



Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

12th November 2020

Dear Councillor,

I write to summon you to a meeting of the **Devolution Sub Committee** to be held on the virtual Zoom Platform on **Wednesday 18th November 2020 at 6:00pm.**

The meeting is open to members of the public and press. Members of the public and press wishing to attend the meeting require the following details:

Web link:

<https://us02web.zoom.us/j/89205808228?pwd=L2pmOVB6VFI0b2MreVFTT2wzUkVHdz09>

Meeting ID: 892 0580 8228

Password: 400767

Dial by your location: 0131 460 1196 United Kingdom

Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email enquiries@saltash.gov.uk

Yours sincerely

R Lane
Town Clerk

To Councillors:

| | | |
|---------------|-----------|---------------------------------------|
| R Bickford | J Peggs | All other Councillors for information |
| J Dent | B Samuels | |
| S Lennox-Boyd | P Samuels | |
| S Martin | D Yates | |
| M Parker | Vacancy | |

AGENDA

1. Announcements:
 - a. To confirm that all present can hear the proceedings.
 - b. Roll call of Members, Public and Press present.
 - c. To confirm the meeting is quorate.
 - d. Meeting procedure.
2. To appoint a Chairman.
3. To appoint a Vice Chairman.
4. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

5. Apologies.
6. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
7. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
8. To determine the Sub Committee name.
9. To determine the Sub Committee Terms of Reference.
10. To consider Risk Management reports as may be received.
11. To receive a current status report from the Community Link Officer - Localism - Cornwall Council.

12. Review current Devolution Assets and Land programme and consider the existing schedule phased approach.
13. To revisit the Building Consultants survey of Victoria Gardens.
14. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
15. As required or if necessary.
16. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
17. Urgent non-financial matters brought forward at the discretion of the Chair.
18. Press and social media releases.
19. Date of next meeting: To be confirmed.