mayors Badges	45	0	0	0	0	0	
6219 PR Covid 19 H&S Materials & Equipment	0	0	10,000	0	8,997	1,003	
6220 PR Festival Fund & Event Expenditure	1,300	0	0	15,000	0	15,000	
6221 PR Town Messenger (6221)	3,880	0	0	4,282	2,604	1,678	
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	13,333	26,667	
6224 PR Professional Costs	1,010	0	0	4,705	869	3,837	
6225 PR Neighbourhood Plan	0	0	0	5,000	845	4,155	
6226 PR Town Vision Sub Committee	0	0	0	10,000	0	10,000	
6502 SE Civic Christmas Event	0	0	0	523	0	523	
6513 SE Twinning	0	0	0	115	0	115	
6514 SE Town Leaflets/ Reprinting	0	0	0	523	0	523	
6516 SE Road Safety Grant	0	0	0	209	0	209	
P&F IT/Office Costs	27,877	0	0	29,923	13,868	16,055	
6417 GH Belle Vue Office Costs	6,094	0	0	10,000	3,409	6,591	
<b>Total P&amp;F Expenditure</b>	<b>125,674</b>	<b>0</b>	<b>10,000</b>	<b>190,932</b>	<b>76,672</b>	<b>124,260</b>	
<b>P&amp;F Staffing Expenditure</b>							
6652 ST P&R Employers Pension - Monthly Fee	5,300	0	0	5,300	3,094	2,206	

6659 ST P&R Town Sergeant & Mace Bearer Fees	786	0	0	768	0	768
6661 ST P&R Finance Consultancy Fees	7,438	0	0	6,014	0	6,014
P&F Staffing Expenses	1,563	0	0	2,340	503	1,837
6656 ST P&R Staff Training	2,911	0	0	4,000	(58)	4,058
P&F Staffing Costs	235,098	0	12,251	279,298	159,810	131,739
<b>Total P&amp;F Staffing Expenditure</b>	<b>253,096</b>	<b>0</b>	<b>12,251</b>	<b>297,720</b>	<b>163,349</b>	<b>146,622</b>
<b>Total P &amp; F Operating Expenditure</b>	<b>378,770</b>	<b>0</b>	<b>22,251</b>	<b>488,652</b>	<b>240,021</b>	<b>270,882</b>
<b>Total P&amp;F Operating Surplus/ (Deficit)</b>	<b>(368,831)</b>	<b>0</b>	<b>(22,251)</b>	<b>(484,652)</b>	<b>(237,712)</b>	<b>(269,191)</b>

Account	Actual Received/ Spend 2019/20	EMF Balances B/F 2019/20	To/From Reserves & Budget Virements 2020/21	Budget 2020/21	Actual Received/Spend YTD 2020/21	Actual Funds To Receive/ Available to Date 2020/21	Notes
<b>EMF Expenditure</b>							
6270 PR EMF Crime Reduction	0	36,950	0	0	0	36,950	
6271 PR EMF Election	190	19,760	0	10,000	0	29,760	
6272 PR EMF Robes & Civic Regalia	76	2,000	0	0	0	2,000	
6273 PR EMF Legal Fees	951	4,754	0	2,844	0	7,598	
6274 PR EMF Internet Redevelopment	0	2,025	0	7,500	0	9,525	
6275 PR EMF Neighbourhood Plan	6,543	2,687	0	0	915	1,772	
6370 PO EMF Computer Equipment Renewal	0	7,046	0	0	0	7,046	
6694 ST PR EMF Staff Contingency (P&R)	7,261	3,818	(12,251)	26,250	13,117	4,700	
<b>Total EMF Expenditure</b>	<b>15,021</b>	<b>79,040</b>	<b>(12,251)</b>	<b>46,594</b>	<b>14,032</b>	<b>99,351</b>	