



# Saltash Town Council

## Konsel An Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

13<sup>th</sup> November 2020

Dear Councillor,

I write to summon you to a meeting of the **Extraordinary Joint Burial Board** to be held on **Thursday 19<sup>th</sup> November 2020 at 6:00 p.m.** on the Virtual Zoom platform.

The meeting is open to members of the public and press. Members of the public and press wishing to attend the meeting require the following details:

**Web link:**

<https://us02web.zoom.us/j/81641468946?pwd=QXpYeINiUnJLU3ZNaEIGQ0c2ZVRPQT09>

**Meeting ID:** 816 4146 8946

**Password:** 574010

**Dial by your location:** 0131 460 1196 United Kingdom

Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

R Lane  
Town Clerk

To:

J Dent	Other Members of the Council for information
W Phillips	
B Samuels	
D Yates	
TBC - (St Stephens PCC - Chairman)	
M Wills - (St Stephens PCC)	
S Mckee - (St Stephens PCC)	

Observers:

D Fowell - PFS Funeral Director.

R Parson Hub Manager - The Co-operative Funeralcare.

S Watt - Westcountry Funeral Services Ltd.

## AGENDA

1. Announcements:
  - a. To confirm that all present can hear the proceedings.
  - b. Roll call of Members, Public and Press present.
  - c. To confirm the meeting is quorate.
  - d. Meeting procedure.
2. Co-Chairman to be appointed by STC Members.  
**(Pursuant to JBB held on 13.10.20 minute no.01/20/21)**
3. Co-Chairman to be appointed by St Stephens.
4. Recording of meetings – please notify the Chairman if you are intending to record this meeting.  
  
Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.
5. Apologies.
6. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required.
7. Finance:
  - a. To set the budget for 2021/22.
8. Date of next meeting:       Tuesday 9<sup>th</sup> February 2021 at 6:00 p.m.